



**REGIONAL AVIATION SECURITY AND FACILITATION GROUP
FOR AFRICA AND INDIAN OCEAN REGION
(RASFG-AFI)**

DRAFT TERMS OF REFERENCE

(17 SEPTEMBER 2015)

1. MANDATE

1.1 The African Ministers of Transport met in Luanda, Angola from 21 to 25 November 2011 and deliberated on Aviation Security. After taking stock of the actions taken by the African Civil Aviation Commission (AFCAC) in carrying out activities concerning Aviation Security, the meeting agreed on the need for a Regional Aviation Security Group (RASG) as a mechanism to coordinate the implementation of the Abuja Declaration and Roadmap as well as ICAO Declaration and Strategy on Aviation Security.

1.2 The AFI SECFAL Plan was unanimously supported by States at the AFI Aviation security meeting in Dakar, Senegal and subsequently endorsed at the 24th Extraordinary Plenary session of AFCAC in 2014.

1.3 Through ICAO Council Decision C-DEC 203/2, the Comprehensive Regional Implementation Plan for Aviation Security and Facilitation in Africa (AFI SECFAL Plan) was established as an ICAO Programme. The overall objective of AFI SECFAL Plan is to enhance security and facilitation in Africa in a sustainable manner.

1.4 The First Steering Committee (SC) meeting of the AFI SECFAL Plan held in Maputo, Mozambique, 18 May 2015, endorsed the establishment of the African Regional Aviation Security/Facilitation Group (RASFG-AFI) under the umbrella of AFCAC.

1.5 The RASFG-AFI will support the AFI SECFAL SC to identify regional security and facilitation issues and to increase awareness among stakeholders. It will also support the SC in monitoring progress and implementing the AFI SECFAL Plan programme in order to improve aviation security and facilitation in the region.

1.6 The RASFG-AFI Secretariat will develop and submit a yearly work plan to the AFI SECFAL Plan SC for approval and take an active part in the implementation of the yearly work plan.

1.7 The RASFG-AFI will make technical recommendations to the SC on means to facilitate the implementation of the AFI SECFAL Plan and provide SC with technical input with regard to the resolution of States security and facilitation deficiencies with emphasis and priority to States with Significant Security Concerns (SSeC) and those referred to the Monitoring and Assistance Review Board (MARB).

1.8 The RASFG-AFI is also required to provide Assistance to States for resolving security oversight deficiencies and to increase effective implementation of the 8 Critical Elements (CE) of an effective State aviation security oversight system.

2. RASFG-AFI COMPOSITION

2.1 Membership

2.1.1 Members of RASFG-AFI shall be designated by States as per the set criteria. The RASFG-AFI consists of core members, with each AFI State being represented by experts from AVSEC and/or Facilitation, AFI experts on ICAO's AVSEC Panel and Facilitation Panel respectively as well as one expert from each Aviation Security Training Centre (ASTC) in the region

2.1.2 Regional Economic Communities having Aviation Security and Facilitation programmes will be represented by one expert each.

2.1.3 Other stakeholders may participate as observers in and contribute to the work of RASFG-AFI on an ad hoc basis at the invitation of the Chairperson in consultation with the AFI SECFAL Steering Committee Secretary.

2.2 Chairperson

2.2.1 The Chairperson of the RASFG-AFI shall be a State representative elected by members of RASFG-AFI for a three-year renewable term.

2.2.2 Vice Chair shall be a State representative elected by members of RASFG-AFI for a three –year renewable term-

2.2.3 In the absence of both the Chair and Vice Chair, the host State shall nominate a temporary Chair for RASFG-AFI meeting

3. RASFG-AFI WORKING GROUPS AND TASK FORCES

The RASFG-AFI may establish working groups, task forces and or technical assistance teams to address specific issues or undertake activities on Aviation Security (AVSEC) and Facilitation (FAL).

4. RASFG-AFI SECRETARIAT

4.1 AFCAC will provide secretariat services to RASFG-AFI with support from the ICAO Regional Offices

4.2 The AFI SECFAL Plan Secretariat will provide support to RASFG-AFI Secretariat in its activities.

4.3 AFI SECFAL Plan SC will monitor the execution of the RASFG-AFI work programme and activities

5. TIME FRAME & MEETINGS

5.1 The RASFG-AFI will give support to the AFI SECFAL SC for the entire duration of the implementation of the AFI SECFAL Plan.

5.2 The RASFG-AFI will meet twice a year. If necessary, and after consultation between the AFCAC Secretariat and the Secretariat of AFI SECFAL Plan, additional meetings may be convened. The location of the meetings either will be at AFCAC Headquarters, ICAO Regional offices in AFI or hosted by an AFCAC member State.

6. FUNDING AND ASSISTANCE TO STATES

6.1 The RASFG-AFI activities shall be funded by AFI States , Regional Organizations, Donors, Development partners or and other sources as shall be identified by the AFI SECFAL Plan Steering committee, through AFCAC

6.2 States and sponsoring organizations will cover all expenses incurred by their members attending the RASFG-AFI, working group and Assistance Technical Team meetings, and technical assistance missions AFCAC will also be responsible for convening and funding of meetings

6.3 Recipient State of technical assistance from RASFG-AFI shall bear the cost of air ticket and Daily Subsistence Allowance (DSA) for each expert while AFCAC shall be responsible for insurance cover for experts when performing RASFG-AFI activities.

7. WORKING LANGUAGES OF RASFG-AFI

7.1 The working languages of the RASFG-AFI will be English and French. All documentation for the RASFG-AFI meetings will be provided in both languages.

7.2 All meetings will be held in paperless environment to the extent possible.

8. REPORTING TO THE AFI-SECFAL PLAN STEERING COMMITTEE

8.1 To monitor and measure the status of implementation of the RASFG-AFI Programme, the Chairperson of the group, in coordination with AFCAC secretariat will report every 6 months on the RASFG-AFI Programme of activities and progress to AFI SECFAL Plan SC.

8.2 Reports shall be kept restricted and made available on a need to know basis.

RASFG-AFI

MEMBERSHIP:

Chairperson: To be elected by RASFG-AFI members

Members

- All 54 AFI States to be represented by experts from AVSEC and/or Facilitation, and African members to ICAO AVSEC Panel and ICAO FAL Panel respectively.
- Aviation Security Training Centres
 - ASTC, Dakar
 - ASTC, Nairobi
 - ASTC, Morocco
 - ASTC, South Africa
- Regional Organizations/Economic Communities
 - African Civil Aviation Commission (AFCAC)
 - African Union (AU)
 - Agence pour la Sécurité de la Navigation Aérienne en Afrique et à Madagascar (ASECNA)
 - Arab Maghreb Union (AMU)
 - Banjul Accord Group (BAG)
 - Centre africain d'étude et de recherche sur le terrorisme (CAERT)
 - Civil Aviation Safety and Security Oversight Agency (CASSOA)

Economic Community of Central African States (ECCAS)
Economic Community of West African States (ECOWAS)
Southern African Development Community (SADC)

- International Organizations

International Civil Aviation Organization (ICAO)
Airports Council International (ACI)
International Air Transport Association (IATA)