



International Civil Aviation Organization

**MIDANPIRG Air Traffic Flow Management Task Force
And World Cup 2022 Task Force**

First Meetings (ATFM TF/1 & W2022 TF/1)
(Muscat, Oman, 23 – 27 September 2018)

BULLETIN

1. LOCATION

1.1 The First meeting of the MIDANPIRG Air Traffic Flow Management Task Force (ATFM TF/1) and the First meeting of the World Cup 2022 Task Force (W2022 TF/1) will be gratefully hosted by the Public Authority for Civil Aviation (PACA) of Oman. The meetings will be held back-to-back at PACA Headquarters, Muscat, Oman from **23 to 27 September 2018**.

2. SCHEDULE OF THE MEETING

2.1 The opening session of the ATFM TF/1 meeting will be held at 0900 hours on Sunday, **23 September 2018** and the W2022 TF/1 meeting will start at 0900 hours on Wednesday, **26 September 2018**.

2.2 The schedule and order of the day will be announced at the opening session.

2.3 The Meetings will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the designated conference room, between 08:30 and 09:00 hours on the opening day of the Meeting. Participants are also requested to wear the Identification Badge which will be issued to them during registration.

4. DOCUMENTATION

4.1 Please note that no documentation will be available in hard copy format. However, documentation related to the Meeting will be available on the ICAO MID Regional Office website. Accordingly, participants are requested to download the documentation from the web and bring along their own hard copies or their laptops to the meeting, as appropriate.

5. HOTEL RESERVATIONS

5.1 Participants will need to arrange their own hotel and travel reservations. A list of hotels with PACA Oman corporate rate is attached at **Appendix A** to the bulletin for your convenience.

5.2 Participants are requested to ensure that their return airline booking is confirmed.

5.3 **Mr. Mubarak Abdullah Al-Amri**, email: malamri@paca.gov.om Tel: + 968 924 34 223 from PACA will be the focal point for any inquiry or issue with hotel reservations.

6. TRANSPORTATION

6.1 Participants are required to arrange their own transportation.

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical Coverage.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT/VISA

8.1 All foreign nationals entering the Sultanate of Oman must possess valid passports or other valid documents for travel. Documents with less than six months to run before expiry are not acceptable.

8.2 It is mandatory for all non-GCC participants to obtain visas from the Sultanate of Oman Embassy or Consulate in their country prior to their departure for Muscat. Some non-GCC citizens may obtain visas upon arrival. These nationalities are listed in the following website: www.rop.gov.om.

8.3 PACA will provide necessary assistance for the issuance of entry Visas for the delegates, when needed.

8.4 With a view to assist in the process of issuance of entry visa to the Sultanate of Oman, copy of the passport of delegate with a personal photo, should be sent, as soon as possible, preferably not later than **7 September 2018**, to PACA, to the attention of Mr. Mubarak Abdullah Al-Amri, Email: malamri@paca.gov.om and Mr. Abdulaziz Jumah Al-Amri Email: abdulaziz.alamri@paca.gov.om (**Visa cost: 21 OMR**).

CUSTOMS

8.5 The following items may be brought into the Sultanate of Oman duty free:

Personal effects, such as necessary clothing
200 cigarettes or 250 gr. of cigars or tobacco
Perfume for personal use.

8.6 Additional quantities of the above items may also be purchased at Muscat International Airport duty free arrival shops before clearing customs. Non-Muslims may purchase reasonable quantities of alcoholic drinks at this outlet.

9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in Oman is the **Omani Riyal (OMR)**. The unit is divided into 1000 baizas with notes of 100, and 500 baizas and Riyal notes of 1, 5, 10, 20, and 50. The Riyal to USD exchange rate is 1 OMR = 2.6 US\$

9.2 There are restrictions on import of foreign currency. Not more than 6000 OMR allowed.

9.3 International Credit Cards, such as American Express, Diners Club, Visa, Master Card, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies are open from 0800 to 1400, Sundays through Thursdays. There are also plenty of foreign exchange houses who do accept foreign currency. There are plenty of ATM machines all over Oman which are strategically located.

10. OTHER USEFUL INFORMATION

10.1 A large variety of shopping choices are available in Grand Shopping Centers, Malls and Hypermarkets including all goods and demands that range from necessary stuff to luxurious ones.

11. WEATHER CONDITIONS

11.1 The main daily minimum and maximum temperatures for the month of September in Oman are between 28 °C and 36 °C. You may also wish to check the weather forecasting prior to travel.

12. OTHER ASSISTANCE

12.1 The Public Authority for Civil Aviation in Oman (PACA) will be glad to assist the participants to the meeting with any advice they may require.

12.2 In case of emergency in Oman, please call the Focal Point from PACA, Mr. Salim Saleh Al-Shabibi, Tel.: + 968 99344 334, E-mail: alshabibi@paca.gov.om.

List of Hotels with PACA Corporate Rates, MUSCAT, OMAN

Hotel Mysk by SHAZA

Room Categories	Single Occupancy	Double Occupancy
Deluxe Room Community View	45	50

BENEFITS & PRIVILEGES

- Rates are per room per night, quoted in Omani Riyals.
- Rates are inclusive of 17% Municipality, Tourism Fees and Service Charges.
- Rates are Inclusive of Buffet Breakfast.
- Complimentary in-room refreshment.
- Complimentary two bottles of mineral water per day.
- Complimentary Internet Wi-Fi throughout the hotel.
- Exclusive Half Board supplement – OMR 11 for single occupancy subject to 17% Municipality Fees and Service Charges.
- Exclusive Full Board supplement – OMR 22 for single occupancy subject to 17% Municipality Fees and Service Charges.
- Complimentary Access to Health Club and Swimming Pool.

DINING & ENTERTAINMENT

Salt: Mysk Al Mouj's Italian restaurant, Salt brings a contemporary dash and fresh choice to favourites including fish, meat, pasta, pizza, calzone and more. A pinch of salt makes everything taste better.

Pepper: Pepper serves a daily breakfast and dinner buffet offering a sea of choices. A wooden oven in full view adds to the spectacle with the chef hurling pizza dough up in the air, baking fresh lasagne and preparing bread. The secret is in the seasoning.

Ghoroub Lounge: Perched seven levels above the Plaza, Ghoroub Lounge offers you a front row seat to enjoy Muscat's spectacular ocean and unrivalled views of Al Mouj Marina.

Gelateria: The Gelateria at Mysk Al Mouj blends a simple yet elegant setting with some of the best ice cream in town. It's your sweet retreat.



sea, sun and personality

Mysk Al Mouj, the flagship hotel of Mysk by Shaza is a contemporary theatre of life, overlooking the vibrant marina of Al Mouj development in Muscat, Oman. Uniquely located inside Al Mouj, a thriving waterfront community spread along a stunning six kilometres stretch of coast offering outstanding lifestyle and leisure experiences. The community offers green spaces, pedestrian walkways and inland waterways, exciting retail, dining facilities and Oman's only signature PGA standard 18 hole links golf course. See you at the Marina.



Accommodation and Leisure

- 195 furnished rooms and suites
- 2 One Bedroom Suite (70 sqm)
- 6 Junior Suite (42 sqm)
- 6 Grand Deluxe Marina View (37 sqm)
- 6 Grand Deluxe Community View (37 sqm)
- 36 Deluxe Marina View (32 sqm)
- 139 Deluxe Community View (32 sqm)

Hotel Facilities

- Marina view rooms
- Smart rooms with IPTV and in-room tablet
- Roof top infinity swimming pool
- Rain shower
- Gym, sauna and steam room
- Pressing services
- Complimentary high speed internet access
- Complimentary in room refreshment centre
- Meeting Rooms
- Business Centre

Dining and entertainment

- Pepper all day dining
- Salt Italian restaurant
- Galateria
- Ghoroub roof top lounge

conference & banquet

								
	U Shape	Boardroom	Round Table	Classroom	Area M. Floor	Dimensions	Height	Location
Meeting Room A	N/A	12	10	15	26.13 sqm	3.9 x 6.70	3 m	1 st Floor
Meeting Room B	N/A	12	10	15	26.13 sqm	3.9 x 6.70	3 m	1 st Floor
Meeting Room A&B	22	28	20	36	59.74 sqm	7.8 x 6.70	3 m	1 st Floor

Mysk by Shaza, Al Mouj

Al Mouj, Muscat,
Sultanate of Oman

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myskhotels.com



بحر. شمس وأجواء مميزة

مسك الموج من شذا هو فندق مسك من شذا الأول وهو تجربة رائعة لمنظ الحياة العصرية على مرسى المارينا النابض بالحياة في مشروع الموج في مسقط، عُمان. يتمتع الفندق بموقع لا مثيل له في الواجهة البحرية الرائعة لمشروع «الموج» بطول ٦ كلم بمحاذاة الشاطئ الخلاب حيث يقدم أسلوب حياة كله راحة ورفاهية. ويضم مساحات خضراء وممرات للمشاة وممرات مائية داخلية بالإضافة إلى تشكيلة متنوعة من المطاعم والمحلات التجارية إلى جانب ملعب جولف من توقيع عماني يتألف من ١٨ حفرة وبضاهي معايير بطولة «بي جي آي» للجولف. تراكم جميعاً على مرسى البحر.



الإقامة والرفاهية

- ١٩٥ غرفة وجناحاً مفروشاً
- جناحان مع عرمة يوم واحد (٧ متر مرتفع)
- ٦ أحبخه دونور (٤٢ متر مرتفع)
- ٦ جراند ديلوكس مطلة على المارينا (٢٧ متر مرتفع)
- ٦ جراند ديلوكس مطلة على المدينة (٢٧ متر مرتفع)
- ٣٦ ديلوكس مطلة على المارينا (٣٤ متر مرتفع)
- ١٣٦ ديلوكس مطلة على المدينة (٣٢ متر مرتفع)

تسهيلات الفندق

- غرف بإطلالة على المارينا
- غرف دكنة مع IPTV ونابلت
- مسبح لاصنهاي على السطح
- دش صمير
- نادي رياضي، ساونا وعرمة بحار
- خدمات كين الملبس
- واي فاي إنترنت
- مركز مرطبات مجاني في العرمة
- غرف إجتماعات
- مركز أعمال

المطاعم ومراكز الترفيه

- «بيبر» المطعم الرئيسي
- «سولت» مطعم إيطالي
- «جبلتيريا» ايس كريم
- «عروب» تراس الروف

صالات المؤتمرات والولائم

الموقع	الإرتفاع	المقاييس	المساحة	قاعة دراسة	طاولة مستديرة	قاعة إجتماعات	على شكل حرف U	عرمة اجتماعات أ
الطابق الأول	٣ أمتار	٦,٧ x ٣,٩	٢٦,١٣ متر مرتفع	١٥	١	١٢	غير متوفر	عرمة اجتماعات أ
الطابق الأول	٣ أمتار	٦,٧ x ٣,٩	٢٦,١٣ متر مرتفع	١٥	١	١٢	غير متوفر	عرمة اجتماعات ب
الطابق الأول	٣ أمتار	٦,٧ x ٧,٨	٥٩,٧٤ متر مرتفع	٣٦	٢	٢٨	٢٢	عرمة اجتماعات أ وب



@myskalmouj
 #myskalmouj

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مسك من شذا، الموج
 الموج، مسقط
 سلطنة عمان

myskhotels.com

Sundus Rotana Muscat



Accommodation

Date	Guestroom Types	Room Rates (OMR)		Guestrooms	Guest Room Nights
		Single	Double		
23-27 Sep 2018	Classic Room King	40	45	TBA	TBA
Total Guestroom nights					TBA

Total Charges without 17% taxes and service charge per room	OMR 40.000 / 45.000
Total Charges with 17% taxes and service charge per room	OMR 47.00 / 52.000

Quoted in Omani Rial per room per night

- Subject to 17% taxes and service charge
- Inclusive of Buffet Breakfast served in Ginger restaurant
- Complimentary WIFI internet connection

Please note that arrival & departure dates falling before or after the above-mentioned dates will be subject to availability & charged at the daily available rate agreed upon.

Airport Transfers

Airport transfers can be arranging through the hotel. Individual guest transfers to and from Muscat International Airport will be as follow:

Maximum capacity 3 per car OMR 10 pickup & OMR 7 drop of

All airport transfer prices above are inclusive of taxes

Complimentary Policy

The hotel is pleased to offer complimentary room for every 25 rooms booked and materialized, 1 room shall be provided complimentary Full Board basis, up to a maximum of 5 rooms.

Check-in / check-out time

Please note that our check-in time is 14:00 pm and check-out time is at 12:00 noon. Early check-in from 9:00 am onwards can be provided, but is subject to availability. Check-in time earlier than 9:00 am should be booked from the previous day.

- Check-out until 18:00 pm shall be subject to 50% of the total room rate.
- Check-out after 18:00 pm shall be subject to a one night room rate.

Guest check-in requirements by country law

Kindly note that all guests will be asked for a Passport copy upon check-in, the hotel is not allowed by law to check anyone into the hotel without a copy of the passport.

Visa processing

Please visit www.evisa.rop.gov.om to sign up for an e-visa, register with user name and password, select visa requirement and finalize payment.


CROWNE PLAZA
 AN IHG HOTEL
 MUSCAT OMAN
 CONVENTION & EXHIBITION CENTRE



عرض اسعار خاصة للهيئة العامة للطيران المدني

إلى : مدير دائرة العلاقات العامة المحترم

يتشرف فندق كراون بلازا مسقط - مركز عمان للمؤتمرات والمعارض إن تقدم لكم عرض اسعار خاصة للهيئة العامة للطيران المدني والعرض كالتالي:

نوع الغرفة	سعر الغرف المنفردة
غرفة فاخرة	٥٠ ريال عماني لا غير
غرفة تطل على الحديقة	٥٦ ريال عماني لا غير
غرفة نادي	٧٤ ريال عماني لا غير
جناح صغير	٨٦ ريال عماني لا غير
أجنحة تنفيذية	١٠٩ ريال عماني لا غير
الجناح الرئاسي	١٤٥ ريال عماني لا غير

*السعر شامل الإفطار والضيوية

يقع فندق كراون بلازا مسقط - مركز عمان للمؤتمرات والمعارض في مدينة العرفان وهو قريب جداً من المطار الجديد حيث لا تبعد عن المطار سوى مسافة أقل من عشر دقائق بالسيارة ، ومما يجعلها الاختيار الأول لضيوفكم الكرام.

مميزات الغرف الفاخرة والفندق

- تخفيضات ٢٠% في جميع مطاعم الفندق ما عدى (صاله ومطعم تشارم تاي)
- تتوفر إمكانية إعداد الشاي والقهوة في الغرف
- تتوفر (خزائن الأمانات , مجفف الشعر , مكواة و طاولة كي) داخل الغرف
- زجاجتين من المياه المعدنية تجدد بصفة يومية
- إنترنت مجاني في الغرف
- إتاحة إستخدام مركز كراون للياقة البدنية واستخدام حوض السباحة مجاناً للنزلاء
- خدمة تناول الطعام في الغرف على مدار ٢٤ ساعة
- خدمات الاستقبال والإرشاد على مدار ٢٤ ساعة
- خدمة ترتيب الغرف وخدمة ترتيب الأسرة عند الطلب
- تلفزيون متفاعل بشاشة ٤٩ بوصة



Holiday Inn Muscat Al Seeb

Feedback

P.O. Box 1916
Al Mawaleh South
Al Seeb

Muscat
130
Oman

Check In: 2PM
Check Out: 12PM
Check-in Age: 18

E-mail Hotel
968 2 2080555
Chat
Share Hotel

Room Type	Preferential Rate	Check In	Check Out	Breakfast	Internet
Standard Room (Single or Double Occupancy)	OMR 45 Net	23/09/2018	27/09/2018	Included	Included

- The above rate is inclusive of 17.4 % service charge and government taxes.
- The above rate is inclusive of buffet breakfast & internet.
- This offer is valid for 20 - 30 rooms
- Complimentary access to the fitness centre.
- Complimentary Coffee and Tea maker.
- Check in 1400 hours Check out 1200 hours

Airport / Hotel Transfers

- Pick up from Muscat International Airport are currently **not offered** by the hotel. Guest arriving to Muscat International airport may avail an airport taxi as they are available at the arrivals area around the clock.
- Drop off from Hotel to Airport can be arranged through the taxis appointed at the hotel entrance. Advance booking through hotel reception/room reservation for Airport drop off is strongly recommended to avoid delays.

Late Checkout Scheme

Up to 14:00 Hours	No Charge
Up to 16:00 Hours	25% of the Room Rate
Up to 18:00 Hours	75% of the Room Rate
From 18:00 Hours	One Full Night Charge



Public Authority for Civil Aviation
23 - 27 Sep 2018

Your Room Inquiry

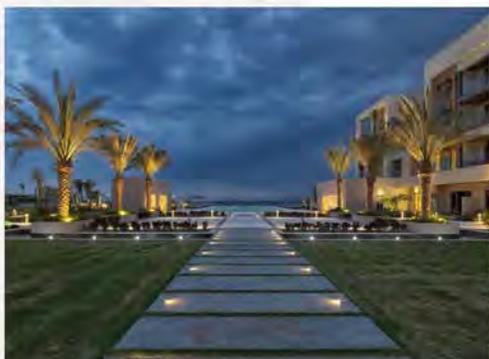


ROOM TYPE		RATE OFFER OMR	ROOM BLOCK 23 – 27 Sep 2018
Superior Room	Single occupancy	OMR 85 + service charges and taxes	15
	Double occupancy	OMR 100+ service charges and taxes	

TAXES AND SERVICE CHARGES	The above quoted prices exclude 8% Service Charge and all other applicable taxes (17.4%). Should the Government of Oman implement 5% VAT, this tax will be charged in addition to the above mentioned service charge and municipality tax.
BREAKFAST	Kempinski breakfast at the Kitchen Restaurant
COMMISSION	Not commissionable
Check-in / Check-out	Guest may check-in after 3 pm and check-out until 12 pm noon time. Late check-out can be arranged subject to availability and with applicable charges.

Above quoted room rates are valid for a minimum of 18 rooms per night and are based on the number of rooms (room block) indicated above. Rates may change if the requested number of rooms is modified.

Additional Information



WIFI

Free WIFI in all guestrooms.

KEMPINSKI THE FITNESS CENTRE

Entrance to Kempinski Fitness Center is complimentary for our guests.

KEMPINSKI KIDS CLUB

Entrance to Kempinski Kids Club is complimentary for our little guests.

AIRPORT TRANSFERS

Airport transfers from Muscat International airport is 10 km away. Transportation can be arranged to and from the airport at special rates:

2-3 Seaters

BMW 7 Series: Muscat International Airport at OMR 25 per way

PARKING

Complimentary Parking

PORTERAGE

Free of charge

Kempinski Hotel Muscat
Al Mouj Muscat
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Sultanate of Oman

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kempinski.com/muscat



HOTELIERS SINCE 1897