



# ICAO Implementation and Capacity Building Working Group

Working Agenda for ICBWG Seminar and Meeting #20

23<sup>rd</sup> – 26<sup>th</sup> July, Hilton Hotel – Windhoek, Namibia

Day One	Tuesday 23 <sup>rd</sup> July
9:00am	<p><b>ICAO Technical Workshop on Air Transport Facilitation: Policies and Capacity Building Solutions Related to Border Control Management</b></p> <p><b>Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>Mr. Reinhard Gartner, Interim Executive Director of Namibia Civil Aviation Authority</li> </ul> <p><b>Keynote Address</b></p> <ul style="list-style-type: none"> <li>Honorable Minister John Mutorwa, Minister of Works and Transport</li> </ul>
9:15am	<p><b>Opening Address:</b></p> <ul style="list-style-type: none"> <li>International Civil Aviation Organisation (ICAO) Traveller Identification Programme (TRIP) - Context and Standards and Recommended Practices - <b>Dr. Narjess Abdennebi, Chief of Facilitation – ICAO</b></li> <li>International Organisation for Migration (IOM) TRIP Capacity Building Work <b>Florian Forster – Head of Division, Immigration and Border Management Division, IOM</b></li> </ul>
10:00am	<p><b>Session One – Regional Context and Considerations</b></p> <ul style="list-style-type: none"> <li>Implementation and Capacity Building Working Group (ICBWG)-5 Elements of the TRIP – ICBWG Guidance and Assistance (David Philp - Chair)</li> <li>IOM in Southern Africa (Elizabeth Warn, IOM)</li> </ul>
10:30am	<b>Morning break</b>
11:00am	<p><b>Session Two – Advanced Passenger Information</b></p> <ul style="list-style-type: none"> <li>Annex 9 Provisions</li> <li>Implementation steps</li> <li>Group discussion</li> </ul> <p><b>Chris Hornek (ICAO)</b></p>

<b>12:30pm</b>	<b>Lunch</b>
<b>1:30pm</b>	<b>Session Three – Using Data Passenger Name Record and INTERPOL</b> <ul style="list-style-type: none"> <li>• PNR Status and Challenges (Chris Hornek - ICAO)</li> <li>• INTERPOL Stolen Lost Travel Document Database (Fabrizio Di Carlo – INTERPOL)</li> </ul>
<b>3:00pm</b>	<b>Afternoon break</b>
<b>3:30pm</b>	<b>Session Four –Document Design and Fraud Trends</b> <ul style="list-style-type: none"> <li>• Fraud Trends/Photo Morphing (Jeremy Souchet - EU-Frontex)</li> <li>• Designing Your Physical Document – (Patrick Beer - Switzerland)</li> <li>• Getting Procurement Right (David Philp, ICBWG Chair)</li> </ul>
<b>4:30pm</b>	<b>Session Five</b> <ul style="list-style-type: none"> <li>• Panel Discussion</li> <li>• Delegate Feedback Session</li> </ul>
<b>5:00pm</b>	<b>End of Day One</b>

<b>Day Two</b>	<b>Wednesday 24<sup>th</sup> July</b>
<b>9:00am</b>	<b>Session Six - ePassports</b> <ul style="list-style-type: none"> <li>• Are you ready for an ePassport? (Barry Kefauver-ISO)</li> <li>• ePassport Validation (Raja Rajeshkumar - ISO)</li> <li>• What is the ICAO PKD? (Christiane Dermarkar - ICAO)</li> </ul>
<b>10:30am</b>	<b>Morning Break</b>
<b>11:00am</b>	<b>Session Seven</b> <ul style="list-style-type: none"> <li>• Secure Issuance processes – Using ‘The Guide’ (Ana Dacal - Canada)</li> <li>• Evidence of Identity and Biometrics (Dion Chamberlain – New Zealand)</li> <li>• Panel Discussion</li> </ul>
<b>12:30pm</b>	<b>Lunch</b>
<b>1:30pm</b>	<b>Session Eight: Workshop</b> <ul style="list-style-type: none"> <li>• Group sessions on challenges facing the region</li> <li>• Focus areas and assistance options</li> </ul>
<b>3:00pm</b>	<b>Break</b>

	<b>ICBWG Meeting</b>
<b>3:30pm</b>	<b>Opening Session</b> <ul style="list-style-type: none"> <li>• Introductions and review and approval of agenda</li> <li>• Review minutes from 19th meeting</li> </ul> <p><i>David Philp</i> <i>ICBWG Chair</i></p>
<b>3:45pm</b>	<b>Action Points from the last ICBWG meeting (excludes action points that follow as individual agenda items)</b> <p><i>Dion Chamberlain</i> <i>New Zealand</i></p>
<b>4:00pm</b>	<b>Update from International Organisation for Migration (IOM)</b> <ul style="list-style-type: none"> <li>• Approach and Progress</li> <li>• IOM/ICBWG Collaboration</li> </ul> <p><i>Florian Forster and Elizabeth Warn</i> <i>IOM</i></p>
<b>4:45pm</b>	<b>Biometrics sub-group</b> <ul style="list-style-type: none"> <li>• Updates</li> <li>• Current draft and discussion</li> </ul> <p><i>Florian Forster</i> <i>IOM</i></p>
<b>5:00pm</b>	<b>End of Day Two</b>

<b>Day Three</b>	<b>Thursday 25<sup>th</sup> July</b>
<b>9:00am</b>	<b>Update from the ICAO Secretariat on Current Activities</b> <ul style="list-style-type: none"> <li>• Strategic update</li> <li>• Area of Focus for ICBWG</li> </ul> <p><i>Narjess Abdennebi</i> <i>ICAO Secretariat</i></p>
<b>9:45am</b>	<b>Doc. 9303 Conformance Scheme</b> <ul style="list-style-type: none"> <li>• ICAO Update</li> <li>• Discussion and Next steps</li> </ul> <p><i>Chris Hornek (ICAO)</i></p>

<b>10:30am</b>	<b>Sub-group on Annex 9 Updates</b> <ul style="list-style-type: none"> <li>• Scope of work and suggested wording for FAL</li> <li>• Update on discussions at NTWG</li> <li>• Advancing new work Item</li> </ul> <p><b><i>Dion Chamberlain</i></b> <i>New Zealand</i></p>
<b>11:00am</b>	<b>Morning break</b>
<b>11:15am</b>	<b>ICBWG Terms of Reference</b> <ul style="list-style-type: none"> <li>• Review ICBWG content and website description</li> <li>• NTWG alignment</li> </ul> <p><b><i>David Philp</i></b> <i>ICBWG Chair</i></p>
<b>11:30pm</b>	<b>Country, NTWG and ISO Updates</b> <ul style="list-style-type: none"> <li>• Brief verbal updates from each government representative</li> <li>• Updates from ISO WG members and NTWG members on activities</li> </ul>
<b>12:00pm</b>	<b>ICBWG Border Management Capacity Building Sub-Group</b> <ul style="list-style-type: none"> <li>• Border Engagement Strategy</li> <li>• Future work</li> </ul> <p><b><i>Ana Dacal</i></b> <i>Canada</i></p>
<b>12:30pm</b>	<b>Lunch</b>
<b>1:30pm</b>	<b>Interpol 24/7 SLTD Database</b> <ul style="list-style-type: none"> <li>• Update</li> <li>• What can ICBWG do?</li> </ul> <p><b><i>Fabrizio Di Carlo</i></b> <i>INTERPOL</i></p>
<b>2:15pm</b>	<b>Sub group for Guidance on Evidence of Identity</b> <ul style="list-style-type: none"> <li>• Sub-group update</li> <li>• Review of document</li> <li>• Next Steps</li> </ul> <p><b><i>Dion Chamberlain</i></b> <i>New Zealand</i></p>

<b>2:30pm</b>	<b>IATA Update</b> <ul style="list-style-type: none"> <li>• IATA Toolkit</li> </ul> <b>Fred Nganga</b> IATA
<b>2:45pm</b>	<b>Developing Guidance and Providing Assistance for API/PNR</b> <ul style="list-style-type: none"> <li>• Scope of new work and sub-group</li> <li>• Approach and considerations</li> <li>• ICAO progress and ICBWG's role</li> </ul> <b>Chris Hornek</b> ICAO
<b>3:30pm</b>	<b>Afternoon Break</b>
<b>4:00pm</b>	<b>Update Presentations from Netherlands</b> <ul style="list-style-type: none"> <li>• New work on MRZ Updates (NTWG)</li> <li>• Photo Matrix</li> </ul> <b>Renee Ong</b> Netherlands
<b>4:45pm</b>	<b>Guide for Assessing Security of Handling/Issuance</b> <ul style="list-style-type: none"> <li>• New work on the Security Section</li> <li>• Draft Job Card</li> </ul> <b>Clement Gorlt</b> Luxembourg
<b>5:00pm</b>	<b>End of Day Three</b>

<b>Day Four</b>	<b>Friday 26<sup>th</sup> December</b>
<b>9:00am</b>	<b>Discussions with Member States</b> <ul style="list-style-type: none"> <li>• Update on current situation</li> <li>• Discussion on capacity building needs</li> </ul> <b>David Philp</b> ICBWG Chair
<b>10:00am</b>	<b>Sub-group for Non-Compliant MRTDs</b> <ul style="list-style-type: none"> <li>• Current status and data</li> <li>• Emerging work</li> </ul>

<b>10:30am</b>	<b>Break</b>
<b>11:00pm</b>	<b>Sub-group for Issues Facing Small States</b> <ul style="list-style-type: none"> <li>• Discussion on focus</li> <li>• Required resources and next steps</li> </ul> <b><i>Hilda Kapram - PNG</i></b> <b><i>Dion Chamberlain – New Zealand</i></b>
<b>11:30am</b>	<b>Communications Sub-Group</b> <ul style="list-style-type: none"> <li>• What is our approach to this sub-group</li> <li>• Using platform</li> <li>• Social media</li> <li>• Communications Resource</li> <li>• InfoTRIP update</li> </ul> <b><i>Renee Ong - Netherlands</i></b>
<b>12:00pm</b>	<b>Next steps for the ICBWG</b> <ul style="list-style-type: none"> <li>• Summarise new work items</li> <li>• Summary of agreed action points for the group</li> <li>• Date and location of next meeting</li> </ul> <b>David Philp</b> <b>ICBWG Chair</b>
<b>12:30pm</b>	<b>Lunch and End of Day</b>

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