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Международная
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منظمة الطيران
المدنى الدولى

国际民用
航空组织

Ref: AN 6/5.10.15A – 14/003

9 January 2014

Subject: Thirteenth Meeting of the Middle East Regional Monitoring Agency Board (MIDRMA Board/13) and RVSM Safety Assessment Briefing (Bahrain, 9-12 March 2014)

Action required: Reply not later than 20 February 2014

I have the honour to inform you that the Thirteenth Meeting of the Middle East Regional Monitoring Agency Board (MIDRMA Board/13) will be held in Bahrain, **9-12 March 2014**. The exact venue of the meeting will be provided in due course. I would like to express my appreciation to the Civil Aviation Affairs of the Kingdom of Bahrain for supporting the ICAO MID Regional Office activities by hosting this important meeting.

Your Administration/Organization is kindly invited to participate in this meeting. The Provisional Agenda and Explanatory Notes of the meeting are at **Attachments A** and **B**, respectively. Your comments on the attached Provisional Agenda, including any amendment(s) you may wish to suggest, would be appreciated. For easy reference, I have included the Terms of Reference (TOR) of the MIDRMA Board at **Attachment C**.

The Bulletin describing administrative arrangements for the meeting and other useful information for participants, including the Hotel List will be provided/posted on the ICAO MID Website, in due course.

This letter, all its relevant attachments and working/information papers (as they become available), will be posted in PDF format on the ICAO MID Website at https://portal.icao.int/RO_MID

It is to be highlighted that in accordance with the MIDANPIRG/14 Conclusion 14/34, the meeting Agenda will include the MID RVSM Scrutiny Group work programme. In this respect, your administration is kindly requested to be prepared to effectively discuss the Coordination Failure Reports (CFRs) and Large Height Deviation Reports (LHDs) reported to the MIDRMA.

It is also to be noted that in line with the MIDANPIRG/14 Conclusion 14/33, a training session on RVSM Safety Assessment will be included in the work programme of the event.

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In view of the above, your Administration/Organization is encouraged to participate actively in the work of the meeting by submitting working and/or information papers related to the subjects contained in the Provisional Agenda. I would be grateful to receive your papers in electronic format to the below mentioned email addresses, **prior to 20 February 2014**, in order to allow time for processing and posting on the ICAO MID website.

I would appreciate if you could, as soon as possible, preferably not later than **20 February 2014** confirm the participation of your designated MIDRMA Board Member/Alternate by submitting the Nomination Form at **Attachment D** to the ICAO MID Regional Office at the following email address (icaomid@icao.int) with a copy to (ekhoury@icao.int). For your convenience, the list of MIDRMA Board Members/Alternates is at **Attachment E**. In addition to the designated MIDRMA Board Members/Alternates, the attendance of Experts from ATC and RVSM approval authorities is strongly encouraged.

Accept, Sir, the assurances of my highest consideration.



for/ Mohamed R. M. Khonji
ICAO Regional Director, Cairo

Attachments

**THIRTEENTH MEETING OF THE MIDDLE EAST
REGIONAL MONITORING AGENCY BOARD
(MIDRMA Board/13)**

(Bahrain, 9 – 12 March 2014)

PROVISIONAL AGENDA

- Agenda Item 1: Adoption of the Provisional Agenda
- Agenda Item 2: Follow-up on MIDANPIRG/14 and MIDRMA Board Conclusions and Decisions
- Agenda Item 3: Progress report on the MIDRMA Project
- outstanding issues pertaining to the MIDRMA Project (payment of contributions/arrears, logistic and administrative issues, etc);
 - financial report on MIDRMA expenditures for 2013; and
 - status of expenditures of the MIDRMA for the year 2013.
- Agenda Item 4: RVSM Monitoring and related technical issues
- review, analyze and validate the reported Coordination failure Reports (CFRs) and Large Height Deviation Reports (LHDs); and
 - review the progress achieved for the development of the Safety Monitoring Report (SMR 2014)
- Agenda Item 5: MIDRMA Manual
- Agenda Item 6: Review and update of the MIDRMA Project Action Plan/Timelines
- Agenda Item 7: Future Work Programme
- Agenda Item 8: Any other business
- Update of the list of MIDRMA Board Members and Alternates

**THIRTEENTH MEETING OF THE MIDDLE EAST
REGIONAL MONITORING AGENCY BOARD
(MIDRMA Board/13)**

(Bahrain, 9 – 12 March 2014)

EXPLANATORY NOTES

AGENDA ITEM 1: ADOPTION OF THE PROVISIONAL AGENDA

The meeting will review/adopt as appropriate the provisional agenda for the MIDRMA Board/13 meeting.

AGENDA ITEM 2: FOLLOW-UP ON MIDANPIRG/14 AND MIDRMA BOARD CONCLUSIONS AND DECISIONS

The meeting will review MIDANPIRG/14 Conclusions and Decisions related to the MIDRMA, RVSM operation and safety assessment activity, as well as the outcome of the previous MIDRMA Board meetings and note the follow-up actions taken by concerned parties.

AGENDA ITEM 3: PROGRESS REPORT ON THE MIDRMA PROJECT.

The meeting will be presented with a progress report on the MIDRMA project including the status of contributions by the MIDRMA Member States and the final financial report on the MIDRMA expenditures for the year 2013. The meeting will also review the status of expenditures of the MIDRMA for the year 2013.

AGENDA ITEM 4: RVSM MONITORING AND RELATED TECHNICAL ISSUES

The meeting will review, analyze and validate the Coordination failure Reports (CFRs) and the Large Height Deviation Reports (LHDs) reported to the MIDRMA. The meeting will also review the progress achieved for the development of the MID RVSM Safety Monitoring Report (SMR 2014), especially the status of provision of required data by States and address other issues related to RVSM safety monitoring.

AGENDA ITEM 5: MIDRMA MANUAL

The meeting will review and update/improve the MIDRMA Manual.

AGENDA ITEM 6: REVIEW AND UPDATE OF THE MIDRMA PROJECT ACTION PLAN/TIMELINES

The meeting will review and update the MIDRMA Project Action Plan/Timelines.

AGENDA ITEM 7: FUTURE WORK PROGRAMME

The meeting is expected to agree on its future work programme including the dates and venues for its next meetings.

AGENDA ITEM 8: ANY OTHER BUSINESS

The meeting will review and update the list of MIDRMA Board Members and Alternates. Any other matters not covered by the agenda, might be addressed under this agenda item.

MIDDLE EAST REGIONAL MONITORING AGENCY (MIDRMA) BOARD

TERMS OF REFERENCE

The Terms of Reference of the MID RMA Board are as follows:

1. The Board is responsible for overall supervision, direction, and management of the MID RMA project.
2. The Board shall elect a Chairperson.
3. The elected Chairperson acts as the contact point/coordinator on behalf of the MID RMA Board members to oversee the MID RMA project in coordination with ICAO.
4. The Board shall review and update the MID RMA work plan on a yearly basis and/or whenever required.
5. The Board shall meet at least once a year or when deemed necessary to review/update, consider, and approve:
 - i. the MID RMA safety reports;
 - ii. matters related to funding mechanism, costs, accounting, etc; and
 - iii. the duties, responsibilities and scope of the MID RMA.
6. The MID RMA Board meetings should be hosted by Participating States on rotation basis.
7. The Board reports its activity to MIDANPIRG through the ATM/SAR/AIS Sub Group.

Composition:

The MID RMA Board shall consist of focal points nominated by each Participating MID Region State as signatories on their behalf with ICAO Technical Cooperation Bureau (TCB) in relation with the MID RMA project.

The MID RMA Board meetings will be attended by:

- The Board members.
- ICAO Regional Office, as permanent observer.
- Other Organizations (EUROCONTROL, IATA, etc) as observes on ad-hoc basis and as required.

LIST OF MIDRMA BOARD MEMBERS/FOCAL PONTs AND ALTERNATES

STATE	MIDRMA BOARD MEMBER/FOCAL POINT	ALTERNATE
BAHRAIN	Mr. Ali Ahmed Mohammed Director Air Navigation Civil Aviation Affairs P.O. Box 586 - BAHRAIN Fax: (973) 17 32 9977 Tel: (973) 17321116 Mobile: (973) 39969399 E-mail: aliahmed@caa.gov.bh	¹ Mr. Mohammed Zainal Head of Standards, Licensing and Development Civil Aviation Affairs P.O. Box 586 – BAHRAIN Fax: (973) 17 32 9966 Tel: (973) 17 321 028 Mobile: (973) 3967 6707 E-mail: mzainal@caa.gov.bh
EGYPT	Eng. Ashraf Fathy Ghoneim Airworthiness (Avionics) Engineer/Inspector Egyptian Civil Aviation Authority Cairo Airport Road Cairo - EGYPT Mobile: (2) 0100 6756 717, (2) 0111 6102 703 Email: ashraf.ghoneim@civilaviation.gov.eg ashraf.ghoneim@gmail.com	Mr. Hassan Kamel Abdel Meguied ATS Safety Manager National Air Navigation Services Co. Cairo International Airport Road Cairo – EGYPT Fax: (202) 2268 0627 Tel: (202) 2265 7842 Mobile: (010) 1843 602 E-mail: hassan.kamel@nansceg.net
IRAN	Mr. Ali Reza Majzoubi Chief of Tehran ACC Iran Airports Company (IAC) Tehran – IRAN Fax: (98) 21 445 44114 Tel: (98) 21 445 4 4114 Mobile: +9891 2305 3095 Email: maj.alireza@yahoo.com Alireza.majzoubi@gmail.com	Mr. Saeed Akbari General Director of Aeronautical Operation Supervisory Bureau Tehran Mehrabad International Airport P.O. Box 13445-1798 Tehran - ISALAMIC REPUBLIC OF IRAN Fax: (9821) 44665576 Tel: (9821) 66073534 Mobile: (98912)1 404462 Email: s-akbari@cao.ir
		Mr. Majid Khademhosseini Airworthiness In charge (Avionic) Flight Standard Department (CAO) Tehran – IRAN Fax: (98) 21 660 25066 Tel: (98) 21 661 02123 Mobile: (98) 9122140530 E-mail: majid.khadem@gmail.com m-khademhossini@cao.ir

¹ Chairperson of MIDRMA Board

STATE	MIDRMA BOARD MEMBER/FOCAL POINT	ALTERNATE
JORDAN	Mr. Ahmad Awad Al-Natour Air Traffic Controller Civil Aviation Regulatory Commission Queen Alia Airport Amman - JORDAN Fax: (962-6) 4451 619 Tel: (962-6) 448 2282 Ext 3420 Mobile: (962) 799 970 098 E-mail: ahmad.natour@carc.gov.jo natour@inbox.com	Mr. Ahmed Hisham Amireh Air Traffic Controller Civil Aviation Regulatory Commission P.O.Box 7547/11110 Amman-Jordan Fax: (962-6) 489 1266 Tel: (962- 6) 489 2282 Ext 3420 Mobile: (962) 79 5079 688 E-mail: ahmed.amireh@carc.gov.jo ahmdha@yahoo.com
KUWAIT	Mr. Mansour F. Al Harbi, Radar duty Supervisor, Air Navigation Department, Directorate General of Civil Aviation, P.O. Box 17 – Safat, 13001 – Safat – KUWAIT. Tel: (965) 24760463 / 24342476. Fax: (965) 24346221 . Mobile: (965) 99739088. E-mail: atc_controler@hotmail.com q8dgca_danoff@hotmail.com	Mr. Fawzi M. Al Marshood, Director of Air Navigation, Air Navigation Department, Directorate General of Civil Aviation, P.O. Box 17 – Safat, 13001 – Safat – KUWAIT. Tel: (965) 24346220 / 24710268. Fax: (965) 24346221. Mobile: (965) 99700663. E-mail: baracoda99@hotmail.com q8dgca_danoff@hotmail.com
LEBANON	Mr. Walid Al Hassanieh Chief Air Navigation Department Directorate General of Civil Aviation Beirut Airport Beirut – LEBANON Fax: (961-1) 629 023 Tel: (961-1) 628 178 Mobile: (961-70) 474 517 E-mail: hassaniehw@beirutairport.gov.lb	
OMAN	Mr. Anwar Abdullah Moosa Alraisi Air Traffic Control Service Director Directorate General of Meteorology & Air Navigation (DGMAN) P.O. Box 84 – Code 134 Al Qurm - SULTANATE OF OMAN Fax: (968) 2451 9880 Tel: (968) 2451 9711 Mobile: (968) 99891500 Email: anwarr2005@yahoo.com anwar@caa.gov.om	Mr. Sabri Al Busaidy DMS Manager Directorate General of Meteorology & Air Navigation (DGMAN) Muscat International Airport P.O. Box 1 CPO Seeb Muscat - SULTANATE OF OMAN Fax: (968) 24519 939 Tel: (968) 24519 501 Mobile: (968) 99 359415 E-mail: sabri@caa.gov.om

STATE	MIDRMA BOARD MEMBER/FOCAL POINT	ALTERNATE
SAUDI ARABIA	<p>Mr. Khalid Al Barakati Airspace Manager General Authority of Civil Aviation (GACA) P.O. Box 15441 Jeddah 21444 - SAUDI ARABIA Fax: 966 2 6717717 Ext. 1807 Tel: 966 2 6717717 Ext. 1808 Mobile: 966 50 337 3395 E-mail: khaled1111alsharif@yahoo.com</p>	<p>Mr. Ahmad Z. Garoot Aviation Safety Inspector Safety & Economic Regulation General Authority of Civil Aviation (GACA) P.O Box 887 Jeddah 21165 SAUDI ARABIA Fax: 966 2 68 55745 Tel: 966 2 68 55842 Mobile: 966 50 554 4372 E-mail: agarout@gaca.gov.sa</p> <p>Mr. Ibrahim Mohammed Basheikh Software Engineer Automation Engineering Branch General Authority of Civil Aviation P.O. Box 15441 Jeddah 21444 KINGDOM OF SAUDI ARABIA Fax: (966) 02671 9041 Tel: (966) 02671 7717, Ext. 1119 Mobile: (966) 050567 1231 Email: i_basheikh@hotmail.com</p>
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STATE	MIDRMA BOARD MEMBER/FOCAL POINT	ALTERNATE
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