



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref: ES AN 4/72 – 0169

15 April 2008

Subject: RVSM Task Force/14 Meeting (Nairobi, 26-28 May 2008)

Action required: Reply by 15 May 2008

Sir/Madam,

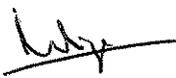
I have the honour to invite your administration to participate at 14th Meeting of the AFI RVSM Task Force which will be held in Nairobi from **26 to 28 May 2008**.

The main objective of the Task Force Meeting is to review all work done by the RVSM Task Force including AFI RMA Tasks, States/Stakeholders readiness and make appropriate recommendations on the way forward to safe RVSM implementation in AFI Region on the **25 September 2008**. The Agenda is at **Appendix A** whereas the Information Bulletin for Nairobi is at **Appendix B**.

Participants are urged to bring laptops and USBs/CDs as we intend to hold these meetings with minimum papers. Presentation will be mainly on multi-media projections.

You are urged to take appropriate action to confirm your attendance to ICAO, as soon as possible but not later than **15 May 2008**. States wishing to present WPs/IPs should do so at least two weeks before the date of the meetings to enable early processing.

Accept, Sir/Madam, the assurances of my highest consideration.


Geoffrey P. Moshabesha
Regional Director

Attachments: Appendix A: RVSM TF/14 Agenda
Appendix B: Information Bulletin for Nairobi

Eastern and Southern African Office
United Nations Office at Nairobi
P.O. Box 46294,
00100 Nairobi, Kenya

Tel. No: 254 (20) 7622395 (ICAORD)
254 (20) 7622396 (ICAODEPRD)
254 (20) 7622391 (TECH. COOP)
254 (20) 7622399 (ADMIN)
Fax No: 254 (20) 7621092
E-Mail: icao@icao.unon.org



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
EASTERN AND SOUTHERN AFRICAN OFFICE**

**FOURTEENTH MEETING OF THE RVSM/RNAV/RNP TASK FORCE
(NAIROBI, 26-28 MAY 2008)**

PROVISIONAL AGENDA

Agenda Item 1

Review and follow-up of the conclusions of the Thirteenth Meeting of APIRG RVSM/RNAV/RNP Task Force (RVSM TF/13) Meeting.

Agenda Item 2

Review of major activities of the RVSM Task Force

- 2.1 Comprehensive ARMA Report on: CRA, NSP, FHA.
- 2.2 Status of PISC.
- 2.3 AFI RVSM State Readiness Survey.
- 2.4 Status of ATS Letters of Agreement/Procedure (LoA/LoP).
- 2.5 Review Switchover Plan.
- 2.6 Review of ANC Working Paper on the RVSM implementation.

Agenda Item 3

Review and update the RVSM Strategy/Action Plan.

Agenda Item 4

Any other Business.



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
EASTERN AND SOUTHERN AFRICAN OFFICE**

**FOURTEENTH MEETING OF THE RVSM/RNAV/RNP TASK FORCE
(NAIROBI, 26-28 MAY 2008)**

INFORMATION BULLETIN

1. SITE OF THE MEETING

1.1 The meeting will be held at the Conference Room within the United Nations Complex at Gigiri on Limuru Road, about 20 km from the city centre. The working hours of the Office are 0800-1630. The ICAO Regional Office contacts are:

Telephone: (254 20) 762 23 95/96
Fax: (254 20) 7621092
e-mail: icao@icao.unon.org

1.2 Accreditation

Registration of participants will be from 0800 to 0830 hours.

2. HOTELS

2.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is attached. When reserving participants should state that they are attending an ICAO meeting.

3. VISA

3.1 All travellers arriving in Kenya should have a valid passport. Kenyan entry visas are not required for nationals of a number of countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan entry visa requirement. Those who are not exempt should apply for visas well in advance from Kenyan Embassies or High Commissions, which will issue them upon presentation of documentation showing that the applicants are designated representatives to a particular UN meeting held in Nairobi. In countries where there is no Kenyan Embassy or High Commission, the British Embassy or High Commission will generally represent Kenya, and be in a position to issue visas.

4. TRANSPORT

4.1 Jomo Kenyatta International Airport is situated 16 kilometres (a 20 minute drive) from the city centre. Taxis are readily available. The taxi fare from the airport to the city centre is approximately Kshs. 1500/-. However it is advisable to establish the fare before getting into the vehicle. It is therefore wise to ensure that the taxi is from a reputable company.

Transport to/from the ESAF Office

4.2 Transportation to/from the ESAF Office will be provided to all delegates. **The bus will depart from the Six-Eighty Hotel at 07:30 hours** on the first day of the meeting. The time shall be adjusted appropriately during the meeting. Delegates residing in other hotels will be expected to proceed to the SixEighty Hotel before this time.

5. CLIMATE

5.1 The mean minimum temperature during the month of May is 14.0°C and the mean maximum temperature is 24.0°C. The mean relative humidity is 62 per cent. The month of May is the peak of the long rains with an average of 16 rainy days.

6. SECURITY

6.1 Please visit the site <http://www.unon.org>, and click on “Security Advice” for the latest security advice. Participants will have to retrieve their badge at the security post at the entrance of the UNON complex in order to be admitted into the campus. It is therefore important that the Regional Office be advised as soon as possible of the names of the participants

7. HEALTH

7.1 A yellow fever vaccination certificate is mandatory for travellers over one year of age coming from infested areas. However, as there has been an outbreak of yellow fever in certain regions of Kenya it is advisable that all visitors are vaccinated 10 days prior to departure. Please visit the World Health Organization (WHO) site <http://www.who.int/ith/> for information on Kenya.

7.2 An infirmary is available at the UN Gigiri Complex.

8. CURRENCY

8.1 The basic unit of currency is the Kenyan shilling, which is divided into 100 cents. There are nickel coins of 50 cents, 1 shilling, 5 shillings, 10 shillings, 20 shillings and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

8.2 There is no limit to the amount of foreign bank notes or traveller's cheques which visitors may bring into Kenya. However, the export of Kenyan currency by visitors is strictly forbidden. A maximum of 400 shillings may be taken out. If the amount is greater the whole lot will be confiscated by the authorities.

8.3 The commercial banks and private forex bureaus provide exchange facilities. Most banks are open between 9 a.m. and 4 p.m. from Monday to Friday and between 9 a.m. and 11 a.m. on the first and last Saturday of the month. There are also a number of forex bureaux in the city centre. For those who may need Kenyan currency immediately on arrival, the banks at Jomo Kenyatta International Airport are open daily from 7 a.m. to midnight.

8.4 Kenyan shilling exchange rates are determined by the inter bank trade which varies daily. The mean rate for 1 United States dollar was Kshs.65 in April 2008.

8.5 Banking and postal facilities are available at the UN Gigiri Complex.

List of Hotels/Rates-2008

HOTEL	RATES TARIFF US \$	ADDRESS	TELEFAX NO.	TELEPHONE	Email
Intercontinental Hotel	200.00 (SBB) 235.00 (DBB)	Cr. City Hall Way, Uhuru Highway	254-20-32000030	254-20- 32000000	reservations@interconti.co.ke
Holiday Inn	260.00 (SBB) 282.00 (DBB)	Cr. Parklands Road and Mpaka Lane	254-20-3748823	254-20-3740920/1 3740906	Hi-sales@africaonline.co.ke
SixEighty Hotel	Ksh.3,650.00(SBB) Ksh.4,600.00(DBB)	Cr. Muindi Mbingu Street/Kenyatta Avenue	254-20-332908	254-20-315680	info@680-hotel.co.ke
The Stanley Hotel	Ksh.10,850.00(SBB) Ksh.13,650.00(DBB)	Cr. Kenyatta Avenue/Kimathi Street	254-20-249757	254-20-316377	reservations@sarova.co.ke
			Reserv. 254-20-2715566	Reserv. 254-20-2713333	
Hilton Hotel	US\$260 (SBB) US\$285 (DBB)	Mama Ngina Street	254-20-250099	254-20-250000	hilton@africaonline.co.ke
Nairobi Safari Club	US\$120.00 (SBB)* US\$160.00 (DBB)* *Free Airport transfer	University Way/Koinange Street	254-20-224625 or 215137	254-20- 2821609/1615 0733715987	Info@nairobisafariclub.com
Meridian Court Hotel	Kshs. 4,000.00 (SBB) Kshs. 4,800.00 (DBB)	Murang'a Road, off Moi Avenue	254-20-333658	254-20-313991	Meridian@bidii.com
Jacaranda Hotel	US\$140.00 (SBB) US\$176.00 (DBB)	Chiromo Road, Westlands		254-20-4448715/6/7	cor@jacarandahotel.com
Grand Regency	US\$160.00 (SBB) US\$186.00 (DBB)	Loita Street	254-20-217120	254-20- 228820 254-20 - 211199	info@grandregency.co.ke
Ambassador Hotel	US\$45.00(SBB) US\$55.00(DBB)	Moi Avenue	254-20-336860	254-20-242933 226733	hotelambassador@nbi.ispkenya.com
Windsor Hotel	183.00 (SBB) 212.00 (SBB)	Off Kiambu Rd	254 20 8560160/1	254 20 8562300	admin@windsor.co.ke

A dollar is changing at 62 – 65 Kenya shillings.

These rates are subject to change without notice.

DB = Double, Bed & Breakfast; SBB = Single, Bed and Breakfast

Note: When making their reservations, Delegates should specify that they are attending an ICAO meeting in order to be accorded special rates for ICAO.
