



NOTAM Process Flow

Presented by:

ZAMBIA

AIS/AIM Workshop

23 – 27 September 2019

NAIROBI, Kenya.

NOTAM ACTION REQUEST PROCESS

AIS Officer on duty shall perform the following actions prior to issuance of NOTAM :

- the Data originator shall fill out the Notam Request Form.

- AIS Officer receives a request for NOTAM issuance,

- ❑ the AISO evaluates the data and check if the data provided qualifies to be promulgated Notam.
- ❑ Check for accuracy and completeness
- ❑ if data does not qualify for notam, AISO recommends for of appropriate publication.

- ❑ carry out process of notam promulgation in accordance with NOF SOPs.

Notam Request Flow Chart

