



INTERNATIONAL CIVIL AVIATION ORGANIZATION

**REPORT OF THE FIRST MIDDLE EAST
REGIONAL MONITORING AGENCY BOARD**

MID RMA Board/1

(Cairo, 05-06 September 2005)

The views expressed in this Report should be taken as those of the Middle East Regional Monitoring Agency Board (MID RMA Board) and not of the Organization. MIDANPIRG will be informed of the outcome of this Report and any formal action taken will be included in the Report of the MIDANPIRG.

Approved by the Meeting
and published by authority of the Secretary General

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MID RMA Board/1
History of the Meeting

PART I - HISTORY OF THE MEETING

1. PLACE AND DURATION

1.1 The First Meeting of the Middle East Regional Monitoring Agency Board (MID RMA Board/1) was held at the ICAO Middle East Regional Office, Cairo 05–06 September 2005.

2. OPENING

2.1 The meeting was opened by Mr. Mohamed R. M. Khonji, Regional Director ICAO Middle East Office, who welcomed all participants to Cairo. He briefly recalled the outcome of MIDANPIRG/9 and the MID RMA/1 meetings related to the re-establishment of the MID RMA and highlighted that the target date of 24 November 2005 is approaching very fast and prompt action has to be taken in order to re-establish the MID RMA within the required timeframe.

2.2 Mr. Khonji thanked Eurocontrol and IATA for their interest in supporting the region by attending this meeting. He also mentioned the coordination between ICAO MID and FAA who although not present, had indicated their strong interest in the re-establishment of the MID RMA. Finally Mr. Khonji wished the meeting every success in its deliberations.

3. ATTENDANCE

3.1 The meeting was attended by a total of twenty seven (27) participants from eleven (11) MID Region States (Bahrain, Egypt, Iran, Jordan, Kuwait, Lebanon, Oman, Saudi Arabia, Syria, United Arab Emirates and Yemen) and two International Organization (Eurocontrol & IATA). The list of participants is at **Attachment A**.

4. LANGUAGE

4.1 The discussions were conducted in English. Documentation was issued in English.

5. OFFICERS AND SECRETARIAT

5.1 Mr. Mohamed Zainal, Head of Standards, Licensing and Developments, from Bahrain Civil Aviation Affairs acted as the Chairman of the meeting.

5.2 Mr. M. Smaoui RO/AIS/MAP was the Secretary of the meeting supported by Mr. M. Khonji, Regional Director.

6. AGENDA

6.1 The following Agenda was adopted:

Agenda Item 1: Adoption of the provisional agenda and election of Chairperson/Rapporteur

Agenda Item 2: Review of MID RMA/1 meeting Decisions

Agenda Item 3: Commitments by States and Nomination of MID RMA Board Members and alternates

Agenda Item 4: MID RMA Board Terms of Reference (TOR)

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Agenda Item 5: Coordination with ICAO Technical Cooperation Bureau (TCB)

Agenda Item 6: Coordination with EUROCONTROL and FAA

Agenda Item 7: Review and update of Action Plan/Timelines

Agenda Item 8: Any other business

7. CONCLUSIONS AND DECISIONS – DEFINITION

7.1 The MIDANPIRG records its actions in the form of Conclusions and Decisions with the following significance:

- a) **Conclusions** deal with matters that, according to the Group's terms of reference, merit directly the attention of States, or on which further action will be initiated by the Secretary in accordance with established procedures; and
- b) **Decisions** relate solely to matters dealing with the internal working arrangements of the Group and its Sub-Groups.

8. LIST OF CONCLUSIONS AND DECISIONS

- CONCLUSION 1/1: HOSTING OF THE MID RMA
 - CONCLUSION 1/2: INITIAL SET UP AND ADMINISTRATIVE MANAGEMENT OF THE MID RMA
 - CONCLUSION 1/3: FUNDING MECHANISM OF THE MID RMA
 - CONCLUSION 1/4: MEMBERSHIP OF THE MID RMA
 - DECISION 1/5: ESTABLISHMENT OF THE MID RMA BOARD
 - CONCLUSION 1/6: MID RMA LETTER OF AGREEMENT
 - CONCLUSION 1/7: SUPPORT FROM EUROCONTROL AND FAA
 - CONCLUSION 1/8: ACTION PLAN FOR THE ESTABLISHMENT OF THE MID RMA
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MID RMA Board/1
Report on Agenda Item 1

PART II: REPORT ON AGENDA ITEMS

REPORT ON AGENDA ITEM 1: ADOPTION OF THE PROVISIONAL AGENDA AND ELECTION OF CHAIRPERSON/RAPPORTEUR

1.1 The meeting reviewed the Provisional Agenda, and adopted it as at Para 6 of the History of the Meeting.

1.2 Mr. Mohamed Zainal, Head of Standards, Licensing and Developments, from Bahrain Civil Aviation Affairs, was proposed by Lebanon and supported by the meeting to serve as Coordinator of the MID RMA Board and Chairman of its meetings.

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Report on Agenda Item 2

REPORT ON AGENDA ITEM 2: REVIEW OF MID RMA/1 MEETING DECISIONS

2.1 Under this agenda item, the meeting noted that the First Meeting of the Middle East Regional Monitoring Agency (MID RMA/1) held in Cairo, 14-15 June 2005, developed seven (7) Decisions related to the establishment and funding mechanism of the MID RMA.

2.2 With regard to the MID RMA/1 Decisions 2 and 3 related to the hosting of the MID RMA premises and its administrative management, the meeting noted with appreciation the offer made by Bahrain to establish and host the MID RMA, providing the required resources and ensuring the administrative management (provision and management of Staff). Bahrain also offered to pay for the set up of the MID RMA without waiting for MID States contributions, given that they recover the cost through the agreed funding mechanism, in coordination with the ICAO Technical Cooperation Bureau. Based on the Draft Project Document prepared by ICAO TCB, the meeting noted that the target date of 24 November 2005 is approaching very fast and may not be met. The meeting recognized that the proposal made by Bahrain will expedite the process and save the time required by TCB to proceed with the selection of Staff and recruitment process. The meeting noted also that the project estimation cost, as provided by Bahrain at **Appendix 2A** to the report on agenda item 2, is less than if it was managed by ICAO TCB recruiting international Staff.

2.3 Based on the above, the meeting decided that Bahrain hosts the MID RMA. It was also stressed that the RMA activity is a regional and permanent activity, which will be supervised, by the MID RMA Board and that this aspect has to be specified in a legal document.

2.4 Accordingly, the meeting reviewed the Decisions emanating from the MID RMA/1 and endorsed them with some amendments as follows:

CONCLUSION 1/1: HOSTING OF THE MID RMA

That, Bahrain hosts the MID RMA.

CONCLUSION 1/2: INITIAL SET UP AND ADMINISTRATIVE MANAGEMENT OF THE MID RMA

That,

- a) *Bahrain pays for the initial set up of the MID RMA without waiting for MID States contributions and the cost is recovered through the agreed funding mechanism, in coordination with the ICAO Technical Cooperation Bureau; and*
- b) *Bahrain is responsible for the administrative management of the MID RMA.*

CONCLUSION 1/3: FUNDING MECHANISM OF THE MID RMA

That,

- a) *the activities of the MID RMA be ensured through contributions from all MID RMA Member States, which could be recovered in accordance with ICAO Policies on charges for Airports and Air Navigation Services (Doc 9082), in coordination with IATA;*
- b) *the amount of US\$ three hundred thousand (300 000) represents a good estimation of the total cost of the setting up and operation of the MID RMA for the first year;*

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Report on Agenda Item 2

- c) *the contribution of States for the first year, be paid on equal basis, as a lump sum based on the estimation here-above and the number of MID RMA Member States;*
- d) *TCB will be responsible for the collection of States' contributions and accounting activity with Bahrain;*
- e) *the contribution for the first year be paid before end of December 2005; and*
- f) *for the coming years:*
 - i) *the amount of contribution for each Member State will be revised once every year by the MID RMA Board in coordination with TCB; and*
 - ii) *in case the contributions for one year exceeded the yearly cost for the operation and management of the MID RMA, the difference be deducted from the contributions of the next year.*

MID RMA Board/1
Appendix 2A to the Report on Agenda Item 2

**Cost estimates for the establishment of the
MID RMA in Bahrain – First year**

This paper presents an initial estimation of the costs related to the hosting of the Middle East Regional Monitoring Agency (MID RMA) at Bahrain Civil Aviation Affairs, Air Navigation Directorate, for the first year of operation.

The initial cost estimate is based on the provision of two specialist staff and one admin secretary. The second is an overall total cost incorporating ICAO estimated costs plus the staff cost to give an idea of feasibility. The assumption made in the latter is that Bahrain CAA will be providing offices, equipment, etc.

Staff Costs:

		BD.	USD
1)	Regional Monitoring Manager/Database Specialist	48,557	128,800
2)	Assistant Regional Monitoring Officer	15,268	40,500
3)	Admin. Secretary	5,278	14,000

**Cost estimates for the establishment of the
MID RMA in Bahrain – First year**

Overall Budget

<i>Costs</i>	<i>USD</i>
<u>Staff</u>	
Regional Monitoring Manager/Database	128,800
Post Regional Monitoring Officer	40,500
Admin. Secretary	14,000
<u>Other Costs (to be finalized)</u>	
Duty Travel	4,000
Training/Workshop	5,000
Expendable Equipment	2,000
Non Expendable Equipment	8,000
<u>Miscellaneous</u>	
Reporting costs	1,000
Sundry	8,000
Handling Charges	32,900
USD	244,200

Assumptions made:

- 1) Office provided.
- 2) Communications/Inet provided.
- 3) Duty travel is possibly more as ICAO's costs are based on an office in Cairo. If the office is in Bahrain, the RMA Manager will have to travel to/from Cairo.
- 4) Typically, subsequent years costs may increase depending on expanded responsibilities

MID RMA Board/1
Report on Agenda Item 3

REPORT ON AGENDA ITEM 3: COMMITMENTS BY STATES AND NOMINATION OF MID RMA BOARD MEMBERS AND ALTERNATES

3.1 Under this agenda item, the meeting recalled Decision 5 of MID RMA/1 meeting "*ESTABLISHMENT OF THE MID RMA BOARD*" in which, paragraph b) asks for States to nominate focal points to act as MID RMA Board Members.

3.2 As a follow-up action to this Decision, the MID Regional Office sent a fax on 6 July 2005, asking the MID States which had committed to the establishment of the MID RMA i.e. Bahrain, Egypt, Jordan, Lebanon, Oman and Saudi Arabia to nominate their States' MID RMA Board Member and an Alternate. The committed States replied positively. The meeting noted also with appreciation that Iran and Syria committed themselves to the MID RMA Project and that Kuwait and Yemen agreed in principle to integrate into the project, pending the signature of the official commitment by their Civil Aviation Authorities.

3.3 The meeting noted with regret that presently the UAE have not yet indicated their commitment to the MID RMA project.

3.4 Taking into consideration the timeframe constraints, the meeting urged uncommitted States to integrate into the MID RMA project without further delay and to send the official commitment to the ICAO MID Regional Office before 15 September 2005.

3.5 The MID RMA Board Members and their alternates are shown at **Appendix 3A** to the report on agenda item 3.

3.6 Based on the above the meeting agreed to the following Conclusion:

CONCLUSION 1/4: MEMBERSHIP OF THE MID RMA

That,

- a) *Bahrain, Egypt, Iran, Jordan, Lebanon, Oman, Saudi Arabia and Syria committed themselves to participate in the MID RMA project; and*
 - b) *Kuwait and Yemen agreed in principle to integrate into the MID RMA project and an official commitment is to be received before 15 September 2005.*
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MID RMA Board/1
Appendix 3A to the Report on Agenda Item 3

**FIRST MEETING OF THE MIDDLE EAST REGIONAL MONITORING AGENCY (MID RMA) BOARD
LIST OF RMA BOARD MEMBER/FOCAL POINTS AND ALTERNATE**

STATE	RMA BOARD MEMBER/FOCAL POINT	ALTERNATE
BAHRAIN	Mr. Ali Ahmed Mohammed Head of Aeronautical Communication Ministry of Transportation Civil Aviation Affairs P.O.Box 586 KINGDOM OF BAHRAIN Fax: (973) 17 321 992 Tel: (973) 17 321 187 Mobile: (973) 3961 1187 E-mail: aliahmed@caa.gov.bh	Mr. Mohammed Zainal Head of Standards, Licensing and Development Civil Aviation Affairs P.O.Box 586 – BAHRAIN Fax: (973) 321 029 Tel: (973) 321 028 Mobile: (973) 967 6707 E.Mail: mzainal@caa.gov.bh
EGYPT	Mr. Mohamed Abbas Mohamed Safety General Manager Civil Aviation Authority Cairo International Airport Road Cairo – EGYPT Tel: (202) 2678 529 Mobile: (010) 6107022 E-mail: md-soliman@hotmail.com	Mr. Hassan Kamel Abdel Meguied ATS Safety Manager National Air Navigation Services Co. Cairo International Airport Road Cairo – EGYPT Fax: (202) 268 0627 Tel: (202) 265 7842 Mobile: (010) 1843 602 E-mail: hassankam@hotmail.com
IRAN	Mr. Mehdi Ali Asgari RVSM Safety Manager Tehran Mehrabad International Airport P.O.Box 13445 – 1798 Tehran – IRAN Fax: (9821) 6602 5066 Tel: (9821) 6602 5107 Mobile: (9891) 2334 8669 E-mail: m-aliasgari@cao.ir	Mr. Ghasem Sheikhi Narany Chief of Tehran ACC Tehran Mehrabad International Airport P.O.Box 13445 – 1798 Tehran – IRAN Fax: (9821) 4452 3003 Tel: (9821) 4452 3003 Mobile: (9891) 2322 8135 E-mail: skn4507@.com
JORDAN	Mr. Majed Yousef Aqeel Director of ATM Civil Aviation Authority P.O.Box 7547 Amman – JORDAN Fax: (962-6) 4891266 Tel: (962-6) 4897729 Mobile: (962-79) 6702226 E-Mail: datm@jcaa.gov.jo majedaqeel@yahoo.com	Mr. Ali S. Abbadi Director of Air Navigation Services/Queen Alia Int'l Airport Civil Aviation Authority P.O.Box 7547 Amman – JORDAN Fax: (962-6) 445 1619 Tel: (962-6) 445 1666 Mobile: (962-79) 670 0101 E-mail: ali_abbadi@yahoo.com

STATE	RMA BOARD MEMBER/FOCAL POINT	ALTERNATE
KUWAIT	Mr. Said F. Al Ajeel Chief of Radar OPS Directorate General of Civil Aviation Kuwait International Airport P.O.Box 17, Safat, 13001 KUWAIT Fax: (965) 431 9231 Tel: (965) 473 5490 Mobile: (965) 954 2220 E-Mail: danofficeq8@yahoo.com	Mr. Yacob M. Al Darweesh Chief of ATC OPS Directorate General of Civil Aviation Kuwait International Airport P.O.Box 17, Safat, 13001 KUWAIT Fax: (965) 472 2402 Tel: (965) 471 0264 Mobile: (965) 957 9364 E-Mail: danofficeq8@yahoo.com
LEBANON	Mr. Khaled Chamieh Chief Air Navigation Department Directorate General of Civil Aviation Beirut Airport Beirut – LEBANON Fax: (961-1) 629 023 Tel: (961-1) 628 178 Mobile: (961-3) 837 833 E.Mail: chamiehk@beirutairport.gov.lb	Mr. Daniel Elhaiby ATC Supervisor Directorate General of Civil Aviation Beirut Airport Beirut – LEBANON Fax: (961-1) 629 023 Tel: (961-1) 629 026 Mobile: (961-3) 366 463 E.Mail: ais@beirutairport.gov.lb
OMAN	Mr. Abdulrahim Salim Al-Harmi Deputy Director General for Administration & Finance Directorate General of Civil Aviation & Meteorology P.O. Box 1 – Code 111 Seeb International Airport, Muscat, SULTANATE OF OMAN Fax: 968 24519 880 Tel: 968 24519711 Mobile: 968 99332281 E-Mail: al-harmi@dgcam.gov.om	Mr. Abdullah Nasser Rashid Al-Harthy Senior Air Traffic Controller Directorate General of Civil Aviation & Meteorology P.O. Box 1 – Code 111 Seeb International Airport, Muscat, SULTANATE OF OMAN Fax: (968) 24 510 122 Tel: (968) 24 519 201 Mobile: (968) 9947 6806 E-mail: abduallah_nasser@dgcam.gov.om
S. ARABIA	Mr. Aon Al-Garni RVSM Program Manager Presidency of Civil Aviation P.O. Box 40217 Jeddah 21499 - SAUDI ARABIA Fax: (966-2) 640 1477 Tel: (966-2) 640 1005 Mobile: (966-5) 05772984 E-mail: aonabdul@yahoo.com	Eng. Saleh Al-Motirey Presidency of Civil Aviation P.O. Box 929 Jeddah 21421 - SAUDI ARABIA Fax: (966-2) 6719041 Tel: (966-2) 6717717 Mobile: (966-5) 6601307 E-mail: salmotirey@yahoo.com
SYRIA	Mr. Khalid Kiwan Chief of ATS Damascus Airport P.O.Box 5409 Damascus - SYRIA Fax: (963-11) 331 5547 Tel: (963-11) 634 1392 Mobile: (963-9) 473 9004	Mr. Mahmoud Abou Hatab ATC Controller Damascus Airport P.O.Box 5409 Damascus - SYRIA Fax: (963-11) 331 5547 Tel: (963-11) 381 1215 Mobile: (963-93) 487 610

STATE	RMA BOARD MEMBER/FOCAL POINT	ALTERNATE
YEMEN	Mr. Abubakar S. Bafaqih Director General for ATS Civil Aviation & Meteorology Authority P.O. Box 1042 Sana'a - YEMEN Fax: (976-1) 274 718 Tel: (976-1) 272 919/272 618	Mr. Naji Al Morakab Director of ACC Air Navigation Sector Civil Aviation Sana'a - YEMEN Fax: (967-1) 344 047 Tel: (967-1) 345 401/02/03 Mobile: (00967) 7388 7411/7733 6694 E-mail: naji-mib@hotmail.com

MID RMA Board/1
Report on Agenda Item 4

REPORT ON AGENDA ITEM 4: MID RMA BOARD TERMS OF REFERENCE (TOR)

4.1 Under this agenda item, the meeting once again recalled Decision 5 of the MID RMA/1 meeting “ESTABLISHMENT OF THE MID RMA BOARD”, which mandates that the MID RMA Board is to develop its Terms of Reference (TOR), Work Programme and responsibilities. Accordingly, the meeting reviewed and agreed on the Terms of Reference (TOR) of the MID RMA Board as at **Appendix 4A** to the report on agenda item 4.

4.2 Based on the above, the meeting endorsed the following Decision:

DECISION 1/5: ESTABLISHMENT OF THE MID RMA BOARD

That,

- a) *a MID RMA Board is established with Terms of Reference (TOR) as at **Appendix 4A** to the report on agenda item 4; and*
 - b) *the MID RMA Board is to be composed of a focal point nominated by each Member State.*
-

MIDDLE EAST REGIONAL MONITORING AGENCY (MID RMA) BOARD

TERMS OF REFERENCE

The Terms of Reference of the MID RMA Board are as follows:

1. The Board will be responsible for overall supervision, direction, and management of the MID RMA project.
2. The Board will elect a Chairperson.
3. The elected Chairperson will be the contact point/coordinator on behalf of the MID RMA Board members to oversee the MID RMA project in coordination with ICAO.
4. The Board will review and update the MID RMA work plan on a yearly basis and/or whenever required.
5. The Board will meet at least once a year or when deemed necessary to review/update, consider, and approve:
 - i. the MID RMA safety reports;
 - ii. matters related to funding mechanism, costs, accounting, etc; and
 - iii. the duties, responsibilities and scope of the MID RMA.
6. The Board through its Chairperson will report to the MIDANPIRG ATM/SAR/AIS Sub-Group.

Composition:

The MID RMA Board will consist of focal point nominated by each Participating MID Region State as signatories on their behalf with ICAO Technical Cooperation Bureau (TCB) in relation with the MID RMA project.

The MID RMA Board meetings will be attended by:

- The Board members
- ICAO Regional Office, as permanent observer; and
- Other Organizations (EUROCONTROL, FAA, IATA, etc) as observes on ad-hoc basis and as required.

MID RMA Board/1
Report on Agenda Item 5

REPORT ON AGENDA ITEM 5: CO-ORDINATION WITH ICAO TECHNICAL CO-OPERATION BUREAU (TCB)

5.1 Under this agenda item, the meeting recalled that during MIDANPIRG/9 meeting the idea of re-establishment of the MID RMA through a TCB project was raised. Accordingly the ICAO MID Regional Office approached the Technical Co-operation Bureau, who expressed their support and agreement in principle to implement the RMA project as a TCB project.

5.2 Following the MID RMA/1 meeting, the MID Regional Office once again initiated contacts with ICAO TCB at HQ advising them of the outcome of the MID RMA/1 meeting with a view to expedite the project. Among others, TCB was requested to prepare the appropriate legal documents (project document) to be sent to the MID Regional Office for onwards transmission to the RMA committed States for their signature.

5.3 TCB drafted a Letter of Agreement (LOA) and a Project Document (PD), which accommodated the Decisions of the MID RMA/1 meeting, for provision of ICAO assistance to MID States in the operation and management of the MID RMA, which was received by the MID Regional Office on 10 August 2005. The MID Office reply with comments/amendments was sent to TCB on 15 August 2005.

5.4 Based on the Board Conclusions 1/1 and 1/2, related to the hosting of the MID RMA by Bahrain, the meeting reviewed the Letter of Agreement and its Annex as prepared by the ICAO TCB and agreed that those documents have to be updated to reflect the outcome of the MID RMA Board/1 meeting. The meeting also agreed that the final cost estimation for the set up and first year running of the MID RMA be provided by Bahrain in order to be attached to the Letter of Agreement. This has to be coordinated between ICAO MID Office, ICAO TCB and Bahrain. The updated Letter of Agreement (including the Annexes) is to be circulated among the MID RMA Board members for comment and then sent officially to the committed States for signature. Based on the foregoing, the meeting developed the following Conclusion:

CONCLUSION 1/6: MID RMA LETTER OF AGREEMENT

That,

- a) ICAO TCB prepares the appropriate updated project documents (LOA and its annexes) for the MID RMA project, taking into consideration the outcome of MID RMA Board/1 meeting;*
- b) the updated documents be sent to the MID RMA Board members for comment as soon as possible; and*
- c) the final version of the documents be sent to States for signature before 30 September 2005.*

5.5 With a view to expedite the signature process of the project documents, it was proposed that, as a first step, the signature of each State will be reflected on a separate page of the LOA and that the original LOA is to be signed during a one-day signature ceremony, which could be held in Bahrain as soon as the MID RMA is established.

MID RMA Board/1
Report on Agenda Item 6

REPORT ON AGENDA ITEM 6: CO-ORDINATION WITH EUROCONTROL and FAA

6.1 Under this agenda item, the meeting recalled that during MIDANPIRG/9 meeting Eurocontrol made a presentation of the tasks to be undertaken by an RVSM monitoring Agency. Eurocontrol also identified its willingness to offer all advice and assistance needed to support the new MID Region RMA to operate once established.

6.2 The meeting noted with appreciation that Eurocontrol provided a working paper for the MID RMA/1 meeting, in which it indicated that, it had contacts with the FAA and the support being offered will be coordinated amongst the two organizations to ensure that the MID RMA will have access to all the assistance needed, pending MID States' commitment to take ownership of the MID RMA to become operational, with the minimum of delay.

6.3 Eurocontrol reiterated its willingness to offer all advice and assistance needed to support the set up and operations of the MID RMA and highlighted the extent to which Eurocontrol, in coordination with the FAA, could make available software, documentation, data, expertise and training in support of the re-establishment of the MID RMA.

6.4 Eurocontrol also suggested that in follow up to earlier correspondence with the ICAO Secretary General, an official letter should be sent to their Director General to inform him about the outcome of the MID RMA/1 Board meeting and start the official coordination for the training of the MID RMA Staff.

6.5 The meeting thanked Eurocontrol and FAA for their support and reinstated the MID RMA/1 Decision 1 "SUPPORT FROM EUROCONTROL AND FAA" endorsed as follows:

CONCLUSION 1/7: SUPPORT FROM EUROCONTROL AND FAA

That, the MID Region makes use of the support to be provided by both EUROCONTROL and FAA in providing the necessary training, data, software, and documentation and make available expertise in support of both the setting up of the MID RMA and also in the provision of long term support.

MID RMA Board/1
Report on Agenda Item 6

REPORT ON AGENDA ITEM 6: CO-ORDINATION WITH EUROCONTROL and FAA

6.1 Under this agenda item, the meeting recalled that during MIDANPIRG/9 meeting Eurocontrol made a presentation of the tasks to be undertaken by an RVSM monitoring Agency. Eurocontrol also identified its willingness to offer all advice and assistance needed to support the new MID Region RMA to operate once established.

6.2 The meeting noted with appreciation that Eurocontrol provided a working paper for the MID RMA/1 meeting, in which it indicated that, it had contacts with the FAA and the support being offered will be coordinated amongst the two organizations to ensure that the MID RMA will have access to all the assistance needed, pending MID States' commitment to take ownership of the MID RMA to become operational, with the minimum of delay.

6.3 Eurocontrol reiterated its willingness to offer all advice and assistance needed to support the set up and operations of the MID RMA and highlighted the extent to which Eurocontrol, in coordination with the FAA, could make available software, documentation, data, expertise and training in support of the re-establishment of the MID RMA.

6.4 Eurocontrol also suggested that in follow up to earlier correspondence with the ICAO Secretary General, an official letter should be sent to their Director General to inform him about the outcome of the MID RMA/1 Board meeting and start the official coordination for the training of the MID RMA Staff.

6.5 The meeting thanked Eurocontrol and FAA for their support and reinstated the MID RMA/1 Decision 1 "SUPPORT FROM EUROCONTROL AND FAA" endorsed as follows:

CONCLUSION 1/7: SUPPORT FROM EUROCONTROL AND FAA

That, the MID Region makes use of the support to be provided by both EUROCONTROL and FAA in providing the necessary training, data, software, and documentation and make available expertise in support of both the setting up of the MID RMA and also in the provision of long term support.

MID RMA Board/1
Report on Agenda Item 7

REPORT ON AGENDA ITEM 7: REVIEW AND UPDATE OF ACTION PLAN/TIMELINES

7.1 Under this agenda item, the meeting recalled that the MID RMA/1 meeting held in Cairo 14-15 June 2005, as a follow-up to MIDANPIRG/9 Conclusion 9/13, reviewed and updated the responsibilities and duties of the MID RMA, which should be assigned clear tasks in a step-by-step approach having the end objectives in mind.

7.2 The meeting also noted that some of the actions included in the action plan initially developed by MIDANPIRG/9 and updated by the RMA/1 meeting could not be completed on time due to factors beyond control. Taking into consideration the outcome of its discussions, the meeting:

- updated and completed the action plan for the re-establishment of the MID RMA, as at **Appendix 7A** to the report on agenda item 7;
- reviewed and updated the duties and responsibilities of the MID RMA as at **Appendix 7B** to the report on agenda item 7; and
- updated the guiding principles addressing the scope, administrative arrangement and management of the MID RMA, as at **Appendix 7C** to the report on agenda item 7.

7.3 Based on the above, the meeting endorsed the following Conclusion:

CONCLUSION 1/8: ACTION PLAN FOR THE RE-ESTABLISHMENT OF THE MID RMA

*That, further to MIDANPIRG/9 Conclusion 9/13, the Action Plan for the re-establishment of the MID RMA, its duties and responsibilities and the guiding principles be updated as at **Appendices 7A, 7B and 7C** to the report on agenda item 7, respectively.*

MID RMA Board/1
Appendix 7A to the Report on Agenda Item 7

ACTION PLAN FOR THE RE-ESTABLISHMENT OF THE MID RMA

(as updated by the MID RMA Board/1 meeting)

Item No.	Actions	Responsible	Apr 05	May 05	Jun 05	Jul 05	Aug 05	Sep 05	Oct 05	Nov 05	Dec 05	Remarks
1	MIDANPIRG Commitment to establish a MID RMA	MIDANPIRG/9										Actioned
2	ICAO Sec Gen State Letter to MID States to inform them about the MIDANPIRG/9 Conclusion related to MID RMA and asking for States Commitment	ICAO HQ										Actioned
3	ICAO Sec Gen Letter to FAA, Eurocontrol and IATA	ICAO HQ										Actioned
4	Nomination of States Focal points for MID RMA	MID States										Actioned
5	Convening of MID RMA meeting	ICAO MID										Actioned
6	Set up of the funding mechanism	MID States + ICAO MID										Actioned
7	ICAO MID Office State Letter to Iran, Kuwait, Syria, UAE and Yemen to seek their commitment to integrate into the MID RMA project	ICAO MID										Actioned No Reply from some States
8	Establishment of a MID RMA Board and convening of 1st meeting	MID States + ICAO MID										Actioned
9	LOA/Project Document Preparation & Distribution	ICAO TCB + ICAO MID										Ongoing

Item No.	Actions	Responsible	Apr 05	May 05	Jun 05	Jul 05	Aug 05	Sep 05	Oct 05	Nov 05	Dec 05	Remarks
10	Signature of the MID RMA project documents (LOA, etc)	States										Ongoing
11	Hosting of the MID RMA	Bahrain										Actioned
12	Set up of the-MID RMA (premises, Staff, equipments, etc)	Bahrain										Ongoing
13	Contribution for the first year	MID States										Ongoing
14	Training of appointed Experts	Bahrain + Eurocontrol/ FAA										Ongoing
15	Provision of existent data	Eurocontrol/ FAA										Ongoing
16	MID RMA operations including States provision of data	Bahrain + MID RMA Board + Eurocontrol/FAA*										Ongoing Before 24 November 2005

(*) Advice, assistance and support as required

MID RMA Board/1
Appendix 7B to the Report on Agenda Item 7

DUTIES AND RESPONSIBILITIES OF THE MID RMA

(updated by the MID RMA/1 meeting)

The Middle East Regional Monitoring Agency (MID RMA) for RVSM and RNP implementation has the following duties and responsibilities:

- a) to establish and maintain a central registry of State RVSM approvals of operators and aircraft using the Middle East Region airspace where RVSM is applied;
- b) to facilitate the transfer of approval data to and from other RVSM regional monitoring agencies;
- c) to establish and maintain a data base containing the results of height-keeping performance monitoring and all altitude deviations of 300 ft or more within Middle East Region airspace, and to include in the database the results of MID RMA requests to operators and States for information explaining the causes of observed large height deviations;
- d) provide timely information on changes of monitoring status of aircraft type classifications to State authorities and operators;
- e) to assume overall responsibility for assessing compliance of operators and aircraft with RVSM height-keeping performance requirements in conjunction with RVSM introduction in the Middle East Region;
- f) to provide the means for identifying non-RVSM approved operators using Middle East airspace where RVSM is applied; and notifying the appropriate State approval authority; and
- g) to conduct readiness assessments and safety assessments as an aid for the Middle East RVSM Task Force for decision making in preparation for RVSM implementation in those FIRs where RVSM is not yet implemented;
- h) to carry out post-implementation safety assessments with a view to verify that the defined safety level continues to be met;
- i) to establish and maintain a database containing the results of navigation error monitoring;
- j) to prepare, each year a report setting out the results of navigation error monitoring for the preceding six-month period. This report shall be presented to the ICAO Middle East Regional Office, Cairo, and States as part of their decision process related to safety management;
- k) to conduct safety assessments in conjunction with expansion or changes to the RNP route structure within the Middle East Region;
- l) to assist States in carrying out safety assessments in relation to requirements identified within the framework of safety management programmes likely to have an impact on the safety of air navigation at a sub-regional level; and

- m) to liaise with other Regional Monitoring Agencies and organizations to harmonise implementation strategies.

Note: The MID RMA will be guided by the working principles indicated in the RMA Manual available on the ICAO website.

MID RMA Board/1
Appendix 7C to the Report on Agenda Item 7

AGREED PRINCIPLES FOR THE ESTABLISHMENT OF THE MID RMA
(updated by the MID RMA **Board/1** meeting)

The agreed principles for the establishment of the MID RMA be as follows:

1. SCOPE OF RMA

That the scope of the RMA will be:

- a) RVSM Post-implementation safety assessment
- b) RNP/RNAV
 - B-RNAV
 - T-RNAV
- c) Safety Management Systems (SMS)
- d) Readiness and safety assessment work in preparation for RVSM implementation in those FIRs where RVSM is not yet implemented.

2. MANAGEMENT OF RMA

That the MID RMA will be an autonomous body managed by a board comprised of one member of each of the Participating States and will report to **inform** MIDANPIRG **of its activity through the ATM/SAR/AIS Sub Group**.

3. ADMINISTRATIVE ARRANGEMENTS **HOSTING OF THE MID RMA**

~~The ICAO TCB will manage the MID RMA as a TCB project and the ICAO Middle East Regional Office will oversee the functioning of the RMA.~~
The MID RMA will be hosted by Bahrain.

MID RMA Board/1
Report on Agenda Item 8

REPORT ON AGENDA ITEM 8: ANY OTHER BUSINESS***RVSM Implementation within Baghdad and Kabul FIRs***

8.1 Under this agenda item, IATA highlighted the requirements of airspace users to implement RVSM within Baghdad and Kabul FIRs. The meeting recalled, in this regard, that during the MID RMA/1 meeting, DGCA of Iraq pointed out the difficulties encountered within Baghdad FIR and emphasized that the assistance of the MID RMA would be necessary and of utmost importance in order to carry out the readiness and safety assessment work in preparation for RVSM implementation in Baghdad FIR. The RMA/1 meeting showed its support to assist Iraq in the process of RVSM implementation and this was reflected in the updated version of the agreed principles for the establishment of the MID RMA.

8.2 With regard to the technical issues related to the planning for RVSM implementation within Baghdad and Kabul FIRs, the meeting agreed and that those subjects have to be referred to the RVSM Task Force.

MID RMA cost recovery through Air Navigation charges

8.3 IATA also raised the issue related to the increase of the air navigation charges as a mean to recover the incumbent cost related to the MID RMA project. IATA invited MID States to consider the possible adverse effect that an excessive increase in the over-flying charges may have, especially during this difficult period where the aviation industry is being affected, inter-alia, by the high cost of fuel. If, however, the raise is deemed necessary, a realistic increase of a maximum of one (1.00) US Dollar is to be considered. The meeting noted the concern of IATA and recalled that this issue is well covered by Decision 4 para. a) of the MID RMA/1 meeting endorsed as Conclusion 1/3 of the MID RMA Board/1 meeting "*FUNDING MECHANISM OF THE MID RMA*".

Future Work Programme

8.4 The meeting agreed that the MID RMA Board/2 meeting is to be held in Bahrain at a date to be coordinated with the ICAO MID Office. The meeting will be attended by the members of the Board, ICAO and other Organizations as appropriate.

MID RMA Board/1
Attachment A to the Report

**FIRST MEETING OF THE MIDDLE EAST REGIONAL
MONITORING AGENCY BOARD (MID RMA Board/1)**

(Cairo, 05 – 06 September 2005)

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