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Международная
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منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: ME 4/1.9-22/130

28 June 2022

**Subject: Second Meeting of the Accident and Incident Investigation Group (AIIG/2)
(Jeddah, Saudi Arabia, 13-15 September 2022)**

Action required: Reply not later than 29 July 2022

Sir,

I have the honour to inform you that the Second Meeting of the Accident and Incident Investigation Group (AIIG/2) will be kindly hosted by the Accident Investigation Bureau (AIB) of Saudi Arabia at **Jeddah, Saudi Arabia from 13 to 15 September 2022**. Your Administration/Organization is kindly invited to participate in this meeting.

The Provisional Agenda of the meeting is at **Attachment A**. Your comments on the attached Provisional Agenda, including any amendment you may wish to suggest, would be appreciated.

The Bulletin of the meeting that includes administrative arrangements for the meeting and other useful information for participants, including the exact venue and the Hotel List is attached at **Attachment B**.

This letter, all its relevant attachments and Working/Information Papers and Presentations (as they become available) will be posted on the ICAO MID website at: www.icao.int/mid.

Your Administration/Organization is encouraged to participate actively in the work of the meeting by submitting working papers and/or PowerPoint presentations related to the subjects contained in the Provisional Agenda. I would be grateful to receive your presentations/papers, prior to **15 August 2022** in order to allow time for processing and posting on the ICAO MID website.

I would appreciate if you could, as soon as possible, preferably not later than **29 July 2022**, confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment C** to ICAO MID Office (icaomid@icao.int) with a copy to (mchakib@icao.int).

Accept, Sir, the assurances of my highest consideration.



Mohamed Abubaker Farea
Regional Director
ICAO Middle East Office

Attachments

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SECOND MEETING OF THE ACCIDENT AND INCIDENT INVESTIGATION GROUP

(AIIG/2)

(Jeddah, Saudi Arabia, 13-15 September 2022)

PROVISIONAL AGENDA

Agenda Item 1: Adoption of the Provisional Agenda

Agenda Item 2: Regional Performance Framework

- Follow-up on the RASG-MID/9 Conclusions and Decisions
- ICAO update on AIG area.
- Guidance on USOAP CMA AIG PQs
- Risk Classification scheme workshop
- States' presentations on learned lessons/best practices

Agenda Item 3: Future Work Programme

Agenda Item 4: Any other Business

6. INSURANCE

6.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical coverage.

7. SOME USEFUL TRAVEL INFORMATION

PASSPORT

7.1 All foreign nationals entering Saudi Arabia must possess valid passports or other valid travel documents. Passports should be valid for a minimum of six months when arriving to the Kingdom of Saudi Arabia.

VISA

7.2 It is mandatory for participants requiring entry visa to Saudi Arabia to apply/obtain official visas from the Saudi Arabia's Embassy or Consulate in their Country prior to their departure to Saudi Arabia.

7.3 In order to assist in the issuing process of the entry visa to Saudi Arabia, all participants requiring entry visa to Saudi Arabia are requested to provide the following information **not later than 01 / 08 / 2022:**

1. Scanned clear copy of a valid passport;
2. Name;
3. Employer/Organization;
4. Job Title;
5. Nationality;
6. Purpose of Visit;
7. Age;
8. State and City of Departure (in order to submit the visa to the appropriate Saudi Embassy/Consulate
9. Email Address and Mobile number.

Please submit the above required information to the Accident Investigation Bureau (AIB) Focal Point from Saudi Arabia , Mr. Faisal S. Alamri, e-mail fsalamri@aib.gov.sa, mobile: +966544494644

CUSTOMS

7.4 The following items may be brought in Saudi Arabia Duty free:

Personal effects, such as necessary clothing
200 cigarettes or 250 gr. of cigars or tobacco
Perfume for personal use

Additional quantities of the above items may also be purchased from Jeddah/King Abdulaziz International Airport duty free shops after clearing customs except alcoholic drinks.

8. CURRENCY, CREDIT CARDS AND BANKING SERVICES

8.1 The unit of currency Saudi Arabia is Saudi Riyals (SAR) with notes of 5, 10, 50, 100 and 500 and coins of 5, 25 and 50. The current rate of exchange for US \$1 = 3.75 SAR.

8.2 There are no restrictions on import of foreign currency.

8.3 All major international Credit Cards, such as Visa, American Express, Diners Club, Master Card, Carte Blanche, etc, are usually accepted at most hotels, department stores and restaurants.

8.4 All commercial Banks exchange major foreign currencies and are open from 09:30 to 16:30, during working days (Sunday through Thursday).

9. OTHER USEFUL INFORMATION

SHOPPING

9.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

9.2 It is recommended that all visitors drink only bottled water/beverages.

TELEPHONE

9.3 Cards are available in the Saudi Market for international calls.

10. WEATHER CONDITIONS

10.1 The main daily minimum and maximum temperatures for the month of September are between 35 °C and 40 °C.

11. OTHER ASSISTANCE

11.1 In case of emergency in Saudi Arabia, please call AIB Focal Point from *Mr. Faisal S. Alamri*, e-mail fsalamri@aib.gov.sa, mobile: +966544494644

Useful contacts : <https://www.visitsaudi.com/en/understand/useful-contacts>

***** **VERY IMPORTANT*******

Download Tawakkalna app

Visitors register with the passport number and they can find the border number on [Tawakkalna](#).

PLEASE FOLLOW THE TRAVEL GUIDELINES AND REQUIREMENTS DUE TO COVID-19 IN THE BELOW LINK: https://www.saudia.com/before-flying/travel-information/travel-requirements-by-international-stations?sc_lang=en&sc_country=SA

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE**

SECOND MEETING OF THE ACCIDENT AND INCIDENT INVESTIGATION GROUP

(AIIG/2)

(Jeddah, Saudi Arabia, 13-15 September 2022)

NOMINATION FORM

PLEASE PRINT OR TYPE CLEARLY

Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing)

Title/Official Position: _____

State/Organization: _____

Telephone Number: _____

Mobile: _____

E-mail: _____

Date: Signature:

After completing, please send to ICAO MID Office at the following e-mail address: (icaomid@icao.int) with copy to (mchakib@icao.int).

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