



BULLETIN

1. VENUE

1.1 The ICAO Regional Airworthiness Seminar, will be held in Khartoum, Sudan, from 27 to 29 May 2014 at:

Al Salam Rotana Hotel
Alsalam Rotana, Khartoum
Qussai Al Nabtete
P.O Box: 12290
Tel.:- +249 187007777
Fax:- +249 187007788
D:- +249 187007143
E-mail:-qussai.alnabtete@rotana.com

2. ORGANIZERS

2.1 Sudan Civil Aviation Authority and ICAO

Sudan Civil Aviation
Authority
P.O Box:- 430
Tel.:- +249 183 772360
Fax.:- +249 183 779715
E-mail:- aiw@scaa.gov.sd
www.scaa.gov.sd

International Civil Aviation Organisation
Cairo Airport Road
P.O. Box :- 85
Tel: + 2(202) 2267 4841/45/46
Fax: + 2(202) 22674843
E-mail:- icaomid@icao.int
<http://www.icao.int/mid>

3. REGISTRATION

3.1 The participants are requested to pre-register by filling the attached registration form and sending by Fax (+20 2 2267 4843) or email (icaomid@icao.int) and (aiw@scaa.gov.sd) based on the duly completed pre-registration forms received by the organizers, name badges will be issued on site. Participants will be required to reconfirm their registration at the registration desk of the meeting on the first day of the training.

4. OPENING SESSION

4.1 The official opening of the ICAO Regional Airworthiness Seminar will take place on 27 May 2014 at 09.00 a.m. The formal seminar sessions will be held daily from 08.30 a.m.

5. LANGUAGES

5.1 The seminar sessions will be carried in English only; however, a translation might be provided.

6. TRANSPORTATION

6.1 Transportation will be provided to participants from the airport to the hotels or Lodges upon arrival. Transport will also be provided to the participants from their hotels to the training venue and back.

7. VISAS REQUIREMENT

7.1. Participants should ensure that their travel documents are valid and have appropriate visa prior to departure from country of origin.

7.2. While all travellers arriving in Sudan should have a valid passport, Sudan entry visas are not required for nationals from some countries. Participants are therefore advised to ascertain whether or not they are exempt from the Sudanese visa requirements at respective embassies.

7.3. Those who are not exempted should apply for visa as well in advance from Sudan Embassy in their country, which will issue them upon the presentation of documentation showing that the applicants are designated representatives to a particular ICAO Airworthiness Seminar to be held in Khartoum. **May you wish to have any support in the same, please contact one of our contact persons listed below.**

NOTE: Participants wishing to be assisted to obtain visas at the point of entry should send their names, passport numbers and nationalities to the contact persons on time to process the visas for them from here on time.

8. HEALTH

8.1 Participants must ensure they take out travel insurance (including health) from their home country for the duration of their stay in Sudan.

8.2 **Yellow fever certificate is not required.**

9. WEATHER AND LOCAL TIME INFORMATION

9.1 The month of May is a summer season in Khartoum with lowest temperature being **35 C** and highest temperature being **45 C** Sudan local time is GMT+3. It is fixed across the country.

10. LOCAL CURRENCY AND FOREIGN EXCHANGES RATES

10.1 The official currency is Sudanese pound (SDG). The current exchange parity has **currently set at the fixed rated of USD\$1 = 5.8 SDG and €1 = 7.54**

10.2 American dollars and EURO are accepted in Banks and Exchanges agencies **ONLY**. Exchange is easily available in the banks and exchange agencies or bureau de change. Credit cards and traveller's cheques are not accepted in most establishments. Only some rare shops, hotels and lodges accept Visa Cards.

11. LANGUAGE

11.1 The Official Language of the Country is Arabic.

12. HOURS OF BUSINESS

12.1 The official working hours in Sudan are 7.30 am to 3.30 pm Sundays to Thursdays and Friday and Saturday are official holiday for government offices.

13. ELECTRICAL SUPPLY

13.1 Local voltage is 220 – 250 V

14. TELEPHONES

14.1 Worldwide direct connections are available, using the international code or telephone operator if necessary.

14.2 From abroad dial +249 followed by required number. There are three mobile operators:

- 1- Zain Sudan;
- 2- Sudani; and
- 3- MTN.

Contact Persons

1. Mr. Yahia Hassan Elheday, Director of Aviation Safety Department
Tel.:- +249 123499417
Tel.:- +249 912912267
E-mail.:- yahia@scaa.gov.sd
2. Eng. Waheib Elhadi Eltayeb, Airworthiness Directorate
Tel.:- +249 123012833
Tel.:- +249 912212833
E-mail.:- baxb0372@hotmail.com

15. HOTEL INFORMATION

15.1 A list of recommended hotels is attached herewith. Participant and all other stakeholders are encouraged to make booking directly with hotels and Lodges of their choice, though we encourage them to stay at **Al Salam Rotana – Khartoum** the venue of the training for easy logistics and avoid unnecessary conveniences.

LIST OF HOTELS IN KHARTOUM

Country Code: +249

HOTEL	TEL (+249)	AMOUNT (SINGLE)	AMOUNT (DOUBLE)	FAX	E-MAIL/WEBSITE
Alsalam Rotana (Rooms are on bed and breakfast Basis)	+249 187007777	120 subject to 5% service fee and 17% VAT.	140 subject to 5% service fee and 17% VAT.	+249 187007788	qussai.alnabtete@rotana.com
Paradise Hotel	+249 183464611	USD 110.00	USD 130.00	-----	info@paradisehotels-sd.com
Abbasher Palace	+249 183 566299	680 SDG	780 SDG		abbasherpalace@hotmail.com
Kanon Hotel 15th. street at Amarat	+249 183595959	195 USD	210 USD	+ 249 183595555	www.kanonhotel.com
Kanon Hotel Khartoum 2	+249 183595959	130 USD	140 USD	+ 249 183595555	www.kanonhotel.com

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