



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
EASTERN AND SOUTHERN AFRICAN (ESAF) OFFICE**

**Joint Meeting of the APIRG Sub-Groups for Aerodrome Operations Planning (AOP/SG) and Air Traffic Management/Aeronautical Information Management/Search and Rescue (ATM/AIM/SAR/SG)
(Nairobi, Kenya, 5 - 8 July 2016)**

Agenda Item 1: Adoption of the Provisional Agenda and Election of the Chairperson and Vice Chairperson

ADOPTION OF THE PROVISIONAL AGENDA AND ELECTION OF THE CHAIRPERSON AND VICE CHAIRPERSON

(Presented by the Secretariat)

SUMMARY	
<p>This paper presents the provisional agenda of the Joint Meeting of the APIRG Sub-Groups for Aerodrome Operations Planning (AOP/SG) and Air Traffic Management/Aeronautical Information Management/Search and Rescue (ATM/AIM/SAR/SG) for adoption, and calls for the election of a Chairperson and Vice Chairperson for the Meeting.</p> <p>Action by the meeting is at paragraph 3.</p>	
Reference (s):	
<p>APIRG Reports ATM/AIM/SAR Sub-Group Reports</p>	
Strategic Objectives	This working paper is related to Strategic Objectives: A & B

1. Introduction

1.1 The provisional Agenda for the Joint Meeting of the APIRG Sub-Groups for Aerodrome Operations Planning (AOP/SG) and Air Traffic Management/Aeronautical Information Management/Search and Rescue (ATM/AIM/SAR/SG) and its explanatory notes were forwarded to States and concerned Organizations, as attachments to invitation letter Ref ES AN 4/22-0299 dated 12 May 2016 and is included as Appendix B to this working paper.

1.2 In accordance with established practice within APIRG, the meeting is to elect from among its member States, a Chairperson and Vice Chairperson to facilitate its business.

2. Discussion

2.1 In electing its Chairpersons and Vice Chairpersons the meeting may wish to take note of the fact that the existing sub-groups have Chairpersons by the names of Geoffrey Okot and Tryphosa Choco. In this case the meeting may wish to agree the two Chairpersons will co-chair the joint sessions of this meeting.

3 **Action by the Meeting**

3.1 The meeting is invited to:

- a) review and adopt the provisional agenda at Appendix A to this working paper; and
- b) elect its Chairperson and Vice Chairperson to conduct the business of the meeting.

APPENDIX A
PROVISIONAL AGENDA

Strategic Objective	Agenda Item No.	Subject
	1	Adoption of provisional agenda and Election of the Chairperson and Vice Chairperson
	2	Outcome of the APIRG/EO and APIRG/20 Meetings
	3	Membership of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO/SG)
	4	Review and update of APIRG Projects
	5	Membership of the APIRG Project Teams
	6	Review of the AAO/SG Terms of Reference and Work Programme of the AAO/SG and its Project Teams
	7	Any other business

EXPLANATORY NOTES ON THE PROVISIONAL AGENDA

Agenda Item 1: Adoption of provisional agenda and Election of the Chairperson and Vice Chairperson

The meeting will elect from among member of the Sub-Groups, the Chairperson and Vice-Chairperson to facilitate its deliberations.

Agenda Item 2: Outcome the APIRG/EO and APIRG/20 Meetings

The meeting will be presented with information on the outcome of the two APIRG meetings, with focus on the new restructuring and working methodology. This will include briefing of the APIRG Handbook. The meeting will be expected to apply information from this agenda item in considering other agenda items.

Agenda Item 3: Membership of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO/SG)

The meeting will propose membership to the AAO/SG, taking due consideration of the outcome of the APIRG/EO and APIRG/20 Meetings and the APIRG Handbook.

Agenda Item 4: Review and update of APIRG Projects

The meeting will review and propose improvements on the definition of the Projects identified by APIRG/20 Meeting.

Agenda Item 5: Membership of the APIRG Project Teams

The meeting will propose membership to the Project Teams; taking due consideration of the outcome of the APIRG/EO and APIRG/20 Meetings and the APIRG Handbook.

Agenda Item 6: Review of the AAO/SG Terms of Reference

The meeting will review the ToR of the AAO/SG, propose improvements thereto, taking into consider the overall APIRG objectives and guidance from the APCC. The meeting will also agree on a Work Programme of the AAO/SG as well as the timelines for Project Teams.

Agenda Item 7: Work Programmes of the AOP and ATM/AIM/SAR Sub-Groups

Under this agenda item, the meeting will review progress in the continuing activities under the Sub-Groups and:

- a) Propose action by concerned parties to facilitate further progress and completion; and
- b) Identify activities that should be terminated and if still pertinent, carried forward as APIRG Projects.

Agenda Item 8: Any other business

Any other matters not specifically provided for and covered under the above agenda items, might be addressed under this agenda item.

END