



Please fill in the details below and send to Mr. Aurelius Mukuna, by e-mail: Aurelius.Mukuna@ihg.com

HOTEL ACCOMMODATION BOOKING DETAILS

Name: _____

Address for Correspondence: _____

City Postal Code: _____

State Country: _____

Tel No _____

Fax No _____

E-mail: _____

INTERCONTINENTAL HOTEL

ROOM TYPE	SPECIAL RATES FOR KMA	MEAL PLAN
Superior Room		
Single	\$ 120.00	Bed Breakfast
Double	\$ 155.00	Bed Breakfast
Deluxe Room		
Single	\$ 150.00	Bed Breakfast
Double	\$ 185.00	Bed Breakfast
Club Room		
Single	\$ 180.00	Bed Breakfast
Double	\$ 215.00	Bed Breakfast

Number of Room Required: _____

Accommodation required from _____ to _____

Airport Pick-up:

- We provide airport pickup at a charge of US\$ 40.00 per vehicle; one-way.
- Complete Flight details should be submitted at least 24 Hrs in advance for individuals. For groups of over 15 participants reservations for the same should be submitted at least 3 Days prior to the arrival date

Flight Details;

Do you require airport pick up? Yes _____ No _____ (If yes, please fill your flight details below)

Arrival

Flight No. _____ Time: _____

Special requirements

PAYMENT OPTIONS

Credit Card Authorization Form

Please specify type of card (AMEX, VISA ETC): _____

16 Digit Card Number: _____

Expiry Date (MM/YY): _____

Name as on Card: _____

Amount to be charged on card: _____

Approval Signature: _____

Terms and Conditions

- After receiving your booking, a letter of confirmation will be mailed.
- All changes or cancellations must be made in writing & will be subject to conditions mentioned above.
- The number of nights booked will be based on the arrival & departure details.
- Additional services i.e. laundry, meals, Telephone calls, etc. should be settled directly with the hotel at the time of check out.

TERMS & CONDITIONS

- These Special Bedroom Rates have been negotiated with the Client and represent the best rate available considering the volume of rooms, length of stay and season.
- These rates are inclusive of breakfast charges and the statutory taxes, which is currently at 29.6%.
- These Special Bedroom Rates will apply for there (3) days before and after the event dates only.
- Check-in time is 1400hours. Although the Hotel will make every reasonable effort to accommodate guests who arrive before the check-in time, the Client recognizes that guest rooms may not be immediately available. Baggage storage will be available from the Hotel. The Hotel check out time is 1200hours.
- All early arrivals and late departures will be paid for by the guests
- We also require credit card details of each participant or a credit card covering all the guests in order to guarantee the accommodation rooms and also for purposes of securing the 1st night charge in case of a no-show or cancellation.

For further assistance, please contact;

Aurelius Mukuna
Key Account Manager - Corporate
Tel: +254 20 32 00 217
Cell: +254 710 800 409
Fax: +254 20 320 00 030
Email: aurelius.mukuna@ihg.com