



ACAO/ICAO/IATA/WMO Airport and Air Navigation Charges Workshop

(ONOMO Hotel Rabat Terminus, Rabat, Morocco, 27-28 November 2018)

BULLETIN

1. LOCATION

- 1.1 The Joint ACAO/ICAO/IATA/WMO Airport and Air Navigation Charges Workshop will be held on 27-28 November 2018, in **ONOMO Hotel Rabat Terminus**
 - 1.1.1 Map location is attached in annex.
 - 1.1.2 Address: 286 Ave Mohammed V, Rabat
 - 1.1.3

2. SCHEDULE OF THE WORKSHOP

- 2.1 The opening session of the workshop will be held at 0900 hours.
- 2.2 The workshop (27&28) will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

- 3.1 Participants are requested to register, at the Registration Desk located at the entrance of the workshop Hall, between 0830 and 0900 hours on the opening day of the Workshop.

4. PERSONNEL CONCERNED WITH THE EVENT

ACAO : Eng. Mohamed REJEB mohamed.rejeb65@gmail.com
ICAO MID Office : Mohamed SMAOUI msmaoui@icao.int

5. DOCUMENTS, PAPERS FOR DISTRIBUTION, ETC.

- 5.1 No documentation in hard copy will be available. However, all presentations related to the workshop will be available on the ACAO and ICAO MID Web Site and at least 7 days after the event.

6. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

- 6.1 You will need to arrange your own hotel reservation.

Please to refer to Annex B for the list of Hotel with special ACAO rate.

7. TRANSPORTATION

7.1 ACAO will assure transportation of participants, which confirmed their attendance to these events by sending their registration form from the Casablanca airport to the hotel and to the venue and return.

7.2 The other Participants who not sending their registration form are requested to make their own arrangements transportation.

8. INSURANCE

8.1 Participants are advised to have insurance coverage for any unexpected contingency and Medical Coverage.

9. SOME USEFUL TRAVEL INFORMATION

PASSPORT

9.1 All foreign nationals entering the Kingdom of Morocco must possess valid passports or other valid documents for travel.

VISA

9.2 It is mandatory that all required participants obtain official visas from the Moroccan's Embassy or Consulate in their country prior to their departure for Casablanca.

10. CURRENCY, CREDIT CARDS AND BANKING SERVICES

10.1 The unit of currency in Morocco is Moroccan Dirham (MDH) with notes of 10, 20, 50, 100 and 200 and coins of 1, 2 & 5.

10.2 International Credit Cards, such as American Express, Visa, Master Charge, etc. are usually accepted at most hotels, department stores and restaurants.

10.3 All commercial banks exchange major foreign currencies and are open 0830-1200 hours and 1430-1600 hours Monday through Friday.

11. OTHER USEFUL INFORMATION

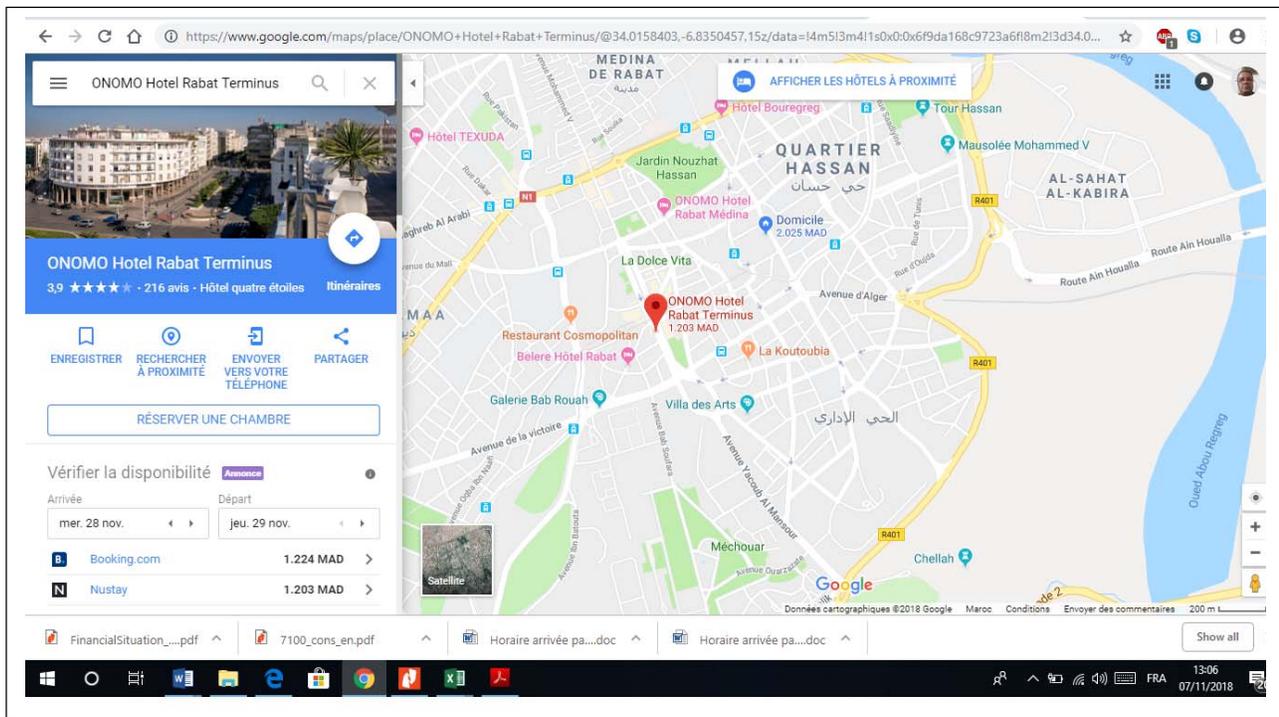
SHOPPING

11.1 Be prepared to bargain in small shops, sidewalk vendors etc. However, in large stores, the prices are fixed.

12. WEATHER CONDITIONS

12.1 The main daily maximum and minimum temperatures for the month of November are between **11°C to 21C**.

Venue Location MAP



Preferred Hotel List

Hotels in Down Rabat, Daily Rates

| Hotels Name Telephone Fax | Addresses | 1 Pers | 2 Pers | Breakfast |
|--|---|------------|------------|-----------------|
| Hotel Golden Tulip Farah (5*) Tel: (+212)537237400 Fax: (+212)537702702 | Place sidi Makhoulf Rabat | 1250.00 Dh | 1300.00 Dh | Included |
| Hotel Tour Hassan Meridien (5*) Tel: (+212)537239000 Fax: (+212)537931866 | 26 Rue Chellab- Rabat | 1250,00 Dh | 1250,00 Dh | |
| Hotel Hilton (5*) Tel: (+212)537675656 Fax: (+212)537671492 | Ave. Doustour Rabat | 1200.00 Dh | 1200.00 Dh | |
| Hotel Rabat (5*) Tel: (+212)537700071 Fax: (+212)537262424 | 21. Avenue Chellah Rabat | 1200.00 Dh | 1400.00 Dh | |
| Hotel ElMajliss (4*) Tel: (+212)537202746 Fax: (+212)537733731 | 6. Rue Zahla (Down Town Train Station) | 719.80 Dh | 1039,00 Dh | |
| Hotel Terminus (4*) Tel: (+212)37237400 Fax: (+212)37702702 | Avenue Mohammed V- Rabat (Down Town Train Station) | 1300,00 Dh | 1300,00 Dh | |
| Hotel Elnakhil (3*) Tel: (+212)537723315 Fax: (+212)537734268 | 23 Bis d'Alger Rabat | 950.00 Dh | 1170,00 Dh | |
| Hotel Darna (2*) Tel: (+212)537723315 Fax: (+212)537734268 | 100 bis Avenue Laalou, Rabat | 350.00 Dh | 600.00 Dh | |

For any reservation in Golden Tulip Farah – *Rabat-Morocco*, for the special ACAO rate they must contact [ACAO](mailto:faisalacac@gmail.com) using this email : faisalacac@gmail.com.