



INTERNATIONAL CIVIL AVIATION ORGANIZATION

**AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP
TWENTENTH MEETING (APIRG/20)
Yamoussoukro, Cote d'Ivoire (27 November – 2nd December 2015)**

Agenda Item 4: Re-organization of the APIRG

CONSEQUENTIAL AMENDMENTS TO THE APIRG PROCEDURAL HANDBOOK

(Presented by the Secretariat)

SUMMARY	
This working paper presents the amendment proposals to the APIRG Procedural Handbook prepared by the Secretariat sequel to the adoption of the new structure of APIRG and its contributory bodies for consideration by APIRG/20 meeting.	
Action by the meeting is at paragraph 3 of this working paper.	
REFERENCES: <ul style="list-style-type: none">▪ ICAO Special Regional Air Navigation Meeting (SP AFI/08 RAN, 2008) Report (Doc 9930)▪ ICAO Twelfth Air Navigation Conference (AN-Conf./12) Report▪ Nineteenth AFI Planning and Implementation Regional Group Meeting (APIRG/19) Meeting Report▪ ICAO Global Air Navigation Plan (GANP, Doc 9750), Fourth Edition	
Strategic objective(s)	This working paper related to the Strategic Objectives A, B and E.

1. INTRODUCTION

1.1. The *APIRG Procedural Handbook* is a publication adopted by APIRG. It is intended to provide, for easy reference of all interested parties, a consolidation of material, particularly of a procedural nature, relevant to the work of the APIRG and its contributory bodies. It contains the terms of reference, working arrangements, internal instructions, rules of procedures for the conduct of the meetings of APIRG and its contributory bodies, as well as the uniform methodology for the identification, assessment and reporting of air navigation deficiencies.

1.2. The last edition of the Procedural Handbook was published in June 2001. While some updates have been undertaken to the Handbook from time to time, the last significant amendment to it was effected in 2005.

2. DISCUSSION

2.1. Due to elapse of time since 2005, ICAO guiding principles that have come into effect and the reorganization of APIRG as adopted by the APIRG Extraordinary Meeting in July 2014, the Secretariat has developed consequential amendment proposals to the APIRG Procedural Handbook, which are contained in an **Appendix** to this working paper.

2.2. The proposed consequential changes mainly include the following:

- a) Amendments to existing provisions to align them to adopted reorganization;
- b) Improvements to existing provisions for purpose of clarity and enhanced guidance;
- c) Additional provisions to reflect the newly adopted working methods;
- d) Amendments to the Appendices to the Handbook, including:
 - (i) Information on Member States and Designated Representatives
 - (ii) List of AFI Provider and User States;
 - (iii) List of other regional bodies dealing with civil aviation matters in the Region; and
- e) Editorial changes.

2.3. The meeting should also be mindful that the APIRG Extraordinary Meeting requested the Secretariat to circulate the revised Handbook to APIRG Members for their comments and inputs.

3. ACTION BY THE MEETING

3.1. The meeting is invited to:

- a) Note the information provided in this working paper;
- b) Review the revised APIRG Procedural Handbook prepared by the Secretariat as provided as **Appendix** to this working paper; and
- c) Request the Secretariat to :
 - (i) Circulate the proposed amendment of the APIRG Procedural Handbook to APIRG Members for their comments and inputs not later than **31 January 2016**; and
 - (ii) Publish the final version of the revised APIRG Procedural Handbook by **29 February 2016**.

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