



International Civil Aviation Organization

**Air Traffic Management-Measurement Task Force**

**First Meeting (ATMM TF/1)**  
*(Cairo, Egypt, 8 –9 September 2013)*

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**Agenda Item 1: Adoption of the Provisional Agenda and election of Chairperson**

ADOPTION OF THE PROVISIONAL AGENDA AND ELECTION OF CHAIRPERSON

*(Presented by the Secretariat)*

**SUMMARY**

This paper presents the provisional agenda for the ATMM TF/1 meeting for adoption and calls for the election of Chairperson in accordance with MIDANPIRG Procedural Handbook.

Action by the meeting is at paragraph 3.

**REFERENCES**

- Invitation Letter Ref.: AN 6/32 –13/185 dated 9 July 2013
- MIDANPIRG Procedural Handbook.

**1. INTRODUCTION**

1.1 The provisional agenda for the First Meeting of the Air Traffic Measurement Task Force (ATMM TF/1) has been prepared by the Secretariat in accordance with its TOR and Work Programme.

**2. DISCUSSION**

2.1 The provisional agenda and explanatory notes for the meeting were submitted to States and concerned Organizations, as attachments to MID Regional Office invitation letter Ref.: AN 6/32 – 13/185 dated 9 July 2013, as at **Appendices A and B** to this working paper.

2.2 Reference is made to the MIDANPIRG Procedural Handbook, Sixth Edition – April 2012, Part IV, Section 6, **Officers and Secretariat of Sub-Groups of the MIDANPIRG:**

*6.1 Each Sub-Group shall at its first meeting elect, from the representatives of States Members of that Sub-Group, a Chairperson and a Vice-Chairperson.*

*6.2 In order to ensure the necessary continuity in the work and unless otherwise determined by special circumstances, the Chairperson and Vice-Chairperson of a Sub-Group assume their functions at the end of the meeting at which they are elected and serve for three cycles unless otherwise re-elected, in that case the term would be limited to one additional cycle only”.*

*6.3 Members of a Sub-Group may at any time request the election of the Chairperson and/or Vice-Chairperson to be included in the agenda of a meeting of that body.*

**3. ACTION BY THE MEETING**

3.1 The meeting is invited to:

- a) elect a Chairperson for the ATMM Task Force;
- b) review and adopt the Provisional Agenda at **Appendix A**; and
- c) note the Explanatory Notes at **Appendix B**.

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**APPENDIX A**

**FIRST MEETING OF THE AIR TAFFIC MANAGEMENT-MEASUREMENT TASK FORCE**

**(ATMM TF/1)**

*(Cairo, Egypt, 8 - 9 September 2013)*

**PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and election of Chairperson
- Agenda Item 2: Estimation of Environmental benefits accrued from operational improvements
- Agenda Item 3: Future Work Programme
- Agenda Item 4: Any other Business

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**APPENDIX B**

**FIRST MEETING OF THE AIR TAFFIC MANAGEMENT-MEASUREMENT TASK FORCE**

**(ATMM TF/1)**

*(Cairo, Egypt, 8 - 9 September 2013)*

**EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda and election of Chairperson**

The meeting will review and adopt as appropriate the provisional agenda for the ATMM TF/1 meeting. The meeting will also elect its Chairperson.

**Agenda Item 2: Estimation of Environmental benefits accrued from operational improvements**

Based on the inputs received from States and IATA related to the accrued environmental benefits resulting from the operational improvements, the meeting will develop the first MID Region Air Navigation Environmental Report.

**Agenda Item 3: Future Work Programme**

The meeting will review and update its Terms of Reference and agree on the dates and venue of its next meeting.

**Agenda Item 4: Any other Business**

Any other matters not covered by the agenda, might be addressed under this agenda item.

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