



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: FS 1/4 - 18/211

16 July 2018

**Subject: Fourth MID Region Safety Summit
(Riyadh, Saudi Arabia, 2-3 October 2018)**

Action required: Reply not later than 23 August 2018

Sir/Madam,

I have the honour to invite your Administration/Organization to participate in the Fourth MID Region Safety Summit, which will be gratefully hosted by the General Authority of Civil Aviation of Saudi Arabia at **Crowne Plaza Riyadh RDC Hotel & Convention, Riyadh, Saudi Arabia, from 2 to 3 October 2018.**

The objective of the Summit is to raise awareness on the aviation safety developments including the Global Aviation Safety Plan (GASP), Regional Safety Priorities and Targets and RASG-MID activities and deliverables. The Summit will provide a forum for sharing expertise and experience for States, International and Regional Organizations, Aviation Safety Partners, Service Providers and Industry Stakeholders. It will also provide valuable panel sessions and opportunities for networking, collaboration and coordination.

The main topic addressed by the Summit will be safety management, particularly the establishment and implementation of the State Safety Programme (SSP) and achievement of an Acceptable Level of Safety Performance (ALoSP). The MID Region Safety Strategy will be re-visited during the Summit in order to update the safety indicators and targets, as required. The Provisional Agenda/Work Programme of the Summit is at **Attachment A.**

I would like to encourage active participation by experts from both the regulatory and service provider sides in the fields of safety management, flight operations, airworthiness, aerodromes, air navigation services, training and accident and incident investigation.

The Bulletin describing administrative arrangements and entry visa requirements/process and focal points, as well as other useful information for participants, including hotel list in Riyadh is at **Attachment B.**

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I would appreciate if you could, confirm the participation of your Administration/Organization, preferably not later than **23 August 2018** by submitting the Nomination Form at **Attachment C** to the following e-mail address (icaomid@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



Mohamed Khalifa Rahma
Regional Director, Cairo

Attachments



4TH MID REGION SAFETY SUMMIT

منتدى قمة السلامة الرابع
في الشرق الأوسط

Riyadh, Saudi Arabia, 2-3 October 2018



ICAO



الهيئة العامة للطيران المدني
General Authority of Civil Aviation

Day 1
Tuesday, 2 October 2018

8:00 — 9:00 Registration

09:00 — 09:30 Opening Ceremony

09:30 — 10:30 High Level Briefing

10:30 — 11:00 Group Photo & Break

11:00 — 11:45 Global Aviation Safety Developments
2020-2022 GASP
Safety Management
USOAP-CMA

11:45 — 13:00 RASG-MID (Panel Discussion)
Achievements and Challenges
Priorities and Targets
AIG Cooperation, Strategy & Roadmap

13:00 — 14:15 Lunch/Prayer Break

14:15 — 15:25 Safety Performance Indicators

15:25 — 15:30 Wrap-up & Preparation for Day 2

Day 2
Wednesday, 3 October 2018

9:00 — 10:45 **Achieving an ALoSP (Panel Discussion)**
Example of ALoSP
States Perspectives and Experiences
Interaction SSP/SMS

10:45 — 11:15 **Coffee Break**

11:15 — 12:00 **Case Study FAA**
Progress in Safety Management

12:00 — 12:30 **MID Region Safety Strategy**

12:30 — 14:00 **Lunch/Prayer Break**

14:00 — 15:00 **Regional Safety Indicators**
and Targets

15:00 — 15:30 **Closing Ceremony**



International Civil Aviation Organization



Fourth MID Region Safety Summit

(Riyadh, Saudi Arabia, 2-3 October 2018)

BULLETIN

1. LOCATION

1.1 The Fourth MID Region Safety Summit will be held at **Crowne Plaza Riyadh RDC Hotel & Convention, Riyadh, Saudi Arabia, 2-3 October 2018.**

2. SCHEDULE OF THE MEETING

2.1 The opening session of the Summit will be held at 09:00 AM on Tuesday 2 October 2018.

2.2 The schedule and daily order of the day will be announced at the opening session.

2.3 The Summit will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 08:00 and 09:00 AM on the opening day of the Summit. Participants are also requested to wear the identification badge (which will be issued to them) at all times when inside the meeting room.

4. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

4.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Riyadh, through their respective hotel reception desk. Participants will need to arrange their own hotel reservation. A special list of rates for Crowne Plaza Riyadh RDC Hotel & Convention, which the event will take place is attached and other hotels nearby without special rates are: Braira Hettin Resort & Villas, and Al Mashreq Boutique Hotel.

5. TRANSPORTATION

5.1 Participants are requested to make their own arrangements for transportation from the airport to the city and return.

5.2 Airport taxi services operate private limousine services from the airport to Riyadh City and vice versa, with a range of SR75-SR125.

5.3 Car rental agencies are located at the arrival hall of the airport terminal building.

6. INSURANCE

6.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical coverage.

7. SOME USEFUL TRAVEL INFORMATION

PASSPORT

7.1 All foreign nationals entering Saudi Arabia must possess valid passports or other valid travel documents. Passports should be valid for a minimum of six months when arriving to the Kingdom of Saudi Arabia.

VISA

7.2 It is mandatory for participants requiring entry visa to Saudi Arabia to apply/obtain official visas from the Saudi Arabia's Embassy or Consulate in their Country prior to their departure to Saudi Arabia.

7.3 In order to assist in the issuing process of the entry visa to Saudi Arabia, all participants requiring entry visa to Saudi Arabia are requested to provide the following information **not later than 2 September 2018:**

1. Scanned clear copy of a valid passport;
2. Name;
3. Employer/Organization;
4. Job Title;
5. Nationality;
6. Purpose of Visit;
7. Age;
8. Religion;
9. State and City of Departure (in order to submit the visa to the appropriate Saudi Embassy/Consulate
10. Email Address and Mobile number.

Please submit the above required information to the Focal Point from Saudi Arabia, **Mr. Saad Alanazi**, e-mail smanazi@gaca.gov.sa mobile: +966535333465.

CUSTOMS

7.4 The following items may be brought in Saudi Arabia Duty free:

Personal effects, such as necessary clothing
200 cigarettes or 250 gr. of cigars or tobacco
Perfume for personal use

Additional quantities of the above items may also be purchased from Riyadh International Airport duty free shops after clearing customs except alcoholic drinks.

8. CURRENCY, CREDIT CARDS AND BANKING SERVICES

8.1 The unit of currency Saudi Arabia is Saudi Riyals (SAR) with notes of 5, 10, 50, 100 and 500 and coins of 5, 25 and 50. The current rate of exchange for US \$1 = 3.75 SAR.

8.2 There are no restrictions on import of foreign currency.

8.3 All major international Credit Cards, such as Visa, American Express, Diners Club, Master Card, Carte Blanche, etc, are usually accepted at most hotels, department stores and restaurants.

8.4 All commercial Banks exchange major foreign currencies and are open from 09:30 to 16:30, during working days (Sunday through Thursday).

9. OTHER USEFUL INFORMATION

SHOPPING

9.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

9.2 It is recommended that all visitors drink only bottled water/beverages.

TELEPHONE

9.3 Cards are available in the Saudi Market for international calls.

10. WEATHER CONDITIONS

10.1 The main daily minimum and maximum temperatures for the month of October are between 41 °C and 35 °C.

11. OTHER ASSISTANCE

11.1 The Kingdom of Saudi Arabia will be glad to assist the participants to the Meeting with any advice they may require.

11.2 In case of emergency in Saudi Arabia please call Focal Point from the Saudi Arabia **Ms. Eman Masad Almutairi**, e-mail: eaalmutiri@gaca.gov.sa mobile: +966560222615.

SHORT LIST OF HOTELS IN RIYADH

Contact Person	Corporate Rates	Hotel Name
Crowne Plaza Riyadh RDC Hotel & Convention	775 SR/Single Room 875 SR/Double Room	Name: Lotfi Algebali Mobile: 0541303175 Email: lotfi.algebali@ihg.com
Braira Hettin Resort & Villas	2200SR/2 Rooms 2750SR/3 Rooms 3300SR/4Rooms	Name: Mustafa Samir M: 0595962266
Al Mashreq Boutique Hotel	600 SR/Single Room 700 SR/Double Room	Name: Racky Mobile: 0500513946 Email: Racky.deasis@almashreq.sa

-END-

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE**

FOURTH MID REGION SAFETY SUMMIT

(Riyadh, Saudi Arabia, 2-3 October 2018)

NOMINATION FORM

Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)

Title or Official Position: _____

State/Organization: _____

Mailing Address: _____

Telephone Number: _____

Mobile Number: _____

E-mail: _____

Hotel _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int).