

## ICAO AERODROME CERTIFICATION WORKSHOP INCORPORATING PANS AERODROMES (13 – 17 MAY 2024 – LUANDA - ANGOLA)

### DRAFT INFORMATION BULLETIN <sup>1</sup>

#### 1. Venue

- 1.1 The ICAO Aerodrome Certification Workshop Incorporating PANS Aerodromes will take place in Luanda, Angola at Academia BAI which is located at the Pedro de Castro Vandune Loy Avenue, Morro Bento from **13 to 17 May 2024**.

#### 1.2 The contacts of the ICAO ESAF Office are:

Eastern and Southern African (ESAF) Office  
New Office Facility, Block 4, South wing, Ground floor  
United Nations Office at Nairobi, Limuru Rd., Gigiri, Nairobi, Kenya  
**Mail:** P.O. Box 46294, 00100 GPO, Nairobi, Kenya  
**Tel.:** +254 20 7622 395, 7622 396  
**Fax:** +254 20 7621 092, 7623 028  
**E-mail:** [icaoesaf@icao.int](mailto:icaoesaf@icao.int)

#### 1.3 Contacts of the workshop in ICAO ESAF Regional Office are:

No.	Name	Contacts
1.	Mr. Elisha Omuya	Regional Officer, Aerodromes and Ground Aids Tel.:+254-20-7622371(office) Tel.:+254-733776116/254-715329370 (mobile) <b>Email:</b> <a href="mailto:EOmuya@icao.int">EOmuya@icao.int</a>

#### 1.4 Contacts of the workshop in Autoridade Nacional Da Aviação Civil (ANAC) – Angola Civil Aviation Authority (ANAC) are:

No.	Name	Contacts
1.	Mr. Samuel Toto	Director-Aerodrome and Aeronautical facilities Directorate Tel.:+ 935 538 223 (mobile) <b>Email:</b> <a href="mailto:samuel.toto@anac.ao">samuel.toto@anac.ao</a>
2.	Ms. Sandra Silva	Head of Aerodrome Standards Department /Coordinator for the event Tel.:+ 244 941 829 831(mobile) <b>Email:</b> <a href="mailto:sandra.silva@anac.ao">sandra.silva@anac.ao</a>
3.	Mr. Osvaldo Ussoco	Head of Aerodrome Safety Department Tel.:+244 923 363 078 <b>Email:</b> <a href="mailto:osvaldo.ussoco@anac.ao">osvaldo.ussoco@anac.ao</a>

<sup>1</sup> The Angola Civil Aviation Authority makes its best effort to provide information to participants in order to facilitate their stay in Angola and participation at the event(s) to which they are invited. However, ANAC or its employees shall not be liable for any consequences arising from the use of information or views expressed in this bulletin, including but not limited to any loss or damage resulting from decisions taken on the basis of the information and associated views; or for any inaccuracies, omissions or errors it may contain.

## **2. Registration**

- 2.1 Registration of participants will take place on **13 May 2024 from 8:00 am-8:45 am** at the Academia BAI.

## **3. Opening Session**

- 3.1 The official opening of the workshop will take place on **13 May 2024** at 9:00 am.

## **4. Working Language, Instruction and Documentation**

- 4.1 The workshop will be conducted in the English with simultaneous interpretation in Portuguese language. The workshop will be paperless, and all related documentation will be online and the link will be provided at the venue. Accordingly, participants are required to bring their own portable computers/laptops for access.

## **5. Transport**

### **5.1 From the Airport**

Transport will be provided from the airport to the hotel. Delegates must remember to inform their flights details for proper transport logistics.

### **5.2 To the Meeting venue**

Transport will be provided to the meeting venue-and will transport delegates back to the their hotels. Delegates must remember to inform their place of staying for proper transport logistics.

## **6. Hotel Information**

- 6.1 Participants are requested to make their own hotel reservations. A list of recommended hotels/lodges near Academia BAI is attached at the end of this bulletin.

## **7. Entry Visa**

- 7.1 Participants from Mozambique, Namibia, São Tomé and Príncipe, Zambia and South Africa they do not need visa to enter Angola.
- 7.2 Participants from following countries are eligible to apply for tourism visa up to 30 days of stay: Eswatini, Morocco, Equatorial Guinea, Lesotho, Mauritius, Seychelles, Cape Verde, Botswana, Madagascar, Malawi, Rwanda, Zimbabwe, Argelia and Tanzania. The tourism visa may be applied in the respective Angola Embassies or consulates in the country of residence of the above mentioned countries or on the Angola official immigration office internet page using the following link : <https://www.smevisa.gov.ao>
- 7.3 All the participants from countries not included in the options above mentioned must ascertain with the Angola Embassies or consulates in their country of residence to obtain information about the visa application to Angola.
- 7.4 While applying for the visa, it is advisable to furnish the Angola Embassy or consulate with the letter of invitation from ICAO, together with other documents which may be required by the Embassy or consulate.

## 8. Health

- 8.1 It is strongly recommended that participants obtain travel insurance (including health) for the duration of their stay in Angola. Participants should particularly ensure that their insurance is applicable in Angola. Furthermore, they should carry evidence of current health/hospitalization insurance such as cards that may be produced to health institutions should the need arise. Participants are also encouraged to provide information during registration, on their next of kin who may be contacted on behalf of the participant should the need arise.
- 8.2 Presentation of a valid **yellow fever certificate** at the point of entry is required for persons who originate from or have travelled to States where yellow fever is described by the World Health Organization (WHO). The following States are exempted from presenting a **yellow fever certificate** entering Angola: *South Africa, Argelia, Botswana, Cape Verde, Comoros, Djibouti, Egypt, Eritrea, Eswatini, Libya, Madagascar, Malawi, Morroccos, Mauritius, Mozambique, Namibia, Rwanda, São Tomé and Príncipe, Seychelles, Somalia, Tanzania, Zambia, and Zimbabwe.*
- 8.3 Persons who fail to produce a valid yellow fever vaccination certificate to the port health officials may be required to take the vaccination at the point of entry against payment defined by the local medical appropriate authority. The officials may take other action in accordance with applicable regulations and procedures. For more information participants may wish to visit the World Health Organization (WHO) website <https://www.afro.who.int/pt/countries/> for information on Angola.

## 9. Weather

- 9.1 Luanda climate is hot in general, with tropical characteristics. Throughout the year, the temperature generally varies from 19° C to 30° C and is rarely lower than 18° C or higher than 32° C. In May, the mean minimum/maximum temperatures are 24° C and high up to 29° C. Although the temperatures are not low in May, it might feel a little bit cold.
- 9.2 Luanda local time is GMT+1.

## 10. Local Currency and Foreign Exchange Rates

- 10.1 The basic unit of currency is the Angolan Kwanzas (Akz) which is divided into 100 cents. There are silver and bronze coins of 1, 5, 10, 20, 50, 100 and 200 Kwanzas. Notes are issued in denominations of 200, 500, 1000, 2000 and 5000 Kwanzas.
- 10.2 The Angola Kwanza exchange rates are determined by the National Bank of Angola which varies daily. Participants may wish to obtain current information from the internet.
- 10.3 Commercial banks and forex bureaux provide exchange facilities. Banks are open between 8.00 am to 3.30 pm from Monday to Friday. Some forex bureaux may be open outside these hours. On arrival at 4 de Fevereiro International Airport, forex services are available within the international departure terminal that is 200m away from the arrival terminal.

**11. Telephones**

- 11.1 Worldwide direct connections are available, using the international code or telephone operator as necessary. From outside Angola, dial + 244 followed by the area code (for landline numbers) and the required number. There are three (3) cellular phone (mobile) operators in Angola: Unitel, Africell and Movitel.

**12. Security**

- 12.1 As in many large cities, crime is prevalent within Luanda. It is advisable to check with the hotel reception regarding security within the surrounding areas. It is also advisable to use taxis or transport arranged by the hotel reception to visit shopping complexes, to go sightseeing or to travel for any other purpose.

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