

INTERNATIONAL CIVIL
AVIATION ORGANIZATION

ORGANIZACIÓN DE AVIACIÓN
CIVIL INTERNACIONAL



ORGANISATION DE L'AVIATION
CIVILE INTERNATIONALE

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Ref: ES AN 4/60 - 0389

13 June 2005

Subject: AFI RVSM Seminar/Workshop (Nairobi 18 – 22 July 2005)

Action Required: To confirm attendance not later than 30 June 2005

Sir/Madam,

I have the honour to inform you that the ICAO Eastern and Southern African Office (ESAF) is organising a Five-day Seminar/Workshop on the implementation of RVSM in the AFI Region in Nairobi, from 18 to 22 July 2005 in which your Administration is kindly invited to participate.

You will recall that the ANC required that an RVSM Pre-Implementation Safety Case (PISC) should be prepared before any implementation of RVSM in order to ensure that the required target level of safety is maintained or improved.

In order to develop this PISC for consideration by the ANC and the Council, there are three main deliverables, ie. the Functional Hazard Assessment (FHA), the Collision Risk Analysis (CRA) and the National Safety Plans which need to be in place. The National Safety Plans are based on the AFI RVSM Safety Policy.

The main objective of the seminar is to assist the AFI States in the development of their National Safety Plans taking into account the AFI RVSM Safety Policy. The participants will be provided with the overview of the RVSM Implementation Programme and the main activities required to achieve the implementation in a timely manner.

At the end of the seminar/workshop it is expected that the participants will go home with a template on "National Safety Plan" ready for signature by their Authorities.

The target group for the seminar/workshop are the RVSM Programme Managers, the National RVSM Committee members and other specialists involved in the RVSM implementation programme.

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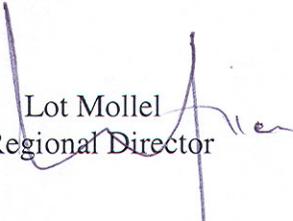
The seminar programme appears at **Attachment A** to this letter. The ICAO Office information bulletin is at **Attachment B**. The seminar will be conducted in English and French.

Your Administration is kindly requested to:

- a) indicate **before 30 June 2005** its intention to be represented in the Seminar.
- b) provide the names and titles of your representative(s).

Accept, Sir/Madam, the assurances of my highest consideration.

Lot Mollel
Regional Director



Attachments: Programme and General Information Bulletin



**AFRICA AND INDIAN OCEAN REDUCED VERTICAL SEPARATION
MINIMA SEMINAR/WORKSHOP (AFI RVSM SEMINAR)
NAIROBI , 18 - 22 JULY 2005**

DRAFT PROGRAMME

| Monday, 18 July 2005 | | |
|-----------------------------|--|------------------------|
| 0830-1000 | Registration | |
| 1000-1030 | Opening Ceremony | |
| 1030-1100 | Overview of the AFI RVSM Implementation Programme: <ul style="list-style-type: none"> - APIRG Task Force - AFI RVSM Strategy/Action Plan - ANC and Council - RVSM Implementation Date | ICAO |
| 1100-1130 | Coffee/Tea Break | |
| 1130-1230 | RVSM Safety Assurance <ul style="list-style-type: none"> - AFI RVSM Safety Policy - RVSM Safety Policy Deliverables <ul style="list-style-type: none"> •Functional Hazard Analysis •Collision Risk Assessment •National Safety Plans - Pre-Implementation Safety Case (PISC) - Post-Implementation Safety Case (POSC) | ARMA ALTRAN ICAO |
| 1230-1300 | Lunch | |
| 1330 - 1500 | RVSM Safety Assurance (Cont.) | ARMA ALTRAN ICAO |
| 1500 - 1530 | Coffee/Tea Break | |
| 1530 - 1615 | RVSM Safety Assurance (Cont.) | ARMA ALTRAN ICAO |

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| Tuesday, 19 July 2005 | | |
|------------------------------|--|-----------------------|
| 0900 - 1100 | Development of National Safety Plans | ALTRAN EUROCONTROL |
| 1100-1130 | Coffee/Tea Break | |
| 1130-1230 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |
| 1230-1300 | Lunch | |
| 1330 - 1500 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |
| 1500 - 1530 | Coffee/Tea Break | |
| 1530 - 1615 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |

| Wednesday, 20 July 2005 | | |
|--------------------------------|--|-----------------------|
| 0900 - 1100 | Development of National Safety Plans | ALTRAN EUROCONTROL |
| 1100-1130 | Coffee/Tea Break | |
| 1130-1230 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |
| 1230-1300 | Lunch | |
| 1330 - 1500 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |
| 1500 - 1530 | Coffee/Tea Break | |
| 1530 - 1615 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |

| Thursday, 21 July 2005 | | |
|-------------------------------|--|-----------------------|
| 0900 - 1100 | Development of National Safety Plans | ALTRAN EUROCONTROL |
| 1100-1130 | Coffee/Tea Break | |
| 1130-1230 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |
| 1230-1300 | Lunch | |
| 1330 - 1500 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |
| 1500 - 1530 | Coffee/Tea Break | |
| 1530 - 1615 | Development of National Safety Plans (Cont.) | ALTRAN EUROCONTROL |

| Friday, 22 July 2005 | | |
|-----------------------------|---|-----------------------|
| 1100 - 1200 | Overview of Seminar and way forward (update RVSM Strategy/Action Plan). | ALTRAN EUROCONTROL |
| 1200-1230 | CLOSING | |



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
EASTERN AND SOUTHERN AFRICAN OFFICE**

AFI RVSM SEMINAR/WORKSHOP (NAIROBI 18 – 22 JULY 2005)

GENERAL INFORMATION BULLETIN

1. Site of the Seminar

1.1 The Seminar will be held at the ICAO ESAF Office, Nairobi. Registration of the participants will start at 0830 hours on 18 July 2005. The office postal address, fax, telephone numbers and e-mail are as follows:

1.2 ICAO, Eastern and Southern African Office, United Nations Accommodation, Limuru Road, Gigiri, P. O. Box 46294, Post Code -00100, Nairobi, Kenya. Telephone 622395, 622396, 622374, 622399 and 622400. Fax:254-20-621092/623028.
E-mail: icao@icao.unon.org.

2. Transportation

2.1 Transportation to and from the meeting site will be provided to participants. The bus will depart from The Six Eighty Hotel at 0800 hours everyday.

3. Climate

3.1 Average temperature in Nairobi in July is around 15⁰C. In normal circumstances, the month of July is cold.

4. Visas

4.1 Kenyan entry visas are not required for nationals of a number of countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan entry visa requirements.

4.2 Entry Visas may be obtained from a Kenyan Embassy or, where there is no Kenya Diplomatic Representation, from the British High Commission or Consulate.

5. Health

5.1 A yellow fever vaccination certificate is mandatory. Visitors to Kenya arriving from cholera infected areas should have valid vaccination certificates.

6. Airport Tax

6.1 Departing passengers are required to pay airport Tax of US\$40. If this is not already incorporated in the ticket fare.

7. Exchange Rate

7.1 The Kenyan shilling exchange rates are determined by the inter bank trade which varies daily. The mean rate for 1 United States Dollar in July is approximately Kshs.78.00. (subject to change).

8. Security

8.1 A number of crime incidents in Nairobi has been reported. Precautions, therefore, have to be taken to avoid unpleasant experiences that sometimes can even turn into personal injuries. The following advice is given to assist you in protecting yourself against being victims of criminal action and to ensure that your stay in Kenya is safe and trouble free.

8.2 Mugging in the streets is not confined to night attacks, but can occur at any time, anywhere, during the day. To avoid being an easy victim, it is recommended to take the following precautions:

- a) Do not carry **or display** large sums of money when shopping and do not wear jewellery when walking in the streets.
- b) Do not talk to strangers on the street; simply show confidence and act as if you know where you are going.
- c) Be alert when approached or stopped for whatever reason by one or a group of young people, as they usually are expert pick-pockets.
- d) Under no circumstances should you walk in the streets in Nairobi at night. Even for short distances, take a taxi. Do not take any car offering services as a taxi. Confine yourself to the Kenatco accredited taxis (Tel.225123, 221561, 338611 and 822356) and the “London Taxis” available in the city centre.

8.3 When faced with a criminal action, the best reaction is to calmly give in to the offender. From experience of previous incidents, the person who does not react violently usually comes out unhurt.

9. Hotels:

9.1 The following Hotels are conveniently located in relation to the bus route list attached. The rates quoted are those in effect as of June 2005 and are subject to confirmation on placement of reservation. Participants are asked to make their own reservations directly.

Attachment B

List of Hotels/Rates

| HOTEL | RATES TARIFF US \$ | ADDRESS | TELEFAX NO. | TELEPHONE | Email |
|-------------------------|--|---|---------------------------|-----------------------------|----------------------------|
| Intercontinental Hotel | Superior Rm. 85.00+28% (SO) 105.00+28% (DO) | Cr. City Hall Way, Uhuru Highway | 254-20-210675 214617 | 254-20-261000 | nairobi@interconti.com |
| Holiday Inn | 103.00 (SBB) | Cr. Parklands Road and Mpaka Lane | 254-20-3748823 | 254-20-3740920/1 3740906 | Mayfair@africaonline.co.ke |
| SixEighty Hotel | 50.00 (SBB) incl. 65.00 (DBB) inc. | Cr. Muindi Mbingu Street/Kenyatta Avenue | 254-20-332908 | 254-20-315680 | info@680-hotel.co.ke |
| The Stanley Hotel | 90.00 (SBB) | Cr. Kenyatta Avenue/Kimathi Street | 254-20-229388 | 254-20-333233 | reservations@sarova.co.ke |
| | | | Reserv. 254-20-2715566 | Reserv. 254-20-2713333 | |
| Hilton Hotel | 71.00 (SBB) 91.00 (DBB) | Mama Ngina Street | 254-20-250099 | 254-20-25000 | www.hilton.com |
| Nairobi Safari Club | 85.00 (SBB) 105.00 (DO) | University Way/Koinange Street | 254-20-331201 | 254-20-251333 | nsclub@africaonline.co.ke |
| Meridian Court Hotel | 41.00 (BO) 55.00 (DO) | Murang'a Road, off Moi Avenue | 254-20-333658 | 254-20-333916 | |
| Landmark Hotel | 74.00 (SB) 101.00 (DB) | Chiromo Road, Westlands | | 254-20- 4448715/6/7 | Reservations@sarova.co.ke |
| Grand Regency | 95.00+ 25% (DO) 170+25% (SUO) | Loita Street | 254-20-217120 | 254-20- 211199 | akaire@grandregency.co.ke |
| Ambassador Hotel | 45.00(SB) 60.00(DB) | Moi Avenue | 254-20-336860 | 254-20-336809 | |

These rates are subject to change without notice.

DB = Double, Bed & Breakfast; SBB = Single, Bed and Breakfast, SO, DO= Bed only.

SUO = Suite, Bed only

Note: When making their reservations, Delegates should specify that they are attending an ICAO meeting in order to be accorded special rates for ICAO.
