

International Civil Aviation Organization



Safety Management Workshop

(Kuwait, 25-27 May 2015)

BULLETIN

1. LOCATION

1.1 The Safety Management Workshop will be held in Kuwait, from 25 to 27 May 2015. The Workshop will take place at **Jumeirah Messilah Beach Hotel & Spa Kuwait**.

2. SCHEDULE OF THE WORKSHOP

2.1 The opening session of the Workshop will be held at 09:00 hours on Monday 25 May 2015.

2.2 The daily schedule and the order of the day will be announced at the opening session.

2.3 The Workshop will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the designated conference room, between 0800 and 0900 hours on the opening day of the Workshop. Participants are also requested to wear the Identification which will be issued to them during registration.

4. DOCUMENTATION

4.1 Kindly note that no documentation in hard copy will be available. Participants are requested to download the documentation from the ICAO Website <http://www.icao.int/mid> and bring along their own hard copies or their laptops to the Workshop, as appropriate.

5. HOTEL RESERVATIONS

5.1 Participants are requested to make their own hotel reservations. A list of hotels with the DGCA Kuwait corporate rates is attached for your convenience. Or you can refer to the Kuwait DGCA website which is designed especially for this event for additional information (Please visit: <http://www.dgca.gov.kw/en/safety-systems/aviation-dept-and-systems/aviation-safety-department/asdevents>)

6. TRANSPORTATION

6.1 Participants are requested to make their own arrangements for transportation from the airport to the city and return.

6.2 Airport Taxi Services operate from the Airport to Kuwait downtown is approx. 15-30 minutes per vehicle.

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical Coverage.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT/VISA

8.1 All foreign nationals entering Kuwait must possess valid passports for six months.

8.2 It is mandatory that all participants obtain official visas from the Kuwait Embassy or Consulate in their country prior to their departure for Kuwait. The hotel can provide visa assessment with a fee of 30\$ (Please visit: <http://www.dgca.gov.kw> for additional information including visa requirements).

CUSTOMS

8.3 The following items are allowed to be brought into Kuwait:

- a) Personal gifts with a value not exceeding (NO LIMIT).
- b) Additional quantities of the above items may also be purchased from the Airport duty free shop after clearing customs (NO LIMIT).

9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in Kuwait is Kuwaiti Dinar. The current rate of exchange for US \$ is US \$ 1= 0.301995 Kuwaiti Dinar.

9.2 There are no restrictions on import of foreign currency.

9.3 International Credit Cards, such as American Express, Visa, Master Card, etc, are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies and are open from 8:30 AM to 3:00 PM Sundays through Thursdays.

10. OTHER USEFUL INFORMATION

SHOPPING

10.1 Shopping areas are available in Kuwait. Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

10.2 It is recommended that all visitors drink only bottled water/beverages.

11. WEATHER CONDITIONS

11.1 The main daily minimum and maximum temperatures for the month of May in Kuwait are between Min 30°C to Max 40°C. (Varies).

12. OTHER ASSISTANCE

12.1 The DGCA Kuwait will be glad to assist the participants to the Workshop with any advice they may require.

12.2 In case of emergency in Kuwait, please contact Focal Point from the DGCA Kuwait:

1. **Safety Management Team**

E-mail: safteymanagementworkshop@dgca.gov.kw

2. **Mr. Hussam Al Rasheed**

Mobile: +96599062246

E-mail: ha.alrasheed@dgca.gov.kw

3. **Mr. Fahad Alanzi**

Mobile: 0096599069955

E-mail: fh.alanezi@dgca.gov.kw

4. **Mr. Seraj al Ajm**

Mobile: 0096599556464

E-mail: serajm.alajmi@dgca.gov.kw

LIST OF HOTELS WITH KUWAIT CORPORATE RATES

Hotel	Rate Us \$	Address	Telefax No.	E-Mail	Telephone Number(S)	Transportation By Taxi to the Workshop Venue (Minutes)
Safir Hotel & Residences	<p>-Standard Room – Single = 144 \$ / Double = 183 \$</p> <p>-Exexutive Room - Single = 199.16 \$ / Double = 232.35 \$</p> <p>-Business Suite – Single = 265.54\$ Double = 265.54\$</p> <p>- Executive Suite – Single =298.74\$ Double =298.74\$</p> <p>Service charge is included</p>	Fintas, Al-Aqeela Beach – Coastal Road 209, Kuwait Int'l Airport is 15 minutes' drive away.	+965-25455550	<p>reservations.fintas@safirhotels.com</p> <p>www.safirhotels.com</p>	+965-25455555	30 minutes' drive
Millennium Hotel and Resort	<p>-Executive Room</p> <p>Single Room = 199.16\$ Double Room = 232.35\$</p> <p>Service charge is included</p>	4 th ring road, Salmiya, Abou Thar Al Ghafari st. P.O Box 29370 Safat 13154 Kuwait	+965-22050506	Hussien.gaber@millenniumhotels.com	+965-22050505	30 minutes' drive
Jumeirah Messilah Beach Hotel & Spa	<p>- Single Rooms = 293.92 \$ rates include full buffet breakfast</p> <p>Double Rooms = 343.55\$ Service charge is included</p>	Messilah beach district, Al Ta'awn Street, Kuwait, 13036, P.O Box 3522 Safat	+965-22269700	<p>jmbinfo@jumeirah.com</p> <p>www.jumeirah.com</p>	+965-22269600	Workshop will take place at Jumeirah

Hotel	Rate Us \$	Address	Telefax No.	E-Mail	Telephone Number(S)	Transportation By Taxi to the Workshop Venue (Minutes)
Radisson Blu Hotel	<p>- Single Rooms standard = 248.34 \$ rates include full buffet breakfast</p> <p>Double Rooms standard = 301.360\$</p> <p>- Business Single Rooms = 248.34 \$</p> <p>Double Rooms standard = 301.360\$</p> <p>Business Single suite = 430.511\$</p> <p>Service charge is excluded</p>	<p>Radisson Blu Hotel, Kuwait Al Bida Road Al Ta'awn Street Salwa 13122</p>	<p>+965 25750155</p>	<p>annette.coutinho@radissonblu.com</p>	<p>+96525673000</p>	<p>15 minutes drive</p>
The Palms Beach Hotel & Spa Kuwait	<p>Single Room= 133\$</p> <p>Double Room= 150\$</p>	<p>Arabian Gulf Road – Al Ta'awn Street – 20 Minutes From Kuwait Int'l Airport</p>	<p>+965-25667382</p>		<p>+965-1824060 Ext. 30 Mobile: +965 99759626/ +965 97250220</p>	<p>10 Minutes</p>

