



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: ME 5-15/032

28 January 2015

Subject: Third Meeting of the Directors General of Civil Aviation-Middle East Region (DGCA-MID/3)
(Doha, Qatar, 27-29 April 2015)

Action Required: Reply not later than 1 April 2015

Sir,

I have the honour to inform you that the Third Meeting of the Directors General of Civil Aviation-Middle East Region (DGCA-MID/3) will be gratefully hosted by Qatar Civil Aviation Authority (QCAA) and held at the Ritz-Carlton Hotel, Doha, Qatar, **27-29 April 2015**.

I would like to kindly invite you to participate in this meeting. It's highly recommended that Directors General/Chief Executives attend in person accompanied by appropriate Technical Experts from their Administrations/Organizations, in order to derive optimum advantage and benefits from the meeting.

The focus of the meeting will be on policy matters and implementation issues regarding aviation safety, security, air navigation, environmental protection, air transport and any other civil aviation subject of common interest.

The Provisional Agenda and Explanatory Notes of the meeting are at **Attachments A and B**, respectively. The Bulletin describing administrative arrangements for the meeting and other useful information for participants, including the Hotel List will be provided in due course and will be posted in PDF format on the ICAO MID Regional Office Website: www.icao.int/mid along with this State Letter and all its attachments.

Please note that, the meeting will be conducted in both Arabic and English languages, and documentation will also be issued in both languages.

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In view of the above, your Administration/Organization is encouraged to participate in the work of the meeting by submitting working/information papers and/or power point presentations covering subjects contained in the provisional agenda. I would be grateful if you could send your papers in electronic format to the ICAO MID Regional Office (icaomid@icao.int), prior to **15 March 2015**, in order to allow time for processing and translation. As a matter of procedure, papers received after this date will be distributed in the language in which they are received.

All working and information papers related to the meeting will be available on the ICAO MID Regional Office website at least 15 days prior to the meeting.

I would appreciate it if you could confirm your participation to this important meeting as soon as possible, preferably **not later than 1 April 2015**, providing the names, functions and other details of all participants from your State/Organization by submitting the Nomination Form at **Attachment C**.

Accept, Sir, the assurances of my highest consideration.



Mohamed R. M. Khonji
ICAO Regional Director, Cairo

Attachments

**THIRD MEETING OF THE DIRECTORS GENERAL OF
CIVIL AVIATION-MIDDLE EAST REGION**

(DGCA-MID/3)

(Doha, Qatar, 27 - 29 April 2015)

PROVISIONAL AGENDA

- Agenda Item 1:** Adoption of the Provisional Agenda
- Agenda Item 2:** Review and Follow-up of Action Items arising from the previous Meetings
- Agenda Item 3:** Managerial Issues
- Agenda Item 4:** Air Navigation
- Agenda Item 5:** Aviation Safety
- Agenda Item 6:** Aviation Security and Facilitation
- Agenda Item 7:** Environmental Protection
- Agenda Item 8:** Technical Cooperation
- Agenda Item 9:** Air Transport
- Agenda Item 10:** Dates and Venues of Next Meetings
- Agenda Item 11:** Any other Business

**THIRD MEETING OF THE DIRECTORS GENERAL OF
CIVIL AVIATION-MIDDLE EAST REGION**

(DGCA-MID/3)

(Doha, Qatar, 27 - 29 April 2015)

EXPLANATORY NOTES

AGENDA ITEM 1: ADOPTION OF THE PROVISIONAL AGENDA

The meeting will review and adopt as appropriate the provisional agenda for the DGCA-MID/3 meeting.

AGENDA ITEM 2: REVIEW AND FOLLOW-UP OF ACTION ITEMS ARISING FROM THE PREVIOUS MEETINGS

The meeting will review the Conclusions of the previous DGCA-MID meetings, note the follow-up actions taken by concerned parties and/or agree on further action, as appropriate.

AGENDA ITEM 3: MANAGERIAL ISSUES

The meeting will review and update, as necessary, the Guidance material for the convening of the DGCA-MID meetings and address other managerial issues, as appropriate, including the participation to the DGCA-MID meetings.

AGENDA ITEM 4: AIR NAVIGATION

The meeting will be presented with a summary of the outcome of the Fourth Meeting of the MIDANPIRG Steering Group (MSG/4). The meeting will review the progress and status against the agreed MID Region Air Navigation priorities and targets; and take action, as appropriate.

The meeting will be apprised of the progress achieved in the development/implementation of a number of air navigation projects/initiatives in the MID Region (i.e.: MAEP, MIDAD, etc) and provide overall guidance and directives, as appropriate.

AGENDA ITEM 5: AVIATION SAFETY

The meeting will be apprised of the outcome of the High-level Safety Conference (Montreal, Canada, 2-6 February 2015).

The meeting will be presented with a summary of the outcome of the Fourth Meeting of the Regional Aviation Safety Group-Middle East Region (RASG-MID/4). The meeting will review the progress and status against the agreed MID Region Safety priorities and targets; and take action, as appropriate.

The meeting will be apprised of the progress achieved in the development/implementation of a number of safety projects/initiatives in the MID Region such as the RSOO study and provide overall guidance and directives, as appropriate.

AGENDA ITEM 6: AVIATION SECURITY AND FACILITATION

The meeting will be apprised of the developments in aviation security and facilitation at the global level and on the activities undertaken at the regional level since the last meeting. The meeting will be briefed on the progress achieved by the Cooperative Aviation Security Programme for the Middle East (CASP-MID) and requested to reiterate support for CASP-MID as the regional mechanism for collaboration in aviation security in the MID Region (i.e. encourage additional States to join CASP-MID).

AGENDA ITEM 7: ENVIRONMENTAL PROTECTION

The meeting will be briefed on the Environmental Activities at global and regional level and address other environmental issues, as appropriate.

AGENDA ITEM 8: TECHNICAL COOPERATION

The meeting will address relevant Technical Cooperation subjects, as deemed necessary.

AGENDA ITEM 9: AIR TRANSPORT

The meeting will be briefed on the Air Transport Activities at global and regional level and address other air transport issues of relevance to the Region, as appropriate.

AGENDA ITEM 10: DATES AND VENUES OF NEXT MEETINGS

The meeting will agree on the dates and venues of the DGCA-MID/4 and DGCA-MID/5 meetings.

AGENDA ITEM 11: ANY OTHER BUSINESS

Matters not covered by the above mentioned items, are to be addressed under this agenda item.

INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE

THIRD MEETING OF THE DIRECTORS GENERAL OF
CIVIL AVIATION-MIDDLE EAST REGION

(DGCA-MID/3)

(Doha, Qatar, 27 - 29 April 2015)

NOMINATION FORM

PLEASE PRINT OR TYPE CLEARLY

1. Mr. / Mrs. / Ms. _____
First Name Middle Name Last Name

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Fax Number: _____

Telephone Number: _____

Mobile Number: _____

E-mail: _____

6. Hotel _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int) or Fax number +20 2 22674843

Note : Please download meeting materials from ICAO MID Regional Office website.