



International Civil Aviation Organization

CAPSCA AFRICA PROJECT

7th Meeting of the CAPSCA-Africa Project, and Training of CAPSCA Technical Advisors
(David Livingstone Safari Lodge and Spa, Livingstone, Zambia, 24-28 July 2017)

DRAFT INFORMATION BULLETIN

1. Venue of the meeting

1.1 The 7th Meeting of the CAPSCA-Africa Project and Training of CAPSCA Technical Advisors will take place at David Livingstone Safari Lodge and Spa along Riverside Drive (opposite Chrismar Hotel) off Sichango and Mosi-Oa-Tunya Roads, in Livingstone, Zambia from **24 to 28 July 2017** at the kind invitation of the Civil Aviation Authority of the Republic of Zambia.

1.2 The meeting focal points are:

At ICAO:		
Mr. Arthemon Ndikumana ICAO Deputy Regional Director ESAF Regional Office, Nairobi Coordinating the Meeting Tel: +254-20-7622367 E-mail: ANdikumana@icao.int	Mr. Nika Mèhèza Manzi ICAO Regional Officer AGA WACAF Regional Office, Dakar Coordinating the Meeting Tel: +221 338692404/24 ; +221 777466780 E-mail: NManzi@icao.int	Mrs. Rosemary Muhanji Technical Associate (AGA/FLS/OPS) Assisting the Meeting Tel: +254-20-762 2391 Cell: +254-722-814-359 E-mail: RMuhanji@icao.int
In Zambia:		
Ms. Lillian Lungu Zambia CAA Tel: +260211 251677 Cell: +260 966826703 E-mail: lillian.lungu@caa.co.zm	Mr. Samson Kabaso Zambia CAA Tel: +260 211 253250 Cell: +260 977 280644 E-mail: samson.kabaso@caa.co.zm	Col (Dr.) Floyd Malasha Zambia CAA Tel: +260 602 11 251861 Cell: +260 971232784 Email: Floyd.Malasha@caa.co.zm

2. Working Languages

2.1 The meetings will be conducted in the English and French languages.

3. Opening Session

3.1 The opening session of the 7th Meeting of the CAPSCA-Africa Project and Training of CAPSCA Technical Advisors will be held at 09:00 am on Monday 24 July 2017 at the main Conference Room of the David Livingstone Safari Lodge and Spa.

4. Working Hours

4.1 The daily working hours of the meeting will be as follows: 09:00 am to 16:30 pm

4.2 There will be a one-hour lunch break of the meeting from 13:00 hrs to 14.00 hrs and two 15-minute coffee/tee break at 10:30 hrs and 15.30 hrs.

5. Registration

5.1 In addition to submission of completed Nomination Forms by e-mail or fax to the ICAO ESAF Regional Office, the registration of participants will take place at the site of the meeting on 24 July 2017 from 8:00hrs to 9:00 hrs.

6. Office and Secretariat

6.1 The Secretariat of the meetings will be provided by ICAO if needed.

7. Health

7.1 Applicants are informed that a valid certificate of vaccination against yellow fever is required for participants from States with prevalence of the disease. The participants should ensure that they have in their possession a valid Travel Health Insurance for the coverage of any medical care that may arise during the entire period of their stay in Zambia.

7.2 Hospitals

If necessary, the following medical facilities are recommended:

- Livingstone General Hospital
- Batoka Hospital
- Government and Private Clinics are also available

8. Banking and Currency

8.1 Banks are located at shopping Malls, Harry Mwaanga Nkumbula International Airport, the Central Business District, and other areas of Livingstone and operate from 09:30 to 16:00. The basic unit of currency is kwacha (K). There are coins (Ngwee) of 5, 10, 50, and a K1. Notes are issued in denominations of 2, 5, 10, 20, 50 and 100 Kwacha. The Kwacha exchange rate is 1 Euro (€) (European currency) for K12. and 1 USD fluctuates around K10

8.2 Master Card, American Express and VISA cards are generally accepted in hotels, restaurants and shopping centres. However, some restaurants and shops do not accept credit cards

9. Weather

9.1 During the month of July, the weather is generally partly cloudy to cloudy, and the daily mean temperatures are minimum 5°C and maximum 24°C. This being the cold season, delegates are therefore advised to carry extra warm clothing.

10. Electricity

10.1 230 Volts/50 Hertz using British type three-pin plug.

11. Transportation

11.1 It is recommended that participants stay at the David Livingstone Safari Lodge and Spa. Participants lodging elsewhere will be required to find their own way to the Conference venue at David Livingstone Safari Lodge and Spa. Taxis are available at reasonable rates of about K50 to K150 depending on origin and destination.

12. Zambia Visa Requirements

12.1 Applicant's passport should be valid for a minimum of six months and have at least two blank pages. It is important to be able to produce a passport bearing the exit stamp from the country from which you have travelled

Procedures for obtaining an entry visa for Zambia

CATEGORY A:

The following countries **do not** require a pre-applied visa into Zambia.

Antigua & Bermuda	Lesotho	South Africa
Barbados	Malawi	St Vincent & Grenadines
Belize Darussalam	Maldives	St. Kitts and Nevis
Botswana	Malta	St. Lucia
Brunei	Mauritius	Swaziland
Cyprus	Mozambique	Tanzania
Dominica	Namibia	The Bahamas
Fiji	Nauru	Tonga
Grenada	Romania	Trinidad & Tobago
Guyana	Samoa	Tuvalu
Ireland	Seychelles	Uganda
Jamaica	Singapore	Vanuatu
Kenya	Solomon Islands	Zimbabwe
Kiribati		

CATEGORY B:

The following countries are granted a Zambian visa **at Port of Entry, on payment of requisite visa fees**. These visas are easiest obtained on your arrival at the Airport or border post.

Albania	Ethiopia	Netherlands
Andorra	Ethiopia	New Caledonia
Angola	France	Nicaragua
Argentina	German	Norway
Australia	Ghana	Panama
Austria	Guatemala	Paraguay
Belgium	Guyana	Peru
Bolivia	Haiti	Philippines
Brazil	Herzegovina	Poland
Britain	Honduras	Portugal
Brunei	Hungary	Puerto Rico
Bulgaria	Iceland	Russia
Burma (Myanmar)	Israel	Rwanda
Burundi	Italy	Sao tome and Prince
Cambodia	Japan	Serbia
Canada	Laos	Slovakia Republic
Chile	Latvia	Slovenia Republic
Colombia Congo Brazzaville	Liechtenstein	South Korea
Congo Democratic Republic	Lithuania	Spain
Cook Islands	Luxembourg	St Lucia

Costa Rica	Macedonia	Sweden
Cuba	Madagascar	Switzerland
Czech Republic	Mexico	Thailand
Denmark	Monaco	Uruguay
Djibouti	Mongolia	Vietnam
Ecuador	Nauru	Vietnam
Egypt	Nepal	Western Sahara
Estonia		

CATEGORY C:

The following countries are required to apply for and obtain a Zambian visa **prior to travelling**.

Afghanistan	India	Palestine
Algeria	Indonesia	Papua New Guinea
Armenia	Iran	Qatar
Azerbaijan	Iraq	Saudi Arabia
Bahrain	Ivory Coast	Senegal
Bangladesh	Jordan	Sierra Leone
Belarus	Jordan	Somalia
Belarus	Kazakhstan	Sri Lanka
Benin	Kuwait	Sudan
Burkina Faso	Kyrgyzstan	Syria
Byhorusia	Lebanon	Taiwan
Cameroun	Liberia	Tajikistan
Central Africa Republic	Libya	The Gambia
Chad	Mali	Togo
China	Mauritania	Tunisia
Croatia	Moldova	Turkey
Equatorial Guinea	Morocco	Turkmenistan
Gabon	Niger	Ukraine
Georgia	Nigeria	United Arab Emirates
Greece	North Korea	Uzbekistan
Guinea Conakry	Oman	Yemen
Hong Kong	Pakistan	

Visa Fees: All Nationalities including British and US Nationals- USD 50 **Single Entry**, USD 80 **Double / Multiple Entry**, valid for 3 months.

Day Tripper visa USD 20 applies to all nationalities who are touring Zambia for a period not more than 24 hours (One day)

Transit visas are only needed when an individual is travelling through for a limited period of time. These visas are only valid for 7 days. The fee for a transit visa is the same as a single entry visa.

Nationalities that previously did not require a visa to enter Zambia, still do not need to purchase one (Irish, South African etc.), but it is always advisable to contact your local Zambian consulate or embassy to confirm if this is the case, before your departure.

****Note:** These fees are subject to change without notice.

Business and diplomatic visa regulations differ to holiday visas please refer to the Zambian Immigration Website for more details on these and any other issues.

British Passport Holders

British passport holders require a visa to enter Zambia. These can be obtained from the Zambian High Commission in the United Kingdom or at the port of entry.

It is important to carry the exact amount with you, as change may not be available.

Current rates are USD 50 Single Entry, USD 80 Double / Multiple Entry, valid for 3 months.

American Passport Holders

American passport holders require a visa to enter Zambia. These can be obtained from the Zambian Embassy in the United States or at the port of entry.

It is important to carry the exact amount with you, as change may not be available.

Current rates are USD 50 Single Entry, USD 80 Double / Multiple Entry, valid

Visas are not required for nationals from Southern African Development Community (SADC)

12.2 Assistance can be provided for obtaining a visa upon arrival based on previous notice and provision of passport details.

13. Telephone Country code is +260

14. Hotel Accommodation

	HOTEL	SINGLE	DOUBLE	CONTACT
1.	David Livingstone Safari lodge and Spa	\$180*	-	Email: info@dlslandspa.com Phone: +260 213 324601
2.	Royal Livingstone	From \$396	-	royallivingstone@anantara.com Phone: +260 213 321122
3.	Avani Victoria Falls Resort	From \$410	-	Email: victoriafalls@avanihotels.com Phone: +260 978 777044
4.	Courtyard Hotel, Livingstone	From \$176	-	Email: res@courtyardhotel.co.zm Phone: +260 978 058014
5.	Protea Hotel, Livingstone	From \$165	-	Email: reservations@livingstoneph.co.zm Phone: +260 213 324630
6.	Chrismar Hotel, Livingstone	From \$155	-	Email: booklvn@chrismarhotels.com Phone: +260 213 323141
7.	New Fairmount Hotel, Livingstone	From \$50	-	Email: nfhcreervations@iconect.zm Phone: +260 213 320729

* Delegates wishing to stay at David Livingstone Lodge and Spa (venue of the Conference) to indicate that they are attending the CAPSCA Meeting in order to benefit from the special package offered to the conference.

**There are also a good number of Lodges and guest houses in secure neighborhoods and at reasonable rates.