



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: ME 3/2.2.1 – 15/015

18 January 2015

Subject: Second Meeting of the MID ATS Message Management Center Steering Group (MIDAMC STG/2) (Cairo, Egypt, 10 – 12 March 2015)

Action required: Reply not later than 19 February 2015

Sir,

I have the honour to invite your State Administration/Organization to participate in the Second Meeting of the of the MID ATS Message Management Center Steering Group (MIDAMC STG/2) which will be convened at the ICAO MID Regional Office, Cairo, Egypt, 10-12 March 2015.

The Provisional Agenda and Explanatory Notes of the meeting are at **Attachments A and B** respectively. Your comments on the attached Provisional Agenda, including any amendment(s) you may wish to suggest, would be appreciated. The Terms of Reference (TOR) of the MIDAMC STG and the list of members at **Attachments C and D** respectively.

The Bulletin describing administrative arrangements for the meeting and other useful information for participants, including the Hotel List is at **Attachment E**.

This letter and all its relevant attachments and working/information papers (as they become available), will be posted in PDF format on the ICAO MID website at: <http://www.icao.int/mid/>.

Your Administration/Organization is encouraged to participate actively in the work of the meeting by submitting working and/or information papers related to the subjects contained in the Provisional Agenda. I would be grateful to receive your papers in an electronic format prior to **19 February 2015**, in order to allow time for processing and posting on the ICAO MID website.

I would appreciate if you could, as soon as possible, preferably not later than **19 February 2014** confirm the participation of your Administration//Organization by exchange of correspondence with the ICAO MID Regional Office at the following e-mail address (icaomid@icao.int) with a copy to (rgulam@icao.int), giving the name(s) of your delegate(s), using the Nomination Form at **Attachment F**. It would be desirable if the person nominated as your MIDAMC STG member would be amongst your delegation.

Accept, Sir, the assurances of my highest consideration.

For/ Mohamed R.M. Khonji
ICAO Regional Director, Cairo

Attachments

Ministry of Civil Aviation Complex
Cairo Airport Road
P.O. Box 85,
Airport Post Office
Cairo 11776 A.R.E

Tel: +2 (02) 2674840/1/5/6
Fax: +2 (02) 2674843

E-mail: icaomid@icao.int
<http://www.icao.int/mid>

**SECOND MEETING OF THE MID ATS MESSAGE MANAGEMENT CENTER
STEERING GROUP**

(MIDAMC STG/2)

(Cairo, Egypt 10- 12 March 2015)

PROVISIONAL AGENDA

- Agenda Item 1: Adoption of the Provisional Agenda
- Agenda Item 2: Follow-up on MIDANPIRG/14 and MSG/4 Conclusions and Decisions relevant to MIDAMC STG
- Agenda Item 3: MIDAMC and AMHS development in the MID Region
- Agenda Item 4: Enhancement of the MID AFS Network services MIDAMC
- Agenda Item 5: MID AMC functions and tools
- Agenda Item 6: Future Work Programme
- Agenda Item 7: Any other Business

**SECOND MEETING OF THE MID ATS MESSAGE MANAGEMENT CENTER
STEERING GROUP**

(MIDAMC STG/2)

(Cairo, Egypt 10- 12 March 2015)

EXPLANATORY NOTES

Agenda Item 1: Adoption of the Provisional Agenda

The meeting will review and adopt as appropriate the Agenda for MIDAMC STG/2.

Agenda Item 2: Follow-up on MIDANPIRG14 and MSG/4 Conclusions and Decisions relevant to the MIDAMC STG

The meeting will review MIDANPIRG/14 and MSG/4 Conclusions and Decisions relevant to CNS and note the follow-up actions taken by concerned parties.

Agenda Item 3: MIDAMC and AMHS Implementation in the MID Region

The meeting will be apprised of the regional activities related to the MIDAMC and AMHS such as:

- The Periodic Report from the MIDAMC Operator
- MIDAMC Training outcome
- Progress in AMHS Implementation in MID States

Agenda Item 4: Enhancement of the MID AFS Network services

The meeting will address issues to enhance the AFS services such as:

- Integration of SITA Type X Gateway in the MID Region
- The AFS requirement to establish Regional OPMET Center (ROC)
- Develop a plan to remove CIDIN routes, and a timeframe to phase out the AFTN/AMHS Gateway and AFTN lines
- Formulation of a Mechanism to support AMHS in Implementation phase
- Develop a plan to conduct trial on ATS extended service

Agenda Item 5: MIDAMC functions and tools

The meeting will address the following subjects:

- Review MIDAMC User Accreditation procedure
- Develop user Manual for the MID Users
- Discuss using MIDAMC tool or function to create the AFS part of (eANP)
- The dynamic routing in the MID Network

Agenda Item 6: Future Work Programme

The meeting will review and update, as deemed necessary, the Terms of Reference of the MIDAMC Steering Group. The meeting will agree on the dates and venue of the MIDAMC STG/3 meeting.

Agenda Item 7: Any other Business

Any other matters not covered by the agenda, might be addressed under this Agenda Item.

MIDAMC STEERING GROUP

1. TERMS OF REFERENCE (TOR)

1.1 The Terms of Reference of the MIDAMC Steering Group are:

- a) to promote the efficiency and safety of aeronautical fixed services in the MID Region through the operation and management, on a sound and efficient basis, of a permanent MID Regional ATS Messaging Management Center (MIDAMC);
- b) foster the implementation of the Air traffic service Message handling service in the MID Region through provision of the guidance materials and running facilitation tools, utilizing the MIDAMC;
- c) MIDAMC Steering Group will consist of a focal point from each Participating MID State who would represent the State and acts as the Steering Group Member;
- d) MIDAMC Steering Group will be responsible for overall supervision, direction, evaluation of the MIDAMC project and will review/update the MIDAMC work plan whenever required; and
- e) provide regular progress reports to the CNS SG, ANSIG and MIDANPIRG concerning its work programme.

1.2 In order to meet the Terms of Reference, the MIDAMC Steering Group shall:

- a) Develop a credential procedure for all users on the MIDAMC;
- b) develop and maintain guidance materials for MIDAMC users;
- c) discuss and identify solution for operational problems may be arising;
- d) provide support/guidance to states for AMHS Implementation, and monitor the AMHS activities;
- e) assist and encourage states to conduct trial on Implementation of the ATS extended services, and identify operational requirements;
- f) identify the need for any enhancement for the MIDAMC and prepare functional and technical specifications, and define its financial implications;
- g) follow-up on ICAO standards and recommendations on the ATS messaging management;

- h) define future liabilities and new participating States and ANSPs; and
- i) follow-up and review the work of similar groups in other ICAO Regions.

2. COMPOSITION

- a) ICAO MID Regional Office;
- b) Members appointed by the MIDANPIRG member States; and
- c) other representatives, who could contribute to the activity of the Steering Group , could be invited to participate as observers, when required .

MIDAMC STG Members

State	Name	Tel.	Mobile	Email
Bahrain	Mohamed Ali Saleh	+973 17 321 187	+973 3962 2202	masaleh@caa.gov.bh
Egypt	Essam helmy Mohamed Hassanin Ahmed Farghaly	+20222657946 +20222678999	+2010022505	Essamhelmi07@hotmail.com ahmed-farghaly222@yahoo.com
Iran	Ali Akbar Salehi Valojerdi Alireza Mahdavisefat Mr. Arash Khodaei	+982163146442 +9821 6604 6645 +982166073534	+982166073534 +989121483840	akbarsalehi@gmail.com aasalehi@airport.ir mahdavi@airport.ir a-khodaei@cao.ir
Iraq				
Jordan	Ms. Mona Ribhi Al-Naddaf Ms. Majdolin Mahamood Al-Trad	+9626 489 1473	+96279 987 6710	aftn_ais@carc.gov.jo
Kuwait	Mr.Hassan Al-Attar			ha.alattar@dgca.gov.kw
Lebanon	Mr. Rabee El Harakeh	+9611 628 150	+9613 719 944	rabeeharakeh@beirutairport.gov.lb
Libya				
Oman	Mr. Abdullah Al-Shaaili Mr. Mashaal Al-Balushi Mr. Akhtar Al-Balushi	+968 24519664 +968 24519206 +968 24519206		alshaaili@paca.gov.om mashaal@paca.gov.om akhter@paca.gov.om
Qatar	Ms Ruba Ghannam Ms. Pamela Enice	+974 33357080 +974 66252971		Ruba.ghannam@caa.gov.qa Pamela.enice@caa.gov.qa
Saudi Arabia	Mr. Ibrahim Basheikh	+966 671 7717 ex1119		I_basheikh@hotmail.com
Sudan	Mr. Abdulmonem Elsheikh Ahmed ANS Director	+249183 770534	+2499 14101300	Aelsheikh78@gmail.com Abdulmonem_caa@yahoo.co.uk
Syria				
UAE	Mr. Hamad Al Belushi	+9712 599 6633	+97150 616 4350	hbelushi@szc.gcaa.ae
Yemen				



International Civil Aviation Organization

Second Meeting of the MID ATS Message Management Center Steering Group

(MIDAMC STG/2)
(Cairo, Egypt, 10 – 12 March 2015)

BULLETIN

1. LOCATION

1.1 The Second Meeting of the of the MID ATS Message Management Center Steering Group (MIDAMC STG/2) will be held at the Meeting Room of the ICAO Middle East Regional Office, Cairo, Egypt, 10-12 March 2015.

2. SCHEDULE OF THE MEETING

- 2.1 The opening session of the Meeting will be held at 0900 hours on Tuesday 10 March 2015.
- 2.2 The schedule and order of the day will be announced at the opening session.
- 2.3 The Meeting will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 0830 and 0900 hours on the opening day of the Meeting. Participants are also requested to wear the identification badge, which will be issued to them when inside the meeting room.

4. ICAO PERSONNEL CONCERNED WITH THE MEETING

- 4.1 Mr. Raza Gulam, RO/CNS will act as the secretary of the Meeting.
- 4.2 Mrs. T. Qatami (Administrative Officer) and Mrs. N. Fayez (Finance and Administrative Assistant) from the ICAO Cairo Office will handle the administrative arrangements.
- 4.3 Mrs. Sonia El Sakka (ICT) will handle the Information Communication Technology matters.
- 4.4 Mrs. Hoda Gabriel will provide the secretarial/technical assistance.

5. DOCUMENTATION

5.1 Please note that no documentation will be available in hard copy format. However, working and information papers related to the meeting will be available on the ICAO MID Regional Office website at least 15 days prior to the meeting. Accordingly, participants are requested to download the documentation from the web and bring along their own hard copies or their laptops to the meeting, as appropriate.

6. ICAO MIDDLE EAST REGIONAL OFFICE

MID OFFICE LOCATION

6.1 The ICAO Middle East Regional Office is located at the Egyptian Ministry of Civil Aviation Complex, Airport Road, Cairo. The telephone numbers are: (202) 2267 4841/5/6, the fax number is: (202) 2267 4843, the e-mail address is: icaomid@icao.int and website is <http://icao.int/mid>.

WORKING HOURS

6.2 The working hours of the ICAO Regional Office are 0730-1430.

6.3 The list of Officers in the ICAO Regional Office is given in Page 4.

7. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

7.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Cairo, through their respective hotel reception desk, as the MID Regional Office is unable to provide this service due to staffing limitations. A list of hotels with ICAO corporate rates is attached for your convenience with telephone/fax numbers and addresses. Participants do have to arrange own hotel reservation.

8. TRANSPORTATION

8.1 Although we would very much wish to welcome you at Cairo Airport, it will not be possible to meet participants on arrival and provide transportation. Participants are, therefore, requested to make their own arrangements for transportation from the airport to the city and return.

8.2 Airport taxi services (Misr Limousine) operate private limousine services from the airport to Cairo city, at L.E. 90.00 approx. per vehicle. Public taxi service is also available, at a cost of approximately L.E. 60.00 (negotiable), at the taxi stand at the airport.

8.3 Free Bus Transportation

9.3.1 Free bus services will only be provided to and from the venue of the Meeting according to the following:

Itinerary to the venue of the Meeting

Departure from Intercontinental, City Stars at 07:15

Departure from Beirut Hotel at 07:40

Departure from Le Meridien Heliopolis at 07:55

Departure from Fairmont Hotel Heliopolis (ex-Sheraton) at 08:00

Departure from Radisson Blu Hotel at 8:15

Departure from Iberotel Le Passage (ex Movenpick) Novotel Hotel at Heliopolis at 08:20

Departure from Le Meridien Airport at 08:20

Note: Due to hotel rules, participants have to wait for the bus outside the premises of the hotel.

Itinerary from the venue of the Meeting

Buses will be available after the close of the daily sessions. Departures are tentatively scheduled at 14:30

N.B. i Bus will be identified by the ICAO sign.

ii Due to security measures participants are requested to be available outside the main entrance of the premises in which the Regional office is located. Punctuality will be much appreciated since departure times are fixed.

10. INSURANCE

10.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical Coverage.

11. SOME USEFUL TRAVEL INFORMATION

PASSPORT

11.1 All foreign nationals entering Egypt must possess valid passports or other valid documents for travel.

VISA

11.2 It is mandatory that all participants obtain official visas from the Egyptian Embassy or Consulate in their country prior to their departure for Egypt.

CUSTOMS

11.3 The following items may be brought into Egypt duty free:

- Personal effects, such as necessary clothing
- 200 cigarettes or 250 gr. of cigars or tobacco
- 1 liter alcoholic beverages
- Perfume for personal use

Additional quantities of the above items may also be purchased from Cairo Airport duty free shop after clearing customs.

WEATHER CONDITIONS

11.4 The main daily maximum and minimum temperatures for the month of March 25°C and 19°C.

12. CURRENCY, CREDIT CARDS AND BANKING SERVICES

12.1 The unit of currency in Egypt is the Egyptian Pound (L.E.), which in denominations of 100, 50, 20, 10, 5 and 1 L.E. 1 pound comprises 100 piasters. Current UN rate of exchange for US \$ is approx. US \$ 1 = L.E. 7.16 for January 2015.

12.2 International Credit Cards, such as American Express, Diners Club, Visa, Master Charge, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

12.3 All commercial banks exchange major foreign currencies and are open 0830-1400 hours Sundays through Thursdays.

13. OTHER USEFUL INFORMATION

SHOPPING

13.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

13.2 It is recommended that all visitors drink only bottled water/beverages.

TELEPHONE CARDS

13.3 Cards are available in the Egyptian Market for international calls.

14. OTHER ASSISTANCE

14.1 The ICAO Regional Office will be glad to assist participants with any advice they may require.

LIST OF OFFICERS IN THE ICAO MID REGIONAL OFFICE, CAIRO

NAME	TITLE
Mr. M.R. Khonji	ICAO Regional Director (ICAORD)
Mr. M. Smaoui	Deputy Regional Director (DEPRD)
ADMINISTRATION	
Mrs. T. Qatami	Administrative Officer (AO)
TECHNICAL OFFICERS	
Mr. R. Gulam	Regional Officer, Communications, Navigation and Surveillance (CNS)
Mr. A. Ramlawi	Regional Officer, Aerodromes and Ground Aids (AGA)
Mr. M. Alblowi	Regional Officer, Flight Safety (FLS)
Mr. E. El Khoury	Regional Officer, Air Traffic Management/Search and Rescue (ATM/SAR)
Mr. D. Sterland	Regional Officer, Aviation Security and Facilitation
Mr. A. Niknejad	Regional Officer, Aeronautical Information Management/Air Traffic Management (AIM/ATM)

SECOND MEETING OF THE MID ATS MESSAGE MANAGEMENT CENTER

STEERING GROUP (MIDAMC STG/2)

(Cairo, Egypt 10- 12 March 2015)

NOMINATION FORM

PLEASE PRINT OR TYPE CLEARLY

1. Name in full: _____
(as should appear in the official listing and name tag)
2. Title or Official Position: _____
3. State/Organization: _____
4. Mailing Address: _____

5. Fax Number: _____
- Telephone Number: _____
- Mobile Number: _____
- E-mail: _____
6. Hotel _____

Note 1: Participants are expected to make their own hotel/visa arrangements

**Note 2: Please download meeting materials from ICAO MID Regional Office website;
<http://www.icao.int/mid/> prior to the meeting.**

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int)
or Fax number +20 2 22674843.

LIST OF HOTELS WITH ICAO CORPORATE RATES

PARTICIPANTS ARE REQUIRED TO MAKE THEIR OWN RESERVATION(S). (ICAO MID REGIONAL OFFICE DOES NOT TAKE ANY RESPONSIBILITY FOR HOTEL RESERVATION OR CONFLICT (S) BETWEEN PARTICIPANTS AND THE HOTEL)

Amended list dated 12 November 2014

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
Hotel Heliopolis (Fairmont)	Heliopolis Room \$115.00S-\$130.00D Fairmont Room \$170.00S-\$185.00D Delux Room \$210.00S-\$225.00D Above Rates include -Breakfast basis -Service Charges & Taxes (Special rates for group more than 9 persons-deal directly with the hotel)	Orouba Street Heliopolis	(202) 22677600 Attention Reservation Department	hli.reservations@fairmont.com Cc hli.sales@fairmont.com	(202) 22677730/40	40
Meridien (Heliopolis)	Superior Room US\$105.00 US\$120.00 D Deluxe Room US\$125.00 S US\$140.00 D Royal Club US\$145.00 S US\$160.00D Above rates include: -Buffet Breakfast -Service Charges & Taxes */**/X	51, El Orouba Street Heliopolis	(202) 24172492 Attention: Reservation Depart	Reservations.heliopolis@lemeridien.com & Ahmed.maher@starwoodhotels.com	(202) 24168994/95 22905055	40
Radisson Hotel	Standard Room US\$90.00 S&D Business Room US\$140.00 S&D Including breakfast Mention rate code(86950)	Abdel Hamid Badawi St. Sheraton Area Heliopolis	202) 26965657	reservations.cairo@radissonblu.com cc Sales.cairo@radissonblu.com www.radissonblu.com	(202) 26965655 26965656	40

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
Le Meridien Cairo Airport	Deluxe Room US\$135.00 S US\$145.00 D	Terminal 3, Cairo Airport – Heliopolis		Reservations.03265@lemeridien.com or visit website http://www.lemeridiencairoairport.com	(202) 22659600	20
The Gabriel Hotel	Deluxe Room S120.00 S & 135.00 D Deluxe Suite \$243.00S & \$262 D Inclusive of Service Charges & Taxes	Suncity, Autostrad Road	(202)26960701	reservations@thegabrielhotel.com www.Thegabrielhotel.com	Direct (202)26920700	20
Novotel Cairo Airport	Standard US \$110.00S US \$120.00D Superior US\$125.00S US\$135.00 (B&B) Incl. Service Charges & Taxes *	Cairo Airport	(202)2 2914794/26373530 <i>Attention:</i> Reservation Dept	h0502-sl@accor.com cc h0502-sb@accor.com h0502-sl@accor.com	(202)22918520 22918573 22918577	20
Le Passage	Superior US\$100.00 S US\$110.00r D Delux Room US \$125.00 S US\$135.00 D Executive Club Room US\$150.00S or US\$160.00D(Bed & Breakfast) Inclusive of Service Charge & Taxes */*/*/*/*	Cairo Airport	(202)2 4180761 <i>Attention:</i> Reservations Dept	Reservations@lepassage-hotels.com & wsalah.sm@lepassage-hotels.com	(202) 22929626 direct reservation or Direct Operator 22919400 22670099 22929635	20

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
Intercontinental Citystars	Standard US\$103.00 Bed only US\$118.00 Bed & Breakfast Club Intercontinental Room & Business Suite US\$173.00 Bed only US\$188.00 Bed & Breakfast Eecutive Suite US\$223.00 Bed only US\$238.00 Bed & Breakfast Supplement of US\$30.00 for double occupancy per room & US\$70.00 for Club Intercontinental per night	PO Box 1026 Cairo, Egypt	(202) 24800480	res.citystars@ihg.com cc sally.aly@ihg.com Cellular 01001949960	(202)24800100 Ext 38	60
Holiday Inn Cairo Citystars	Standard US\$75.00 Bed only US\$86.00 Bed & Breakfast supplement US\$105.00 Bed only US\$116.00 Bed & Breakfast Executive Room US\$125.00 Bed only 136.00 Bed & Breakfast Superior Suite US\$150.00 Bed only US\$161.00 Bed and Breakfast Supplement of US\$20.00 for double occupancy& 50.00 for Executive Suites Per night	PO Box 1026 Cairo, Egypt	(202) 24800480	res.citystars@ihg.com cc sally.aly@ihg.com Cellular 01001949960	(202)24800100 Ext 38	60

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
Fairmont Nile City	Fairmont Room US\$110.00S US\$130.00 D Delux US\$120.00S US\$140.00 Delux Nile Room US\$130.00S US\$150.00D Based on Bed & Breakfast & inclusive Service Charge & All Applicable taxes	Nile City Tower- 2005B Cornich El Nile, Ramlet Beaulac Cairo	(202) 24619595	Nilecity.reservations@fairmont.com Cc Shehab.elbermawy@fairmont.com www.fairmont.com	(202) 24619770	70
Hotel Beirut	US\$60.00 (S) US\$75.00 (D) Suite S or D US\$130.00 Incl. Serv./Gov. Tax */**	56, Beirut Street Heliopolis	(202) 22904065 or (202) 24159422 <i>Attention:</i> Reservation Dept	sales@beiruthotelseg.com Website: beiruthotelseg.com	(202) 22911092 24145079 22916048	50
Marriott Hotel	Delux Room US\$140.00 S & D Diplomatic Suite US\$315.00	Saray El Gezira St., Zamalek, Cairo	(202)27358240	cairomarriottreservation@marriott.com cc marwa.wanas@marriott.com	(202)27351090	70
Flamenco Hotel Reservation code: ICAO UN	Standard Room US \$ 82.00(SB+B) & US \$ 92.00(DB+B) Superior Room US\$102.00 (SB+B) & US\$ 102.00 (DB+B) Tripple Superior Room US\$129.00 Incl. Serv./Gov. Tax	2, El Guezira El Wosta St., Abu El Feda, Zamalek	(202) 27359312 <i>Attention:</i> Mr. Abdel Fattah El Rahman Senior Sales Manager	rescairo@flamencohotels.com salescairo@flamencohotels.com Sales@flamencohotels.com Website:www.flamencohotels.com	(202) 27350815	70

GENERAL CONDITIONS:

- **To benefit from ICAO corporate kindly make sure to mention in your reservation request that you are a Participant in an ICAO Meeting, Seminar or Workshop.**
- All above rates are subject to 12% service charge, 10% sales tax and 2% municipality tax.
- Method of payment should be stated in reservation request.
- In case of booking on guest account a credit card number as well as its expiry date should be submitted in order to guarantee the reservation.
- Special corporate rates are not valid during conferences or events, in which special conference rates will be applied.

CONDITIONS APPLICABLE TO CERTAIN HOTELS ONLY:

- * Complimentary meet and assist at Cairo International Airport (upon request 48 hours prior notice and full flight details are clearly forwarded).
- ** Free transportation from and to Cairo International Airport (scheduled shuttle bus service), full flight details to be provided to ensure the maximum level of service.

*** Complimentary down town shuttle bus transportation several times a day.

X One night cancellation fees will be charged in case of no show. Also, the hotel will reserve the right to release the booking 48 hours before the arrival date in case reservation was not guaranteed by either credit card or payment or a voucher.

XX Meet and assist or transportation Service to/from Cairo Intl Airport can be arranged against charge. Requests can be sent via fax to the Reservation Department with at least 24 hours prior to arrival and need to be guaranteed by credit card.

N.B. **No ICAO corporate rates will be applicable upon arrival if no PRIOR reservations have been made, following above procedure. Also no reservation is made on the web (online) published rate as this will prevent from obtaining ICAO Corporate rates.**

- END -