



International Civil Aviation Organization

**First Meeting of the Middle East Regional Aviation Safety Group
(RASG-MID/1)**

(Cairo, Egypt, 18 – 19 September 2011)

Agenda Item 4: Global/Regional Performance Framework for Safety

ESTABLISHMENT OF THE SAFETY MANAGEMENT PANEL (SMP)

(Presented by the Secretariat)

<p style="text-align: center;">SUMMARY</p> <p>This paper provides information on the establishment of the Safety Management Panel (SMP).</p> <p>Action by the meeting is at paragraph 2.</p>
<p style="text-align: center;">REFERENCES</p> <p>- State Letter Ref.: AN 8/3-11/51 of 17 August 2011</p>

1. INTRODUCTION

1.1 The Air Navigation Commission, at the eighth meeting of its 186th Session held on 15 March 2011, agreed to the establishment of the Safety Management Panel (SMP).

1.2 On 17 August 2011, the Secretary General of ICAO issued State Letter Ref.: AN 8/3-11/51 on the above subject.

2. ACTION BY THE MEETING

2.1 The meeting is invited to note the information contained in **Appendix A** to this information paper.



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Ref.: AN 8/3-11/51

17 August 2011

Subject: Establishment of the Safety Management Panel (SMP)

Action required: As referred in paragraph 4

Sir/Madam,

1. I have the honour to inform you that the Air Navigation Commission, at the eighth meeting of its 186th Session held on 15 March 2011, agreed to the establishment of the Safety Management Panel (SMP). This action stems from the High-level Safety Conference 2010 Recommendation 2/5 which calls for the development of a new Annex dedicated to safety management responsibilities and processes that would address the safety management responsibilities of States framed under the State safety programme (SSP).

2. The Commission approved the nominations for membership on the SMP from the following Member States and international organizations: Argentina, Australia, Brazil, Cameroon, Canada, China, Costa Rica, France, Germany, India, Japan, Nigeria, Republic of Korea, Russian Federation, Singapore, Switzerland, United Arab Emirates, United Kingdom, United States, Agency for Air Navigation Safety in Africa and Madagascar (ASECNA), Civil Air Navigation Services Organisation (CANSO), International Air Transport Association (IATA), International Coordinating Council of Aerospace Industries Associations (ICCAIA), and International Federation of Air Line Pilots' Associations (IFALPA).

3. Information on the scope, deliverables and timelines of the SMP is presented in the attached terms of reference. Detailed information relating to the panels is contained in the *Directives for Panels of the Air Navigation Commission* (Doc 7984) (available on ICAO-NET). The first meeting is proposed to take place in Montréal, Canada, in November 2011.

4. As indicated in paragraph 4.6 of the *Directives for Panels of the Air Navigation Commission* (Doc 7984), States may request the Commission to consider their membership in the panel by nominating an expert with relevant qualifications and professional experience. If so, may I invite you to provide me with the name, title, address, telephone/facsimile number, e-mail address, summary of qualifications and an account of the safety management activities in which the nominee has been involved.

Accept, Sir/Madam, the assurances of my highest consideration.

Raymond Benjamin
Secretary General

Enclosure:

Terms of reference for the SMP

**TERMS OF REFERENCE
SAFETY MANAGEMENT PANEL**

1. *Review of existing Safety Management provisions:*
 - a) review the version of the draft Safety Management Annex as prepared by the Secretariat, containing a modified compilation of existing SARPs, appendices and attachments. This version is to be used as the foundation for the first edition of the Safety Management Annex;
 - b) identify and develop recommended provisions for inclusion in the first edition of the Safety Management Annex. Such provisions will provide, at a minimum, a coherent and comprehensive compilation of existing SARPs, appendices and attachments. Consideration should also be given to incorporating material from the Safety Management Manual (Doc 9859) and the updated edition of the Global Aviation Safety Plan;
 - c) identify and recommend the consequential amendments that may be needed in other Annexes. This task is to be presented to the Air Navigation Commission by March 2012;
 - d) present the final draft of the Safety Management Annex to the Air Navigation Commission by March 2012 with a view to achieving an applicability date in November 2013; and
 - e) identify other issues that should be pursued as future work and propose a future work programme, including timelines, by June 2012.

2. *Future development of the Safety Management provisions:*
 - a) further develop the Safety Management Annex as well as related provisions in the other Annexes in accordance with the work programme approved by the Air Navigation Commission; and
 - b) further develop the associated guidance material.

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