



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

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Ref.: TC 2/3.38 (ROK/21/801) - 25/11

25 March 2025

**Subject:** Republic of Korea – ICAO Developing  
Countries Training Programme 2025

**Action required:** Submit applications for interested and  
eligible candidates by completing the on-line Application  
Form as per identified deadlines

Sir/Madam,

I have the honour to refer to the jointly established Republic of Korea and International Civil Aviation Organization (ICAO) Developing Countries Training Programme, which is sponsored by the Office of Civil Aviation at the Ministry of Land, Infrastructure and Transport (MOLIT) and administered by ICAO. Since 2001, 3,347 trainees from more than 136 countries have successfully completed the training programme, including on-site sessions in Africa and Latin America.

I am pleased to announce that this year, under the above programme, training will be offered to 185 participants from developing States for ten courses. Details on the courses offered as well as the terms and conditions applicable to these fellowships are explained in Attachments A to D. It is important to note, however, that the course content and course delivery for non-ICAO courses are outside the Organization's purview and hence the sole responsibility of MOLIT. Applicants are required to complete the on-line application form at <https://www.korea-ftp.org>. Kindly note that States that submit applications will be informed of the results of the selection process at least three weeks prior to the commencement of the course.

Accept, Sir/Madam, the assurances of my highest consideration.

Juan Carlos Salazar  
Secretary General

**Enclosures:** (in English only)

- A — Republic of Korea – ICAO Developing Countries Training Programme 2025
- B — Course Details
- C — Participant's Itinerary (Flight Schedule)
- D — Official Nomination Form



**THE 2025 REPUBLIC OF KOREA – ICAO TRAINING PROGRAMME  
FOR AVIATION PERSONNEL**

**1. Overview**

The Republic of Korea (ROK) has launched the Training Programme to contribute to the evolution and safety of the world's aviation industry since 2001. In 2006, ROK and ICAO, recognizing the importance of assistance and cooperation in the aviation training, established the training programme which is sponsored by the Government of the ROK and administered by the ICAO Capacity Development and Implementation (CDI) Bureau and conducted by the Civil Aviation Training Centre of Korea Airports Corporation (CATC) and Incheon Airport Aviation Academy (IAAA).

In accordance with this MOU, the ROK will invite 185 trainees from the ICAO member countries and deliver the courses as below in 2025.

**2. Course schedule**

Code	Courses	Dates	Application deadlines	Participants	Training institute
A-1	Aviation policy for executives	2 to 6 Jun	11-Apr-25	15	ROK (CATC)
A-2	Aviation policy for women (Design of Aeronautical Ground Lighting)	29 May to 2 Jun	11-Apr-25	15	ROK (IAAA)
B-1	Design of Aeronautical Ground Lighting	30 Jun to 4 Jul	12 to 16-May-25	15	IAAA
B-2	DVOR Maintenance	12 to 23 May	11-Apr-25	16	CATC
B-3	Radar Approach Control	9 to 20 June	11-Apr-25	16	CATC
B-4	Airport Lighting Operation & Management	7 to 12 July	11-Apr-25	16	CATC
B-5	Aerodrome Inspection	24 to 30 Jul	12 to 16-May-25	20	IAAA
B-6	Airport BHS & HBS Design and Management	21 to 26 Aug	20-Jun-25	20	IAAA
B-7	Aviation Security Practice for Screening Checkpoint Supervisors	20 to 24 October	20-Jun-25	16	CATC
B-8	Aerodrome CNS Engineering	22 to 28 Oct	20-Jun-25	20	IAAA
B-9	UAS & Navigation Aids System	10 to 14 Nov	20-Jun-25	16	CATC
B-10	ACT-SAF (only for PSIDs)	1 to 5 Sep	14-July-25	25	IAAA

**Note 1:** — The course schedule and the number of participants can be partially subject to change upon circumstances.

**Note 2:** — Applicants are required to complete the on-line Application Form at [www.korea-ftp.org](http://www.korea-ftp.org).

**Note 3:** — It is required for all applicants to submit the Official letter with the Nomination Form authorized by applicants' Government.



**Note 4:** —Trainees will be selected in consideration of ROK's quarantine guidelines.

### 3. Training institutes

#### a) CATC

The Civil Aviation Training Centre (CATC) of Korea Airports Corporation was established in 1984 with United Nations Development Programme (UNDP) and ICAO aids for improvement of technical expertise to contribute to the safety and development of the civil aviation industry. KCATC offers specialized training courses for domestic and international trainees in an effort to foster global-minded human resources experts in the air navigation system, airport management and operation, air traffic control and other fields in the aviation industry. Furthermore, CATC has been certificated as a TRAINAIR PLUS Regional Training Centre of Excellence since 2015.

CATC is staffed with excellent instructors and equipped with state of the art, practical training facilities. Trainees will be staying in CATC dormitory and will have access to its amenities


Training Facilities and Equipment	<p>Ten lecture rooms and two seminar rooms are fully equipped with audio-visual aids such as beam projectors and video presentation aids.</p> <p><i>(Intl' building)</i> Training equipment and electronic calibrators are provided for every course to allow practical training: DVOR/DME, ILS, radar simulator, U/VHF telecommunication equipment, GPS training equipment, network training equipment, and over 30 test equipment including oscilloscopes and spectrum analyzers.</p>
Dormitory	<p>Trainees will stay in dormitory (one room per person) equipped with air conditioning and heating, and served with meals that different nationalities can enjoy. Gym, movie theater, and karaoke are also available for the trainees' use.</p>
<div style="display: flex; justify-content: space-around;">   </div>	

#### b) IAAA

Incheon Airport Aviation Academy (IAAA) has been recognized as an ICAO Regional Training Centre of Excellence (RTCE) in September 2014 and achieved Platinum membership in the ICAO TRAINAIR PLUS Programme (TPP). IAAA is authorized to develop and deliver ICAO Training Packages in the following areas: Aerodromes, Air Navigation, Flight Safety, and Safety Management. As a TRAINAIR PLUS Member, IAAA has developed and operated eight TRAINAIR PLUS Standardized Training Packages (STPs) and three ICAO Training Packages (ITPs) for domestic and international trainees.

Moreover, IAAA has been designated as an ACI GTH (Global Training Hub) in the Asia-Pacific Region in 2007 and became an ACI ATP (Accredited Training Partner) in 2023. Additionally, IAAA was designated as an ITC (IATA Training Centre) in 2017 and certified as an RTP (Regional Training Partner) by IATA in October 2023.

IAAA offers practical training courses tailored to the needs of various aviation fields. These courses combine theoretical lectures with hands-on training, including airport operation experiences, on-site visits, and workshops designed to enhance problem-solving skills.

Training Facilities and Equipment	26 different sized classrooms including banquet hall and auditorium, 5 group workrooms, multi-media computer lab, on-line lecture room, ATC (Apron Traffic Control) simulator, and AVSEC (Aviation Security) training lab equipped with Walk-through Metal Detector, Security Scanner, and Tray Return System.
Dormitory	There are 102 hotel-style guest rooms (VIP, single, and double rooms) fully furnished with air conditioning/heating, LCD TVs, and internet access. For recreation, football field, jogging track, tennis court, basketball court, pool table, table tennis, fitness center, and sauna available free of charge. In addition, there is also a business center with internet access, fax, photocopy machine, and magazines.
 	

### c) Training contents

Courses consist of classroom lectures, practical training, and on-site visits. In particular, trainees will meet with senior officials for aviation safety and air navigation system, and discuss cooperation. Trainees will also have opportunities to visit Incheon Airport, Gimpo Airport, air traffic control facilities, the aviation museum, and other important aviation facilities, in addition to experiencing Korean culture on a visit to historical palaces and other popular tourist spots.

### d) Information for Arrival in the Republic of Korea

All trainees should complete Attachment B Participant's Itinerary for airport escort service and send it to the training institute as you are guided after being selected at least 14 days before the training start date. More information of accommodation and transportation will be provided by the training institute 3 weeks before start of the training.

Attachment A. Global Aviation Safety Programme  
Attachment B. Participants Itinerary (Flight Schedule)  
Attachment C. Official Nomination Form



**MOLIT SUPPORT PROGRAMME, COURSE CODE: A-1  
AVIATION POLICY FOR EXECUTIVES**

2 to 6 June 2025

**1. PURPOSE**

This course will deliver future policy direction of Korean aviation industry and Korean major Airport management strategies to provide participants with relevant information to assist them in establishing aviation policies for the development of the aviation industry in their countries.

**2. CONTENTS**

- Korean Aviation Policy
- Future Trends in Aviation Industry including Airports
- Introduction of Future Air Navigation Facilities and System
- Discussion on National Aviation Policy Issues
- Major Airports and related sites tour, etc

**3. PARTICIPANTS**

15

**4. TRAINING INSTITUTE: CATC**

- Address: 22-55, Namgye-gil, Mueui-myeon, Sangdang-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Course Coordinator: Ms. Jieun Kim

**5. PARTICIPATION REQUIREMENTS**

- Above director-level personnel in civil aviation authority or airport authority.
- At least 10 years of work experience in civil aviation in participating countries.
- Good health and be able to participate in the English language.
- Should submit the Official Nomination Form issued and authorized by applicants' Government

**6. EXPENSES**

- MOLIT in the ROK will bear the airfare, training fees, accommodation fees and a fixed daily allowance (amount set by the training days) for participants.
- If trainees are able to get free air tickets from their national air carriers, it is highly recommended, in principle, for them to use their national carrier. If this is impossible, Korean Agency will purchase the air tickets and send them to the trainees.
- It is not allowed for trainees to directly purchase air tickets unless it is absolutely necessary. If you have to purchase air tickets owing to circumstance beyond control, you must contact with the Korean agency. The refund will be paid in cash to the trainees on the training end date if you have the verified receipts.

**Note:** — *No refund will be made, if you have purchased air tickets without Korean agency prior approval.*

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) Civil Aviation Training Centre of Korea Airport Corporation (CATC) will contact the participants regarding invitation letter, air ticket, etc.

**Remark:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities and official nomination forms those are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

11 April 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Jieun KimCivil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2374, Fax: 82 43 290 2349  
E-mail: [Jieun24@airport.co.kr](mailto:Jieun24@airport.co.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji LimMinistry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**MOLIT SUPPORT PROGRAM, COURSE CODE: A-2  
AVIATION POLICY FOR WOMEN**

29 May to 2 June 2025

**1. PURPOSE**

This course will share the aviation policy of ICAO member states and the overview of aviation industry through the training courses. Also, participants will be provided with competencies to ensure that the design of Aeronautical Ground Lighting (AGL) is implemented in accordance with ICAO Annex 14, ICAO Doc 9157, and the international industry's best practices.

**Note:** — *As this course is accredited by ICAO TRAINAIR PLUS in accordance with ICAO TRAINAIR PLUS ITP, an ICAO certificate will be awarded to those participants who have completed this course successfully.*

**2. CONTENTS**

- MOLIT's aviation policy
- Developing countries' aviation policy
- ICAO ITP Design of Aeronautical Ground Lighting Course
  - Operational Requirement for AGL System
  - Impact of Visibility on AGL requirements and Performance
  - Electrical requirements and AGL control and monitoring system.
  - Design AGL for Approach and Runway
  - Design AGL for Taxiway
  - Design AGL for other area in the airport
  - Design AGL Electrical Circuits
  - Manage the installation of the AGL Control and Monitoring System
  - Commissioning the AGL system.
- Field Visit (Incheon Airport, etc.)

**3. PARTICIPANTS**

15

**Note:** — *This course will be assigned to the **women personnel only** in aviation industry to support ICAO's Gender Equality Programme.*

**4. TRAINING INSTITUTE: IAAA**

- Address: 557 Yongyu-ro, Jung-gu, Incheon, Republic of Korea
- Course Coordinator: Ms. Yu, Seonmin

**5. PARTICIPATION REQUIREMENTS**

- Women personnel of aviation policy area in civil aviation authority or airport authority.
- At least three (3) years of work experience in civil aviation in participating countries.
- Good health and being able to participate in the English language.
- Should submit the Official Nomination Form issued and authorized by applicants' Government
- Not participating in the ROK – ICAO fellowship training program during the past three (3) years.

## 6. EXPENSES

- MOLIT will bear the airfare, training fees, accommodation fees, and a fixed daily allowance (amount set by the training days) for participants.
- If trainees can get free air tickets from their national air carriers, it is highly recommended, in principle, for them to use their national carrier. If this is impossible, the Korean Agency will purchase the air tickets and send them to the trainees.
- It is not allowed for trainees to directly purchase air tickets unless it is necessary. If you have to purchase air tickets owing to circumstances beyond control, you must contact the Korean Agency. The refund will be paid in cash to the trainees on the training end date if you have the verified receipts.

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail addresses and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) Incheon Airport Aviation Academy will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

11 April 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Seonmin Yu
  - Incheon Airport Aviation Academy, Incheon International Airport Corporation
  - Telephone: 82 32 741 6862, Fax: 82 32 741 2900
  - E-mail: [smyu@airport.kr](mailto:smyu@airport.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji Lim
  - Ministry of Land, Infrastructure, and Transport
  - Telephone: 82 44 201 4240, Fax: 82 44 201 5627
  - E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-1**

**DESIGN OF AERONAUTICAL GROUND LIGHTING**

30 Jun to 4 July 2025

**1. PURPOSE**

This course will provide trainees with competencies to ensure that the design of Aeronautical Ground Lighting (AGL) is implemented in accordance with ICAO Annex 14, ICAO Doc 9157, and the international industry's best practices.

**2. CONTENTS**

- Operational Requirement for AGL System
- Impact of Visibility on AGL requirements and Performance
- Electrical requirements and AGL control and monitoring system.
- Design AGL for Approach and Runway
- Design AGL for Taxiway
- Design AGL for other area in the airport
- Design AGL Electrical Circuits
- Manage the installation of the AGL Control and Monitoring System
- Commissioning the AGL system.

**3. PARTICIPANTS**

15

**4. TRAINING INSTITUTE: IAAA**

- Address: 557 Yongyu-ro, Jung-gu, Incheon, Republic of Korea
- Course Coordinator: Mr. Kang, Sung Ok

**5. PARTICIPATION REQUIREMENTS**

- At least three (3) years of experience in AGL operation or management
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Not participating in the ROK – ICAO fellowship training program during the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicant's Government

**6. EXPENSES**

- Incheon Airport Aviation Academy (IAAA) will bear expenses including course fees, accommodation fees, meals, and daily allowance.
- Airfare and travel allowance for participation in this course shall be paid by the participant's side.

**7. PROCESS OF APPLICATION AND SELECTION**

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) Incheon Airport Aviation Academy will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

**8. APPLICATION DEADLINE**

12 May 2025

**9. CONTACTS**

- Information on the course and academy:
  - Mr. Sung-Ok (Nick) Kang  
Incheon Airport Aviation Academy, Incheon International Airport Corporation  
Telephone: 82 32 741 5712, Fax: 82 32 741 2900  
E-mail: [saltkang@airport.kr](mailto:saltkang@airport.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji Lim  
Ministry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-2**

**DVOR MAINTENANCE**

12 to 23 May 2025

**1. PURPOSE**

To prepare the foundation for aviation development in participating countries by improving participants' abilities to maintain and manage through training in basic principles and practice of ICAO's Standards relating to Doppler VHF Omnidirectional Radio Range (DVOR).

**2. CONTENTS**

- Basic Concepts of DVOR
- Doppler Effect Theory
- DVOR Antenna Theory and System
- General Description of Block Diagrams
- DVOR Operation and Maintenance Methods
- ICAO SARPs for DVOR
- Maintenance Practice using DVOR developed by KAC
- Upgrade and Modernization Plan of Air Navigation Aids in the Republic of Korea

**3. PARTICIPANTS**

16

**4. TRAINING INSTITUTE: CATC**

- Address: 22-55, Namgye-gil, Mueui-myeon, Sangdang-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Course Coordinator: Ms. Jieun Kim

**5. PARTICIPATION REQUIREMENTS**

- Work experience in civil aviation in participating country.
- At least 3 year of experience in air navigation aids maintenance and good understanding of basic mathematics.
- Good health and be able to participate in the English language.
- Not participated in the ROK – ICAO fellowship training programme for the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicants' Government.

## 6. EXPENSES

- Korea Airports Corporation will bear expenses including course fees, accommodation fees, meals.
- Airfare and travel allowance for the participation for this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) The Civil Aviation Training Centre of Korea Airport Corporation (CATC) will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

11 April 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Jieun Kim  
Civil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2374, Fax: 82 43 290 2349  
E-mail: [Jieun24@airport.co.kr](mailto:Jieun24@airport.co.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji Lim  
Ministry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-3  
RADAR APPROACH CONTROL**

9 to 20 June 2025

**1. PURPOSE**

This course will provide air traffic controllers with knowledge and skills in radar approach control. The participants will learn radar control techniques in classrooms and practice them under the simulated environment of South Korea's airspace. South Korea's aviation bodies, system, state safety program and ATFM will be introduced with its efforts to handle the increasing air traffic.

**2. CONTENTS**

- Basic theory of radar
- Radar control technique
- Practical training using radar control simulators
- Introduction of South Korea's ATFM
- Introduction of Design of Instrument Flight procedure to increase the capacity of airspace
- Field Trip to one of Korea ATC facilities

**3. PARTICIPANTS**

16

**4. TRAINING INSTITUTE: CATC**

- Address: 22-55, Namgye-gil, Mueui-myeon, Sangdang-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Course Coordinator: Ms. Jieun Kim

**5. PARTICIPATION REQUIREMENTS**

- An air traffic controller with over three years of experience in radar approach control operations
- Have a sufficient command of both spoken and written English
- Be in good health, both physically and mentally

**6. EXPENSES**

- Korea Airports Corporation will bear expenses including course fees, accommodation fees, meals.
- Airfare and travel allowance for the participation for this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) The Civil Aviation Training Centre of Korea Airport Corporation (CATC) will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

11 April 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Jieun KimCivil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2374, Fax: 82 43 290 2349  
E-mail: [Jieun24@airport.co.kr](mailto:Jieun24@airport.co.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji LimMinistry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-4  
AIRPORT LIGHTING OPERATION AND MANAGEMENT**

7 to 12 July 2025

**1. PURPOSE**

To provide the participants with theoretical and practical knowledge of the fundamental aspects of the Airport Lighting Operation and Management relating to the ICAO Standards. The basic concepts of airport electric facilities, lighting systems and the latest global implementation programme will be also covered.

**2. CONTENTS**

- Theories of Airports Lighting System and Planning
- General Electric Power and Airport Lighting System Theories of the Airport Related Fields
- Airport Lighting Facilities Maintenance and Practices
- On-the-spot Study at the International Airport managed by Korea Airports Corporation
- Field Trip to the Lighting Facilities Manufacturing Factory in Anyang, Gyeonggi Province

**3. PARTICIPANTS**

16

**4. TRAINING INSTITUTE: CATC**

- Address: 22-55, Namgye-gil, Mueui-myeon, Sangdang-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Course Coordinator: Ms. Jieun Kim

**5. PARTICIPATION REQUIREMENTS**

- Work experience in civil aviation in participating countries and be nominated by the Government.
- At least three years of experience in airport lighting systems maintenance.
- Good health and have a good command of English.
- Not participated in the ROK – ICAO fellowship training programme during the past 1 year.

**6. EXPENSES**

- Korea Airports Corporation will bear expenses including course fees, accommodation fees, meals.
- Airfare and travel allowance for the participation for this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) The Civil Aviation Training Centre of Korea Airport Corporation (CATC) will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

11 April 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Jieun KimCivil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2374, Fax: 82 43 290 2349  
E-mail: [Jieun24@airport.co.kr](mailto:Jieun24@airport.co.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji LimMinistry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreafp@korea.kr](mailto:koreafp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAM, COURSE CODE: B-5**

**AERODROME INSPECTION**

24 to 30 July 2025

**1. PURPOSE**

This course will provide Aerodrome Safety Inspectors with the necessary knowledge, skills and attitudes to ensure that aerodrome inspection procedures are implemented appropriately in order to achieve the goal of safe and efficient aerodrome operations.

**Note:** — *As this course is accredited by ICAO TRAINAIR PLUS in accordance with ICAO TRAINAIR PLUS STP, an ICAO certificate will be awarded to those participants who have completed this course successfully.*

**2. CONTENTS**

- Introduction to aerodrome inspection
- Aerodrome Surface Inspection
- Inspection of NAVAIDS
- Airside Safety and Safe Movement Inspection
- Airside Safety Operations Inspection
- NOTAM Inspection
- Wildlife Inspection
- ARFF(Airport Rescue Fire Fighting) Inspection
- SMS(Safety Management System) Inspection

**3. PARTICIPANTS**

20

**Note:** — *30% of participants will be preferentially assigned to the women personnel in aviation industry to support ICAO's Gender Equality Programme.*

**4. TRAINING INSTITUTE: IAAA**

- Address: 557 Yongyu-ro, Jung-gu, Incheon, Republic of Korea
- Course Coordinator: Ms. Hyejin Ji

**5. PARTICIPATION REQUIREMENTS**

- At least three (3) years of experience in aerodrome inspector
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Not participating in the ROK – ICAO fellowship training program during the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicant's Government

**6. EXPENSES**

- Incheon Airport Aviation Academy (IAAA) will bear expenses including course fees, accommodation fees, meals, and daily allowance.
- Airfare and travel allowance for participation in this course shall be paid by the participant's side.

**7. PROCESS OF APPLICATION AND SELECTION**

- g) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail addresses and password.
- h) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- i) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- j) Selection Process by Korean Selection Committee.
- k) Applicants will get the award from ICAO.
- l) Incheon Airport Aviation Academy will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

**8. APPLICATION DEADLINE**

12 May 2025

**9. CONTACTS**

- Information on the course and academy:
  - Ms. Hyejin JiIncheon Airport Aviation Academy, Incheon International Airport Corporation  
Telephone: 82 32 741 6828, Fax: 82 32 741 2900  
E-mail: [hyejin.ji@airport.kr](mailto:hyejin.ji@airport.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji LimMinistry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreafpt@korea.kr](mailto:koreafpt@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAM, COURSE CODE: B-6**

**AIRPORT BHS & HBS MANAGEMENT**

21 to 26 August 2025

**1. PURPOSE**

The main goal of the training is to provide Baggage Handling System (BHS) and HBS (Hold Baggage Screening) system managers with the necessary knowledge, skills, and attitudes to effectively perform their duties in the BHS and HBS during normal and contingency operations in accordance with regulations and standards specified in pertinent BHS&HBS manuals.

**Note:** — *As this course is on the process of ICAO TRAINAIR PLUS STP, an IAAA certificate will be awarded to those participants who have completed this course successfully.*

**2. CONTENTS**

- Design of Baggage Handling and Hold Baggage System
- Development of a Master Operational Plan
- Management of BHS Operation & Maintenance
- Handling of Contingency Situations
- Improvements of Operation Quality

**3. PARTICIPANTS**

20

**4. TRAINING INSTITUTE: IAAA**

- Address: 557 Yongyu-ro, Jung-gu, Incheon, Republic of Korea
- Course Coordinator: Ms. Jaeran Choi

**5. PARTICIPATION REQUIREMENTS**

- At least three (3) years of experience in airport BHS & HBS management
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Not participating in the ROK – ICAO fellowship training program during the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicant's Government

**6. EXPENSES**

- Incheon Airport Aviation Academy (IAAA) will bear expenses including course fees, accommodation fees, meals, and daily allowance.
- Airfare and travel allowance for participation in this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) Incheon Airport Aviation Academy will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

20 June 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Jaeran ChoiIncheon Airport Aviation Academy, Incheon International Airport Corporation  
Telephone: 82 32 741 6421, Fax: 82 32 741 2900  
E-mail: [august@airport.kr](mailto:august@airport.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji LimMinistry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-7**  
**AVIATION SECURITY PRACTICE FOR SCREENING CHECKPOINT SUPERVISORS**

20 to 24 October 2025

**1. PURPOSE**

This course will provide relevant aviation security personnel at the national /airport level with administrative and operational oversight of their teams to effectively and efficiently implement procedures in accordance with ICAO Annex 17, ICAO DOC 8973(Aviation Security Manual-Restricted), the State's National Civil Aviation Security Programme (NCASP) and Airport Security Programme (ASP).

**2. CONTENTS**

- Legal Framework of Aviation Security
- ICAO Annex 17, Aviation Security Manual (Doc 8973)
- Special Categories of Passengers and Carriage of Firearms
- Roles and Responsibilities of Supervisors
- Preparation of the Exercise at the Airport

**3. PARTICIPANTS**

16

**4. TRAINING INSTITUTE: CATC**

- Address: 22-55, Namgye-gil, Mueui-myeon, Sangdang-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Course Coordinator: Ms. Jieun Kim

**5. PARTICIPATION REQUIREMENTS**

- Have at least 3 years of aviation security experience or work as airport security supervisors
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Have a good understanding of ICAO Annexes related to aviation security
- Not participating in the ROK – ICAO fellowship training program during the past three (3) years.

**6. EXPENSES**

- Korea Airports Corporation will bear expenses including course fees, accommodation fees, meals.
- Airfare and travel allowance for the participation for this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- g) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- h) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- i) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- j) Selection Process by Korean Selection Committee.
- k) Applicants will get the award from ICAO.
- l) The Civil Aviation Training Centre of Korea Airport Corporation (CATC) will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

20 June 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Jieun KimCivil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2374, Fax: 82 43 290 2349  
E-mail: [Jieun24@airport.co.kr](mailto:Jieun24@airport.co.kr)
- Matters on submitting a nomination form, accessing the website, and other technical problems:
  - Ms. Hyeonji LimMinistry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAM, COURSE CODE: B-8**

**Aerodrome CNS Engineering**

22 to 28 October 2025

**1. PURPOSE**

This course will provide CNS engineers with the necessary knowledge, skills and attitudes to ensure that the procedures and process for CNS are implemented satisfactorily and applicably in order to accomplish the goal of safe and efficient operations and maintenance in accordance with corresponding SARPs.

**Note:** — *As this course is on the process of ICAO TRAINAIR PLUS STP, an IAAA certificate will be awarded to those participants who have completed this course successfully.*

**2. CONTENTS**

- Project Management for CNS installation
- CNS Facilities Ground Inspection
- CNS Facilities Flight Inspection
- CNS System Failure Troubleshooting

**3. PARTICIPANTS**

20

**Note:** — *30% of participants will be preferentially assigned to the women personnel in aviation industry to support ICAO's Gender Equality Programme.*

**4. TRAINING INSTITUTE: IAAA**

- Address: 557 Yongyu-ro, Jung-gu, Incheon, Republic of Korea
- Course Coordinator: Ms. Hyejin Ji

**5. PARTICIPATION REQUIREMENTS**

- At least two (2) years of experience in CNS system
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Not participating in the ROK – ICAO fellowship training program during the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicant's Government

**6. EXPENSES**

- Incheon Airport Aviation Academy (IAAA) will bear expenses including course fees, accommodation fees, meals, and daily allowance.
- Airfare and travel allowance for participation in this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) Incheon Airport Aviation Academy will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

20 Jun 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Hyejin Ji  
Incheon Airport Aviation Academy, Incheon International Airport Corporation  
Telephone: 82 32 741 6828, Fax: 82 32 741 2900  
E-mail: [hyejin.ji@airport.kr](mailto:hyejin.ji@airport.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji Lim  
Ministry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreafp@korea.kr](mailto:koreafp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-9**

**UAS & NAVIGATION AIDS SYSTEM**

10 to 14 November 2025

**1. PURPOSE**

This course will provide relevant aviation personnel with necessary knowledge and skills to apply drone system to the Air Navigation field. Participants will understand general concept of Drones and application method into aviation field through theoretical and practical training.

**2. CONTENTS**

- Basic Theory of Drone & Flight
- Drone Maintenance
- Drone Control Practice (Flight Simulator & Drone Soccer)
- Urban Air Mobility (UAM) & Anti Drone
- Flight Inspection using Drones
- Site Visit (KAC UTM&UATM Department)

**3. PARTICIPANTS**

16

**4. TRAINING INSTITUTE: CATC**

- Address: 22-55, Namgye-gil, Mueui-myeon, Sangdang-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Course Coordinator: Ms. Jieun Kim

**5. PARTICIPATION REQUIREMENTS**

- Work experience in civil aviation in participating countries.
- At least three years of experience in air navigation aids maintenance.
- Good health and be able to participate in the English language.
- Not participated in the ICAO-ROK training programme for the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicants' Government.

**6. EXPENSES**

- Korea Airports Corporation will bear expenses including course fees, accommodation fees, meals.
- Airfare and travel allowance for the participation for this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- g) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- h) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- i) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- j) Selection Process by Korean Selection Committee.
- k) Applicants will get the award from ICAO.
- l) The Civil Aviation Training Centre of Korea Airport Corporation (CATC) will contact the participants regarding invitation letters, air tickets, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

20 Jun 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Jieun KimCivil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2374, Fax: 82 43 290 2349  
E-mail: [Jieun24@airport.co.kr](mailto:Jieun24@airport.co.kr)
- Matters on submitting a nomination form, accessing the website, and other technical problems:
  - Ms. Hyeonji LimMinistry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**GLOBAL AVIATION SAFETY PROGRAM, COURSE CODE: B-10**

**SAF (SUSTAINABLE AVIATION FUEL) TECHNICAL TRAINING**

1 to 5 September 2025

**1. PURPOSE**

The Carbon Offsetting and Reduction Scheme for International Aviation (CORSIA), led by the International Civil Aviation Organization (ICAO), is a system that plays an important role in reducing carbon emissions in the international aviation sector, and aims to reduce CO<sub>2</sub> emissions through sustainable aviation fuel (SAF) and low-carbon aviation fuel (LCAF). Therefore, we aim to share the current status of domestic sustainable aviation fuel development and technology levels to help developing countries reduce carbon emissions.

**2. CONTENTS**

- Korean SAF policy and technology trends
- Biofuel technology standardization trends in Korea
- Bio-aviation fuel manufacturing process
- ISCC-CORSIA SAF certification system status
- Status of sustainable biomass resources and securing measures
- Major Airports and related sites tour, etc

**3. PARTICIPANTS**

25

**4. TRAINING INSTITUTE: IAAA**

- Address: 557 Yongyu-ro, Jung-gu, Incheon, Republic of Korea
- Course Coordinator: Ms. Hyejin Ji

**5. PARTICIPATION REQUIREMENTS**

- At least two (2) years of experience in PSIDs
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Not participating in the ROK – ICAO fellowship training program during the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicant's Government

**6. EXPENSES**

- Incheon Airport Aviation Academy (IAAA) will bear expenses including course fees, accommodation fees, meals, and daily allowance.
- Airfare and travel allowance for participation in this course shall be paid by the participant's side.

## 7. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the state letter with the official nomination form (Attachment C) at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Selection Process by Korean Selection Committee.
- e) Applicants will get the award from ICAO.
- f) Incheon Airport Aviation Academy will contact the participants regarding invitation letters, air tickets, etc.

a. **Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea with the application forms, state letters from its Aviation Authorities, and official nomination form that are uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)).*

## 8. APPLICATION DEADLINE

14 July 2025

## 9. CONTACTS

- Information on the course and academy:
  - Ms. Hyejin Ji  
Incheon Airport Aviation Academy, Incheon International Airport Corporation  
Telephone: 82 32 741 6828, Fax: 82 32 741 2900  
E-mail: [hyejin.ji@airport.kr](mailto:hyejin.ji@airport.kr)
- Matters on submitting a nomination form, accessing the website, and other technical Problems:
  - Ms. Hyeonji Lim  
Ministry of Land, Infrastructure, and Transport  
Telephone: 82 44 201 4240, Fax: 82 44 201 5627  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

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**ATTACHMENT C** to State letter TC 2/3.81 (ROK/21/801) - 25/11

**PARTICIPANTS ITINERARY (FLIGHT SCHEDULE) FOR B COURSES**

Date	Airline	Flight	Departure			Arrival				Reference
			Time	Country	Airport	Date	Time	Country	Airport	
urse										
Country				Name						

1. Write down the detailed round-trip flight schedules.
2. Please send this form to one of the following e-mail addresses.
  - The courses by CATC, Send the itinerary to [syun@airport.co.kr](mailto:syun@airport.co.kr) (CATC)
  - The courses by IAAA, Send the itinerary to [pjhwang@airport.kr](mailto:pjhwang@airport.kr) (IAAA)

**Note:** — *The trainees for “A” courses series (MOLIT Cooperation Programme) are not required to fill out this form (Participants Itinerary)*





**The 2025 Republic of Korea – ICAO Training Programme for Aviation Personnel**

**OFFICIAL NOMINATION FORM**

**Note:** — *This form must be completed in full, scanned and uploaded to the website (<https://www.korea-fip.org>) to proceed the application. Incomplete forms will not be considered.*

The Government of \_\_\_\_\_ (Name of Country)

officially nominates \_\_\_\_\_ (Full Name)

for participation in \_\_\_\_\_ (Name of Training Course)

as organized by the Korean Government,

and certifies that:

- a) the nominee has an adequate knowledge and/or expertise in the training field to fulfill the requirements for the training course.*
- b) the nominee has a sufficient proficiency of spoken and written English to enable him/her to participate in the training.*

Name of Authorized Official:

**Date:** \_\_\_\_\_ **Signature:**  
(Authorized Official's Signature)

**Nominee's Contact Information**

Name of Organization:

Position/ Title:

Telephone: \_\_\_\_\_ E-mail:

(Official Seal or Stamp Here)

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