

## INTERNATIONAL CIVIL AVIATION ORGANIZATION

Seventh Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group  
(AAO/SG7)

Nairobi, Kenya 12-16 August 2024

**Agenda Item 1: Adoption of the agenda and Work Programme of the AAO/SG7****01 AGENDA AND WORK PROGRAMME***(Presented by Secretariat)*

SUMMARY
<p>This working paper presents the provisional agenda and work programme of the Seventh Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO/SG7) for review and adoption.</p> <p><b>Action by the meeting is at paragraph 3</b></p>
<p><b>REFERENCE(S):</b></p> <p>APIRG/26 Report AAO/SG/6 Report APIRG Procedural Handbook</p>
<p><b>Related ICAO Strategic Objective(s):</b></p> <p>This Working Paper relates to Strategic Objectives: A, B, D and E</p>

**1. INTRODUCTION**

1.1 The APIRG Procedural handbook outlines the terms of reference, working arrangements, internal instructions, as well as rules of procedures for the conduct of the meetings of APIRG and its contributory bodies. The details are provided for in Part IV of the handbook (Rules of Procedure for the Conduct of Meetings of the Contributory Bodies of the APIRG).

**2. DISCUSSION**

2.1 The APIRG Procedural Handbook in Part IV, paragraphs 4.2 and 4.3 of the APIRG procedural handbook provide as follows:

*4.2. the Secretary of a Sub-Group shall, after co-ordination with the ICAO Regional Office concerned, and in consultation with the Chairperson of the Sub-Group, establish a draft agenda on the basis of the work programme adopted and the documentation available.*

*4.3. the draft agenda shall be circulated with the convening letter and submitted to the meeting to which it refers for adoption.*

2.2 The draft agenda for the Seventh Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO/SG7) and its explanatory notes were communicated to the concerned States and Organizations as attachments to the invitation letter Ref: T17-6.11 – 0299 dated 23 May 2024 and are presented in **Appendix 1 and 2** to this working paper for consideration by the meeting. The order of business is attached as **Appendix 3** herein.

**3. ACTION BY THE MEETING**

3.1 The meeting is invited to:

- a) note the information provided in this paper; and
- b) Adopt the agenda of the AAO/SG7 meeting.

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