



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organizacion  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدنى الدولى

国际民用  
航空组织

Ref.: AN 11/21.1-12/238

12 August 2012

**Subject: Second Meeting of the Middle East Regional Aviation Safety Group (RASG-MID/2) (Dubai, UAE, 12 - 14 November 2012)**

**Action required: Reply no later than 20 October 2012**

Sir/Madam,

I have the honour to inform you that the Second Meeting of the Middle East Regional Aviation Safety Group (RASG-MID/2) will be held in Dubai, UAE, from **12 to 14 November 2012**. The exact venue of the meeting will be determined at a later date. I would like to express my appreciation to the General Civil Aviation Authority (GCAA), UAE for supporting RASG-MID and the ICAO MID Regional Office activities by hosting this important meeting.

Your Administration/Organization is kindly invited to participate in this meeting. The Provisional Agenda and Explanatory Notes for the meeting are at **Attachments A and B**, respectively. Your comments on the attached Provisional Agenda, including any amendment(s) you may wish to suggest, would be appreciated. For easy reference, I have included the RASG-MID Terms of Reference (TOR) at **Attachment C**.

The Bulletin describing administrative arrangements for the meeting and its exact venue as well as the Hotel List in Dubai will be provided when available.

This letter, all its relevant attachments and working/information papers, as they become available, will be posted in PDF format on the ICAO MID Website at: <http://legacy.icao.int/mid/>.

You may wish to recall that the RASG-MID was established with the aim of supporting a Regional Performance Framework for the Management of Safety in the MID Region and to serve as a regional cooperative forum integrating global, national and industry efforts and facilitate the implementation of the Global Aviation Safety Plan (GASP) and the associated Global Aviation Safety Roadmap (GASR)

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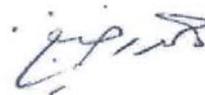
The meeting will be apprised of the global developments related to aviation safety and will review the outcome of its subsidiary bodies meetings, i.e.: the RASG-MID Steering Committee (RSC), the MID Annual Safety Report Team (MID-ASRT) and the MID Regional Aviation Safety Team (MID-RAST). In particular, the meeting will review and endorse the First MID Annual Safety Report, decide on the main Safety Enhancement Initiatives and Detailed Implementation Plans for the MID Region and explore ways and means to support the establishment and operation of a performance-based safety system for the Region.

Kindly, note that no documentation in hard copy will be available. However, all working and information papers related to the meeting will be available on the ICAO MID Regional Office website, at least 15 days prior to the meeting. Accordingly, participants are requested to download the documentation from the website and bring with them their own hardcopies or their laptops to the meeting, as appropriate.

To enable timely preparation and proper conduct of the meeting, I would appreciate if you could, as soon as possible, preferably not later than **20 October 2012** confirm the participation of your designated RASG-MID Member, Alternate and/or Adviser, as appropriate, by submitting the Nomination Form at **Attachment D** to the ICAO MID Regional Office at the following e-mail address ([icaomid@cairo.icao.int](mailto:icaomid@cairo.icao.int)). For your convenience, the updated list of the designated RASG-MID Members/Alternates and Advisers is at **Attachments E**.

Your Administration/Organization is encouraged to participate actively in the work of the meeting by submitting working and/or information papers related to the subjects contained in the provisional agenda. I would be grateful to receive your papers in electronic format **prior to 15 October 2012**, in order to allow time for processing and posting on the website.

Accept, Sir, the assurances of my highest consideration.



Mohamed R. M. Khonji  
ICAO Regional Director, Cairo

**Attachments**

**SECOND MEETING OF THE MIDDLE EAST  
REGIONAL AVIATION SAFETY GROUP**

**(RASG-MID/2)**

*(Dubai, UAE, 12 - 14 November 2012)*

**PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda
- Agenda Item 2: Global developments related to aviation safety
- Agenda Item 3: Regional Performance Framework for Safety
- Agenda Item 4: RASG-MID Working Arrangements
- Agenda Item 5: Coordination between RASG-MID and MIDANPIRG
- Agenda Item 6: Future Work Programme
- Agenda Item 7: Any other Business

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**SECOND MEETING OF THE MIDDLE EAST  
REGIONAL AVIATION SAFETY GROUP**

**(RASG-MID/2)**

*(Dubai, UAE, 12 - 14 November 2012)*

**EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda**

The meeting will review and adopt as appropriate the provisional agenda for the RASG-MID/2 meeting.

**Agenda Item 2: Global developments related to aviation safety**

The meeting will be apprised of the global developments related to aviation safety, including the new edition of the Global Aviation Safety Plan (GASP) and Global Aviation Safety Roadmap (GASR), the experience of RASGs in the different ICAO Regions, etc.

**Agenda Item 3: Regional Performance Framework for Safety**

The meeting will review the Draft Annual Safety Report. Using the GASP/GASR, and building on the work already done within the Region, in particular the Recommendations contained in the Annual Safety Report, and the outcome of the MID Regional Aviation Safety Team, the meeting will decide on the main Safety Enhancement Initiatives and Detailed Implementation Plans and explore ways and means to support the establishment and operation of a performance-based safety system for the Region. The meeting will agree also on the RASG-MID 2013 Activity Schedule, taking into consideration the identified Focus Areas, and the different stakeholders plans with a view to avoid duplication of efforts. The meeting will address the funding issues associated with the RASG-MID activities. Other regional safety activities/initiatives such as the SSP/SMS implementation and establishment of RSOOs and RAIOS will be addressed also under this agenda item.

**Agenda Item 4: RASG-MID Working Arrangements**

The meeting will review the TOR and composition of the RSC, MID-ASRT and MID-RAST and agree on the roles and contributions of the different stakeholders (IATA, TLST, COSCAP-GS, GFSC, WFP, etc) within the framework of RASG-MID.

**Agenda Item 5: Coordination between RASG-MID and MIDANPIRG**

The meeting will be apprised of the outcome of the MIDANPIRG/13 meeting related to air navigation safety and take action, as appropriate, for an enhanced coordination between MIDANPIRG and RASG-MID.

**Agenda Item 6: Future Work Programme**

The meeting will agree on the dates and venue of the RASG-MID/3 meeting, taking into consideration the work programmes and expected inputs of the different regional bodies/stakeholders involved in Aviation Safety.

**Agenda Item 7: Any other Business**

Any other matters not covered by the agenda, might be addressed under this agenda item.

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**TERMS OF REFERENCE FOR THE MIDDLE EAST  
REGIONAL AVIATION SAFETY GROUP (RASG-MID)**

**1. MEMBERSHIP**

- 1.1 Contracting States entitled to participate as members in the RASG-MID meetings are those whose territories or dependencies are located partially or wholly within the area of accreditation of the ICAO Middle East Regional Office; i.e.: Bahrain, Egypt, Iran, Iraq, Jordan, Kuwait, Lebanon, Libya, Oman, Qatar, Saudi Arabia, Sudan, Syria, UAE and Yemen.
- 1.2 Other Contracting States and non-Contracting States are entitled to participate in RASG-MID meetings as observers. The aircraft operators, international organizations, maintenance and repair organizations, regional and sub-regional organizations, training organizations, aircraft manufactures, airport and air navigation service providers and any other allied organizations/representatives will be invited to attend the RASG-MID meetings in the capacity of observers.
- 1.3 The following stakeholders are the Permanent Observers to RASG-MID:
- |            |  |
|------------|--|
| AACO       | Arab Air Carrier Organization  |
| ACAC       | Arab Civil Aviation Commission   |
| ACI        | Airports Council International   |
| AIRBUS     | Airbus Aircraft Manufacturer   |
| BOEING     | Boeing Commercial Airplane Company   |
| CANSO      | Civil Air Navigation Services Organization   |
| COSCAP-GS  | Cooperative Development of Operational Safety and Continuing Airworthiness Programme-Gulf States |
| EASA       | European Aviation Safety Agency  |
| Embraer    | Embraer Aviation International   |
| FAA-USA    | Federal Aviation Authority – United States of America  |
| FSF        | Flight Safety Foundation   |
| IACA       | International Air Carrier Association  |
| IATA       | International Air Transport Association  |
| IBAC/MEBAA | International Business Aviation Council/Middle East Business Aviation Association                |
| IFALPA     | International Federation of Airline Pilots Association   |
| IFATCA     | International Federation of Air Traffic Controllers Association                                  |
| MEASR-TLST | Middle East Aviation Safety Roadmap - Top Level Safety Team                                      |
| WFP (UN)   | World Food Programme (United Nations)  |
- 1.4 The members and observers will serve as partners of RASG-MID and their joint commitment is fundamental for success in improving aviation safety worldwide.

**2. THE TERMS OF REFERENCE OF THE GROUP ARE:**

- a) to support the implementation of the Global Aviation Safety Plan (GASP) and the associated Global Aviation Safety Roadmap (GASR) in the MID Region by ensuring effective coordination and cooperation between all stakeholders and monitoring progress in the implementation of the GASP and GASR; and
- b) to support the establishment and operation of a performance-based safety system for the Region, using the GASP and GASR, and building on the work already done by States and regional organizations.

**3. IN ORDER TO MEET THE TERMS OF REFERENCE, THE GROUP SHALL:**

- a) analyze safety information and hazards to civil aviation at the regional level and review the action plans developed within the region to address identified hazards;
- b) facilitate the sharing of safety information and experiences among all stakeholders;
- c) ensure that all safety activities at the regional and sub-regional level are properly coordinated to avoid duplication of efforts;
- d) reduce duplication of efforts by encouraging collaboration, cooperation and resource sharing;
- e) conduct follow-up to GASP/GASR activities as required;
- f) coordinate with MIDANPIRG on safety issues; and
- g) provide feedback to ICAO to continually improve and ensure an up-to-date global safety framework.

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**SECOND MEETING OF THE MIDDLE EAST  
REGIONAL AVIATION SAFETY GROUP**

**(RASG-MID/2)**

*(Dubai, UAE, 12 - 14 November 2012)*

**NOMINATION FORM**

PLEASE PRINT OR TYPE CLEARLY

1. Name in full:

\_\_\_\_\_ *(as should appear in the official listing and name tag)*

2. Title or Official Position: \_\_\_\_\_

3. State/Organization: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

5. Fax Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

6. Hotel \_\_\_\_\_

**Note 1: Participants are expected to make their own hotel/visa arrangements**

**Note 2: Please download meeting materials from ICAO MID Regional Office Website prior to the meeting.**

Date: ..... Signature:

.....  
After completing, please send to: ICAO MID Office at the following e-mail address:  
(icaomid@cairo.icao.int)

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## LIST OF RASG-MID MEMBERS/ALTERNATES/ADVISERS

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