

**SAFETY ENHANCEMENT INITIATIVE GROUP  
(SEIG)**

**TERMS OF REFERENCE**

**1. PURPOSE OF THE SEIG TO:**

- 1.1 support the RASG-MID in the development/update of the MID Regional Aviation Safety Plan (MID-RASP) and the monitoring of the implementation of Safety Enhancement Initiatives (SEIs) related to identified safety issues.
- 1.2 assist in the development, implementation and review of SEIs to reduce aviation safety risks. These SEIs could be established based on the analysis of regional data, based on ICAO initiatives or the initiatives of other relevant organisations or based on the risks and issues identified through the USOAP audits process.
- 1.3 recommend safety mitigations to the RASG-MID related to identified safety issues which would reduce aviation risks.

1.4 In order to meet its Terms of Reference, the SEIG shall:

- a. follow-up the updates of the Global Aviation Safety Plan (GASP) and support the development, update and implementation of the MID Regional Aviation Safety Plan (MID-RASP) at the regional level and provide feedback to the RASG-MID;
- b. identify and develop the SEIs, which are aligned with the regional priorities and targets, for implementation within the MID Region. The focus of these SEIs is to effectively and economically mitigate the safety risks identified by the ASRG;
- c. identify difficulties, challenges and deficiencies related to the implementation of each SEI and propose mitigation measures;
- d. identify assistance programmes such as, but not limited to, workshops, seminars and capacity building activities to improve the level of implementation of the approved SEIs by the RASG-MID;
- e. share expertise and experience and provide recommended actions for each SEI, in a prioritized manner based on best practices;
- f. monitor the status of achieving related safety objectives and targets included in the MID Region Safety Strategy;
- g. identify areas of concern to aviation safety that may be unique to the region, and develop data and mitigations to address those concerns;
- h. work closely with States and stakeholders to ensure that SEIs and mitigation measures are implemented through a coordinated effort;
- i. propose input to the RASG-MID for the development of the RASG-MID Annual Work Programme.

**2. COMPOSITION**

The SEIG is composed of Members designated by the MID States and Partners.

**3. ROLES AND RESPONSIBILITIES**

- SEIG Chairperson – Coordinate SEIG activities and provide overall guidance and leadership;
- ICAO – Support; and
- Partners –collaborate in the development of materials as requested by the SEIG, and provide technical expertise and support, as required.

**4. MEETINGS ARRANGEMENTS**

- The Chairperson, in close co-operation with the Secretary, shall make all necessary arrangements for the most efficient working of the Task Force. The Task Force shall at all times conduct its activities in the most efficient manner possible with a minimum of formality and paper work (paperless meetings). Permanent contact shall be maintained between the Chairperson, Secretary and Members of the Task Force to advance the work. Best advantage should be taken of modern communications facilities, particularly video-conferencing (Virtual Meetings) and e-mails.
- Face-to-face meetings will be conducted when it is necessary to do so.

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