



*International Civil Aviation Organization*

**MID OPMET Bulletin Management Group  
First Meeting (MID OPMET BMG/1)**

*(Cairo, Egypt 18 December 2011)*

---

**Agenda Item 1: Provisional Agenda**

PROVISIONAL AGENDA

*(Presented by the Secretariat)*

**SUMMARY**

This paper presents the Provisional Agenda of the first meeting of MID OPMET BMG for review and adoption

**1. INTRODUCTION**

1.1 The Provisional Agenda and Explanatory Notes for the first meeting of MID OPMET BMG has been prepared by the Secretariat and were sent to States as attachments A and B to MID Regional Office invitation letter Ref.: AN 10/11.1-11/268 dated 18 October 2011.

**2. DISCUSSION**

2.1 The Provisional Agenda and Explanatory Notes for the MID OPMET BMG/1 are presented at **Appendix A** and **B** to this working paper.

**3. ACTION BY THE MEETING**

3.1 The meeting is invited to:

- a) review and adopt the Provisional Agenda at **Appendix A**; and
- b) note the Explanatory Notes at **Appendix B**.

-----

**APPENDIX A**

**DRAFT PROVISIONAL AGENDA**

- Agenda Item 1: Provisional Agenda
- Agenda Item 2: Terms of Reference and working arrangements
- Agenda Item 3: Status of regional and inter-regional OPMET exchange
- Agenda Item 4: Regional OPMET bulletin exchange procedures and associated guidance
- Agenda Item 5: MID SIGMET tests
- Agenda Item 6: Future work programme
- Agenda Item 7: Any other business

-----

**APPENDIX B**

**EXPLANATORY NOTES ON THE DRAFT PROVISIONAL AGENDA**

**AGENDA ITEM 1: PROVISIONAL AGENDA**

Adoption of the provisional agenda

**AGENDA ITEM 2: TERMS OF REFERENCE AND WORKING ARRANGEMENTS**

Review terms of reference of the MID OPMET BMG and agree working arrangements for the meeting (including election of co-rapporteur)

**AGENDA ITEM 3: STATUS OF REGIONAL AND INTER-REGIONAL OPMET EXCHANGE**

Review:

- a) Status of MIDANPIRG/12 Conclusions/Decisions of relevance to the MID OPMET BMG;
- b) Current status of regional OPMET exchange, including requirements contained in the MID Air Navigation Plan Volume II (FASID) Part VI (MET);
- c) Status report of Regional OPMET Data Banks and/or Regional OPMET Centres;
- d) Inter-regional exchange and transmission of OPMET information to SADIS, including new requirements; and

**AGENDA ITEM 4: REGIONAL OPMET BULLETIN EXCHANGE PROCEDURES AND ASSOCIATED GUIDANCE**

- a) Develop a Regional OPMET Bulletin Exchange (ROBEX) Handbook including procedures and processes for the monitoring, management, quality control and backing-up of MID OPMET bulletins; and
- b) Review and update, as appropriate, the MID SIGMET Guide

**AGENDA ITEM 5: MID SIGMET TESTS**

- a) Status of MID SIGMET tests (WS, WV and WC)
- b) Review MID SIGMET Test Procedures, and propose updates thereto; and
- c) Review findings from recent MID SIGMET tests, determine follow-up action required with States concerning errors identified, and propose future MID SIGMET test dates.

**AGENDA ITEM 6: FUTURE WORK PROGRAMME**

- a) Prepare a future work programme and propose a date and venue of the next meeting.
- b) Consider whether any changes are necessary to the terms of reference of the MID OPMET BMG in light of discussions.

**AGENDA ITEM 7: ANY OTHER BUSINESS**

-END-