



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organizacion
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref. ME 3/1-20/160

20 August 2020

**Subject: Seventh MIDANPIRG Steering Group (MSG/7) Virtual Meeting
(1 – 3 September 2020)**

Action Required: Reply not later than 27 August 2020

Sir,

I have the honour to inform you that the Seventh MIDANPIRG Steering Group (MSG/7) Meeting will be held from 1 to 3 September 2020 through video teleconferencing using the Zoom facility. Your Administration/Organization is kindly invited to participate in this virtual meeting.

The Provisional Agenda for the meeting and the Terms of Reference (TORs) for MSG are at **Attachments A and B**, respectively. Your comments on the attached Provisional Agenda, including any amendment you may wish to suggest, would be appreciated.

This letter, all its relevant attachments and Working/Information Papers/Power Point Presentations (as they become available), will be posted on the ICAO MID website at www.icao.int/mid

I would like to highlight that the MSG is responsible to direct the work of the MIDANPIRG subsidiary bodies in the best manner, commensurate with the overall MIDANPIRG work programme, with clearly defined tasks, deliverables and target dates. MSG can also approve, on behalf of MIDANPIRG, those Draft Conclusions/Decisions emanating from the MIDANPIRG subsidiary bodies, which necessitate urgent follow-up action(s).

I would appreciate if you could, as soon as possible, preferably not later than **27 August 2020**, confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment C** to the following email address (icaomid@icao.int). A Zoom invitation will be sent to your nominated delegates along with the daily order of business.

../.

For an efficient conduct of the meeting through Zoom, please find instructions and other useful information at **Attachment D**.

Accept, Sir, the assurances of my highest consideration.



Mohamed Smaoui
Acting Regional Director
Middle East Office

Attachments

Seventh MIDANPIRG Steering Group (MSG/7) Virtual Meeting

(1 - 3 September 2020)

PROVISIONAL AGENDA

- Agenda Item 1:** Adoption of the Provisional Agenda
- Agenda Item 2:** Follow-up on the outcome of MIDANPIRG/17
- Agenda Item 3:** Global and Regional Developments
- Agenda Item 4:** Air Navigation Safety Matters
- Agenda Item 5:** Air Navigation Planning and Implementation
- 5.1 MID Region Air Navigation priorities and targets
- ASBU Implementation, Monitoring and Reporting
 - MID Region Air Navigation Strategy and MID eANP Volume III
- 5.2 Specific Air Navigation issues
- Agenda Item 6:** Air Navigation Deficiencies
- Agenda Item 7:** MIDANPIRG Working Arrangements and Future Work Programme
- Agenda Item 8:** Any other Business

MIDANPIRG STEERING GROUP (MSG)

TERMS OF REFERENCE

1. The Terms of Reference of the MIDANPIRG Steering Group (MSG) are:
 - a) execute its pivotal function as a coordinating and steering organ with highest possible efficiency in accordance with the goals set by MIDANPIRG;
 - b) define and keep under review the MID Region Air Navigation Strategy, including the air navigation priorities, targets and associated action plans;
 - c) ensure that the planning and implementation of air navigation systems in the Region, is coherent and compatible with systems in adjacent Regions, and that it is carried out within the framework of the ATM Operational Concept (Doc 9854) and the Global Air Navigation Plan (GANP, Doc 9750);
 - d) manage the MID Air Navigation Plan (Doc 9708) and ensure its alignment with the GANP (Doc 9750);
 - e) direct the work of the MIDANPIRG subsidiary bodies in the best manner, commensurate with the overall MIDANPIRG work programme, with clearly defined tasks, deliverables and target dates;
 - f) approve, on behalf of MIDANPIRG, those Draft Conclusions/Decisions emanating from MIDANPIRG subsidiary bodies, which necessitate urgent follow-up action(s);
2. In order to meet the Terms of Reference, the MSG shall:
 - a) support regional air navigation planning and implementation processes taking into consideration forecasts for major traffic flows from, to and within the MID Region;
 - b) develop and continuously update the MID Region performance objectives in the light of new developments, taking into consideration the region priorities and MID States national plans;
 - c) provide necessary high level assistance and guidance to the MIDANPIRG subsidiary bodies to ensure harmonization and interoperability in line with the GANP, the MID ANP and Aviation System Block Upgrade (ASBU) methodology;
 - d) ensure that the work programmes of the different MIDANPIRG subsidiary bodies are in line with the agreed air navigation priorities;
 - e) follow-up the on-going work undertaken within the MIDANPIRG framework and make recommendations for further evolution of the framework;
 - f) manage the MID Air Navigation Plan (Doc 9708) and related documentation and facilitate the implementation of the international operational requirements contained therein;

- g) identify the issues related to funding, training and resource requirements necessary to support a safety framework that would lay the foundation for successful implementation of the ASBUs;
- h) develop action plans to address the identified impediments to air traffic management modernization as part of ASBU planning and implementation activities;
- i) develop a mechanism for sharing of best practices for the ASBU implementation;
- j) carry out specific tasks assigned to it by MIDANPIRG to advance its work at the required speed; and
- k) address special issues of strategic and/or financial nature for which no agreement has been reached by the appropriate MIDANPIRG subsidiary body, with a view to facilitate their presentation to MIDANPIRG.

3. Composition

The MSG is composed of:

- a) the Chairperson and in his/her absence the First Vice-Chairperson of MIDANPIRG;
- b) MIDANPIRG Member States;
- c) concerned International and Regional Organizations as observers; and
- d) other representatives from provider States and Industry may be invited on ad-hoc basis, as observers, when required.

Virtual Meetings Instructions

In order to have a smooth meeting



Participants should join teleconference session 10 to 15 minutes prior to the meeting

1



For teleconference facility test with ICAOMID, Please send an email to ssakka@icao.int 3 days prior the meeting date

2



When joining the teleconference, please enter your name followed by State/organization such as "Hamed- ICAO MID"

3



Ensure microphone is mute while not talking

4



Please use "Raise hand" if you wish address question or comment

5



Chatting is available with everyone or privately

6



Unmute your microphone only when invited to speak

7



Please note that all ICAO MID teleconferences are recorded

8



Please be prepared for a group photo

9



Switch off Camera if Quality of Internet is not good

10



Participants should confirm participation by replying to the invitation Email

11



Only invited Emails are allowed to join, it is a must to sign into Zoom with that email

12



ICAO MID



3 Rename

Participants (7)

Name	Unmute	More
Mohamed Hamed (Me)	Unmute	More > Rename
AA Ali Abdennady		mute icon video icon
HE Hamed Elshamary		mute icon video icon
KE Karim El Khatib		mute icon video icon
Michael Samir		mute icon video icon

Raise Hand

yes no go slower go faster more

Invite Unmute Me ...

Raise Hand

5

6 Chat (Everyone\Private)

Mute\Unmute

Video On\Off

4

10

Unmute Start Video Invite Participants 4 Share Screen Chat Record Leave Meeting