



| ICAO

INTERNATIONAL CIVIL AVIATION ORGANIZATION

A UN SPECIALIZED AGENCY

AFI PLAN SSP PROJECT LAUNCHING MEETING AND WORKSHOP

16 – 17 January 2024

AFI PLAN – STATE SAFETY PROGRAM PROJECT

**LAUNCHING
MEETING &
WORKSHOP**

Agenda item 7: SSP Generic documentation

Presented by: WILLIAM GYAMERAH AGYARE

Members of English-Speaking Team

1. Mr. William Gyamerah Agyare
2. Mr. Ebenezer Adjei
3. Cap. Samuel Thompson
4. Ms. Loise Mwangi,
5. Mr. Lawrence K Amukono
6. Mr. Mutabaruka Andrew
7. Dr. Iteke Ifeanyi
8. Ms. Bongekile Mtlokwa,
9. Mr. Keboitihetse Fredy Tong
10. Ms. Lillian Lungu

Module Objective

The objective of this Module is to provide the summary/overview of the SSP Generic documentation developed by SMEs/REs – English speaking team.

State Safety Programme Generic Documents

- ➔ As defined in the revised AFI Plan SSP project document, ICAO has identified a pool of resource experts (English and French-speaking teams) from CAAs nominated by the States to support the enhancement of the SSP implementation in the RASG-AFI Region through the AFI Plan SSP project.
- ➔ The English-speaking team has developed and customized draft SSP-related generic documents, such as regulations, procedures, and checklists, for use by States as part of initiatives by the ICAO Regional Offices to support and promote a standardized approach in the implementation of the SSP by States in the RASG-AFI region.

State Safety Programme Generic Documents

- SMS Regulations
- SMS Technical Standards
- State Safety Programme Manual
- Enforcement Manual
- Technical Guidance Material - Aviation Safety Hazards Identification

State Safety Programme Generic Documents

- ➔ Technical Guidance Material - How to Conduct Aviation Safety Risk Assessment
- ➔ Risk Based Surveillance Procedure
- ➔ Technical Guidance Material - Development of SMS Manual
- ➔ Technical Guidance Material - Identification of Accountable Manager in Fulfilment of SMS Requirement

State Safety Programme Generic Documents

- Hazard Taxonomy
- Safety Reporting Procedure
- Technical Guidance Material - Measuring Safety Performance (Safety Performance Indicator Guidance)
- Technical Guidance Material - Management of Change
- SSP Training Programme

State Safety Programme Generic Documents

- ➔ Evaluation of service provider's safety management systems manual
- ➔ Service provider's routine SMS assessment checklist

Generic SSP related documents validation workshop

- ➔ A three-day State Safety Programme (SSP) generic document validation workshop was conducted from July 26th to July 28th, 2023, by the ICAO ESAF Regional Office.
- ➔ The objective of the workshop was to review and validate the draft SSP Generic documents.
- ➔ The draft generic documents were presented by the responsible subject matter experts and discussed with the participants and a number of comments and recommendations were provided.
- ➔ The discussion was chaired by Ms. Bongekile Mtlokwa

Summary of the workshop outcomes and the way forward

- ➔ Finalization of Generic Documents. SMEs/REs agree to:
 - (i) Provide written comment/input/suggestion/amendment in track changes by 31st August 2023.
 - (ii) Finalize the generic Documents by 30th September 2023.
- ➔ ICAO ESAF & WACAF Regional Offices in coordination with State SMEs/REs to assist States in the development and implementation of SSP using the generic SSP Documents through:
 - (i) Virtual launching of the SSP Implementation Project.
 - (ii) Conduct of a workshop with State SSP Coordinators.

Summary of the workshop outcomes and the way forward

- ➔ States to develop a detailed Action Plan consolidating Correction Action Plan (CAP) for unresolved SSP foundation Protocol Questions (PQs) and gaps identified in the SSP Implementation Plan.
- ➔ States to submit to ICAO ESAF and WACAF Regional offices the detailed Action Plan.





Thank You!