



**THE SEVENTEENTH NAFISAT BOARD MEETING (NAFISAT/17 BM)
(DJIBOUTI, 4 – 6 OCTOBER 2023)**

INFORMATION BULLETIN

1. Venue

1.1. The Seventeenth NAFISAT Supervisory Board Meeting (NAFISAT/17 BM) will be held in Djibouti from 4 to 6 October 2023, at the Kempinski Hotel.

1.2. The contact details for **Djibouti Civil Aviation Authority** are:

Djibouti-Ville.

DJIBOUTI

Tel: +253 21 33 51 00

Tel: +253 77 74 96 20

1.3. Contact details of the NAFISAT Supervisory Board Meeting are:

No.	Name	Contacts
1.	Neima Osman Aden	Djibouti Civil Aviation Authority Office Tel:+253-21-335131 Cell:+253-77-749620 Email: neima.osman@djabaviationcivile.com
2.	Martina Langa	Manager Business Development ATNS South Africa Cell: +27 63 501 1148 Email: martinal@atns.co.za
3.	Harvey G. Lekamisy	Regional Officer Communication, Navigation and Surveillance (CNS) – ICAO ESAF - Nairobi - Kenya Tel:+254732796944 Email: hlekamisy@icao.int

2. Registration

- 2.1. Registration of participants will take place on Wednesday, 4 October 2023 from 08:00 – 08:30am.

3. Opening Session

- 3.1. The official opening of the meeting will take place on 4 October 2023 at 09:00am.

4. Working Language, Instruction and Documentation

- 4.1. The meeting will be conducted in the English Language, and it will be paperless. Accordingly, the delegates are required to bring their own portable computers/laptops for access.

5. Transport

- 5.1. Shuttle Services

The hotel will be provided with the delegates' itinerary to arrange the logistics for shuttle services.

6. Meeting venue

- 6.1. The meeting will be held in the hotel conference.

7. Hotel Information

- 7.1. All delegates will be booked at the Kempinski Hotel.
- 7.2. A list of delegates (i.e., **names, country of origin, flight details**) will be shared with the hotel.

8. Entry Visa

- 8.1. The delegates will apply for VISA upon arrival.
- 8.2. The delegates will be provided with the letter of invitation from Djibouti CAA
- 8.3. The short-stay VISA fee is 20\$ USD. This fee will be refunded by the Network.

9. Health

- 9.1. It is highly recommended that delegates bring along the following:
 - Travel and health insurance
 - COVID certificates
 - Yellow Fever certificate

10. Weather

- 10.1. Djibouti is influenced by subtropical dry (arid desert) climate.
- 10.2. The weather is very hot during the month of October, with temperatures averaging between 28°C and 34°C. It is highly recommended to drink water regularly to hydrate.
- 10.3. Djibouti local time is (GMT+3).

11. Local Currency and Foreign Exchange Rates

- 11.1. The currency in Djibouti is the *Djiboutian franc*.
- 11.2. 1 USD = 177.8 DJF (estimated)
- 11.3. Djibouti is a cash-based economy; therefore, it is advisable to change money at either the hotel or bank.

12. Telephones

- 12.1. There is One (1) cellular operator in Djibouti: Djibouti Telecom. Worldwide direct connections are available, using the International Code or telephone operator as necessary. From outside Djibouti, dial 253 followed by the area code (**77** for mobile and **21** for standard phone) and the required number. However, Wi-Fi will be provided at the hotel.

13. Security

- 13.1 Participants are advised to check with the hotel reception regarding security within the surrounding areas. It is also advisable to use taxis or transport arranged by the hotel reception to visit shopping complexes, to go sightseeing or to travel for any other purpose.
