



INTERNATIONAL CIVIL AVIATION ORGANIZATION

ICAO ESAF REMOTELY PILOTED AIRCRAFT SYSTEMS (RPAS) WORKSHOP (KIGALI, RWANDA, 14-16 NOVEMBER 2017)

GENERAL INFORMATION BULLETIN

1. Site of the workshop

- 1.1. The RPAS workshop will be held at Marriot hotels, located in the city centre, 15km from Kanombe International Airport, Kigali, and about 15mins drive.

2. Registration

- 2.1. Registration of participants will be done upon arrival on morning of 14 November 2017, one hour prior the official opening of the workshop.

3. Hotel

- 3.1. All participants are required to make their own bookings of hotels.
- 3.2. A list of all recommended hotels is herewith attached to this bulletin. The participants are advised to inform Rwanda Civil Aviation Authority the names of booked hotels for transport facilitation.
- 3.3. The focal contact persons are Mr. Tonny Barigye (tbarigye@caa.gov.rw; +250737854139) and Mr Fred Byabashaija (fbyabashaija@caa.gov.rw; +25073947766).

4. Visa

- 4.1. All participants entering Rwanda must have a valid passport or another acceptable travel document. The document must have a validity of at least 6 months on the day of entry in Rwanda.
- 4.2. All African nationals obtain Visa on arrival for \$30. EAC Partner States citizens shall be issued with 6 months visitors pass (renewable) upon arrival with no fee.
- 4.3. Nationals of Australia, Germany, Israel, New Zealand, Republic of South Africa, Sweden, United Kingdom, and United States of America will be issued with entry visa valid for a period up to 30 days and pay for a visa (\$30) upon arrival without prior application.
- 4.4. Nationals of Hong Kong, Philippines, Mauritius, Singapore and the Democratic Republic of Congo may visit Rwanda without a visa for a period up to 90 days.
- 4.5. Other nationals are required to have a visa acceptance letter online, which will be presented on arrival to obtain a visa upon payment of visa fee (\$30).

5. Languages spoken

- 5.1. Kinyarwanda is the national language of Rwanda and it is the sole common language in the country. Elite members of the population are able to communicate in English, French and a big number in Swahili.

6. Transport

- 6.1. The Government of Rwanda will provide transport to the workshop participants from Kigali international airport to their booked hotels and to the conference venue.
- 6.2. Participants are advised to notify their hotels of accommodation to the liaison officers mentioned in the para 3.3 for ease of transport facilitation.

7. Health

- 7.1. A Yellow Fever vaccination certificate must be valid. In the event of a major disease outbreak; specific requirements could be set and put to the knowledge of the public.
- 7.2. A person who fails to produce a valid yellow fever vaccination certificate to the health officials may be required to take the vaccination at the point of entry against payment of 40USD.

8. Climate

- 8.1. The average temperature ranges between 16-22 degrees Celsius, and during the month of November it is 20 degrees Celsius.
- 8.2. The average minimum temperature is 15 degrees Celsius and Maximum temperature is 26 degrees Celsius.
- 8.3. A small amount of rain occurs from October to November, whilst the average rainfall for November is 127mm.

9. Security

- 9.1. Rwanda is generally safe and secure. Personal safety, peace, security and stability are enjoyable by both citizens and visitors of the country.

10. Local Currency and Foreign Exchanges Rates

- 10.1. The current average exchange rate for the Rwanda Franc is:
1USD = 840 Frw
1Euro (€) =970 Frw
- 10.2. Participants are advised to exchange currencies at the Banks or official Bureaux de change.

11. Electrical supply

- 11.1. Most electrical sockets (outlets) used in Rwanda are the “Type C” Euro plug and the “Type E”.
- 11.2. Participants are advised to travel with plug adapters if they have an appliance that is not compatible to the sockets. The electrical sockets (outlets) supply electricity between 220 and 240 volts AC.

12. Telephones/Communication networks

- 12.1. Rwanda has an excellent cell phone network covering almost the entire country. International phone calls can easily be made.
- 12.2. Desired SIM cards for communication are readily available everywhere and cell phones can be easily purchased in any shops in Kigali.
- 12.3. There are several Internet cafes and computer centres where international visitors easily communicate with their country of origin cheaply.

13. Working hours

- 13.1. Working hours are from 7:00 am to 5:00 pm from Monday to Friday with one-hour lunch break. Shops are open from 7.00 am to 6.00 pm However, supermarkets and shopping malls down town are open 24/7.

LIST OF RECOMMENDED HOTELS

S/No	Hotel	Rate: US\$/Night	Distance From The Airport	Address/Contact
01	Radisson Blu	From 222	Radisson Blu is 5km and about 10mins drive from Kanombe International Airport (KIA), Kigali	Location: Gasabo/Kimihurura, KG 2 Roundabout, Kigali Contact: Ass Front Office Manager, Tel: (250) 788229292, Phone: 252 252 252 reservation.kigali@radissonblu.com
02	Marriott	From 196	Marriott is 15km and about 15mins drive from KIA	Location: Nyarugenge/Kiyovu Tel: (250) 725880703, Phone: 222 111 111 juddy.tindi@marriott.com
03	Five To Five Hotel	From 95	Five to Five hotel is 5km and about 10mins drive from KIA	Location: Gasabo/Remera Contact person: Hotel Manager Tel: (250) 788676964 info@fivetofivehotel.com
04	Park In By Radisson	From 120	Park Inn by Radisson is 12km and about 15mins drive from KIA	location: Nyarugenge/Kiyovu Contact: Revenue & Reservations Manager, Tel: (250) 788132500 nice.uwase@rezidorparkinn.com
05	Ubumwe Grande Hotel	From 136	Ubumwe Grande Hotel is 12km and about 15mins drive from KIA	location: Nyarugenge/Kiyovu Contact: Sales & Marketing Executive Tel:(250) 788863995 media@theapdl.com
06	Serena Hotel	From 230	Serena Hotel is 15ms and about 15mins drive from KIA	location: KN 3 Ave, Kigali, Nyarugenge/Kiyovu Contact: Ass Reservations Manager Tel: (250) 788184500, Phone:250 597 100 reservations@serena.co.rw , amurekatete@serena.co.rw
07	Lemigo	From 195	Lemigo Hotel is 5km and about 10mins drive from KIA	Location: GASABO/Kimihurura Contact: Deputy GM Yves@lemigohotel.com Tel: (250)788381573 Phone: +(250) 784 040 924 info@lemigohotel.com www.lemigohotel.com
08	Beausejour	From 80	Beausejour Hotel is 4kms and about 8mins drive from KIA	Location: Gasabo/Remera Tel :+(250) 0252.58.07.60 (250) 788307092 beausejourHotel@yahoo.com www.beausejourhotel.rw
09	Sport View	From 100	Sports view hotel is 3km and approx. 6mins from KIA	Location: Remera P.O. BOX 2569 kigali Fax:+(250)783 900 514 Tel:+(250)783 900 514/ 250-280 900514 booking@sportsviewhotelrwanda.com www.sportsviewhotelrwanda.com
10	Land Star	From 100	Approx. 4km from KIA	location: Gasabo/Remera Phone: +(250)252583158 info@landstarhotel.com www.landstarhotel.com

S/No	Hotel	Rate: US\$/Night	Distance From The Airport	Address/Contact
11	Chez Lando	From 60	Hotel Chez Lando is 4km and about 8mins drive from KIA	Location: Gasabo/Remera Kigali, Rwanda Tel: +(250) 252 589 804 +(250) 788 385 300 E mail : info@chezlando.com www.Hotelchezlando.com
12	Hill Top	From 50	Hill Top hotel is 2km and about 5mins drive from KIA	Location: Gasabo/Remera Contact: Reservation Manager Tel: (250) 789893444 contact@hilltophotel.rw
13	Gorilla Golf Nyarutarama	From 130	Gorilla Golf Nyarutarama is 5 km and about 10mins drive from KIA	Location: Gasabo/Nyarutarama Contact: General Manager Tel: (250) 788200503 ines@gorillahotels.com
14	Hotel Des Mille Collines	From 90	Hotel des Mille Collines is 12km and about 15mins drive from KIA	Location: Nyarugenge/Kiyovu Contact: Deputy General Manager Tel:(250) 788303324 claire.kangwage@millecollines.rw
15	The Mirror Hotel	From 80	The Mirror is 4km and about 8mins drive from KIA	Location: Gasabo/Remera Contact: Front Office Manager Tel: (250)783705716 booking@themirrorwanda.com
16	Galaxy Hotel	From 83	Galaxy Hotel is 12km and about 15mins drive from KIA	Location: Nyarugenge/Kiyovu Contact: Front Office Manager Tel:(250) 788382553 reservations@galaxyhotelrwanda.com
17	Grand Legacy Hotel	From 140	Grand Legacy Hotel is 4km and about 8mins drive from KIA	Location: Gasabo/Remera Contact: Deputy GM Tel: (250) 732150409 / 0785927542 reservation@gmail.com ; info@grandlegacy.rw
18	Hotel Villa Portofino	From 85	Hotel Villa Portofino is 7km and about 10mins drive from KIA	Location: Gasabo/Nyarutarama Contact: Sales and Marketing Manager Tel: (250) 788304524 reservations@hotelvillaportofinokigali.com
19	Great Season Hotel	From 85	Great Season Hotel is just 10km and about 15mins drive from KIA	Location: Gasabo/Nyarutarama Contact: Sales, Marketing Operations Manager Tel:(250)787263885 sales1@greatseasonshotel.rw ; info@greatseasonshotel.rw
20	Hill View Hotel	From 105	Hill View Hotel is just 12km and about 15mins drive from KIA	Location: Nyarugenge/Kiyovu Contact: Deputy GM Tel:(250) 788631808 hillviewrwanda@gmail.com
21	Garr Hotel	From 90	Garr Hotel is just 6km and about 10mins drive from KIA	Location: Gasabo/Nyarutarama Contact: General Manager Tel: (250) 788305165 reservations@garrhotel.com

S/No	Hotel	Rate: US\$/Night	Distance From The Airport	Address/Contact
22	Elevate Suites	From 80	Elevate Suites is just 7km and about 10mins drive from KIA	Location: Gasabo/Nyarutarama Contact: General Manager Tel:(250) 788546409 reservations@elevatessuites.com ; www.elevatessuites.com
23	Urban City Blue Hotel	From 70	Urban City Blue Hotel is just 12km and about 15mins drive from KIA	Location: Nyarugenge/Kiyovu Contact: Sales and Marketing Manager Tel:(250) 785633600 olivier.tuyisabe@citybluehotels.com
24	Select Boutique Hotel	From 166	Select Boutique Hotel is about 5kms and about 10mins drive from KIA	Location: Gasabo/Kimihurura Contact: Owner Tel: (250) 788300330 info@selectboutique.com
25	The Manor	From 75	The Manor Hotel is about 10km and about 15mins drive from KIA	Location: Gasabo/Kimihurura Contact: Front office Tel:(250)786654435 info@themanorrwanda.com
26	Kalisimbi Hotel	From 65	Kalisimbi Hotel is just 12km and about 15mins drive from KIA	Location: Nyarugenge/Kiyovu Contact: Front Office Manager Tel (250)252575128/ 0788517073/0782031003 info@hotelkarisimbi.com
27	Gloria Hotel	From 65	Gloria Hotel is just 12km and about 15mins drive from KIA	Location: Nyarugenge/Kiyovu Contact: Front office Tel:(250)788930233 info@gloriahotelrwanda.com
28	La Posh Hotel	From 60	La Posh Hotel is just 12km and about 15mins drive from KIA.	Location: Nyarugenge/City Centre Contact: General Manager Tel: (250) 784119855/ (250) 788314403 info@laposhhotel.rw
29	2000 Hotel	From 65	2000 Hotel is just 12km and about 15mins drive from KIA	Location: Nyarugenge/CityCentre Contact: Reception Tel:(250)784793332 reservation@2000hotel.com
30	Quiet Haven Hotel	From 75	Quit Haven Hotel is just 10km and about 15mins drive from KIA	Location: Gasabo/Nyarutarama Contact: Front Office Manager Tel:(250) 786689763 info@quiethavenhotel.com
31	Stipp Hotel	From 85	Stipp Hotel is 12km and about 15mins drive from KIA.	Location: Nyarugenge/Kiyovu Contact: Hotel Manager Tel: (250) 788353077 management@stippotelrwanda.com
32	Champion Hotel	From 70	Champion hotel is about 4km and about 8mins drive from KIA	Location: Gasabo/Remera Contact: Operations Manager Tel:(250) 787953869 championhotelkgl@gmail.com ; nfabrice024@gmail.com