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Международная
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авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: AN 5/26 – 22/143

19 July 2022

**Subject: Regional Seminar on Airport Master Planning
(Hurghada, Egypt, 13 – 15 September 2022)**

Action Required: Reply not later than 10 August 2022

Sir,

I have the honour to inform you that ICAO MID Office is planning to organize a Regional Airport Master Planning Seminar. The Regional Seminar is supported by the Airports Council International (ACI), the European Organization for the Safety of Air Navigation (Eurocontrol), the Federal Aviation Administration (FAA) and the International Aviation Transport Association (IATA).

The Regional Seminar will be gratefully hosted by the Egyptian Civil Aviation Authority (ECAA) in collaboration with Egyptian Airports Company (EAC). The seminar will be held in **Hurghada, Egypt, from 13 to 15 September 2022.**

The main objective of the Seminar is to provide participants with the key elements needed for an effective development of an Airport Master Plan. The Seminar will explain the correlation between airport accessibility and airport equipment. This event will provide an opportunity for the aviation community to debate the impact of airport infrastructure on the aviation system and the role of the Airport Master Plan as a critical planning tool used for shaping the future requirements of an airport and providing a vision for realizing its ultimate potential, consistently with the objectives and orientations set out in the airport's Business Plan.

An overview of the high level Agenda/Topics to be discussed during the Seminar is at **Attachment A** (a detailed work programme will be conveyed to the attendees later) and a Bulletin including administrative arrangements for the Seminar and other useful information for participants, comprising the exact venue and recommended Hotels, is attached at **Attachment B**.

I would appreciate if you could, as soon as possible, preferably not later than **10 August 2022**, confirm the participation of your Administration/Organization by giving the names/contact details of your delegate(s), using the Nomination Form at **Attachment C**, to ICAO MID Office (icaomid@icao.int) with a copy to Mr. Mohamed Iheb Hamdi, the Regional Officer, Aerodromes and Ground Aids (MHamdi@icao.int) who is responsible for the management of this event.

Accept, Sir, the assurances of my highest consideration.

for/
Mohamed Abubaker Farea
Regional Director
ICAO Middle East Office

Attachments



ICAO

ATTACHMENT A



Regional Seminar on Airport Master Planning

From 13 to 15 September 2022

Hurghada, Egypt

Agenda/Topics

- ✓ ICAO Framework for Airport Planning
- ✓ Airport Master Planning Principles: Challenges vs Opportunities
 - The Master Plan Document Efficiency
 - Airport Master Plan and Sustainable Development
 - Aircrafts performances vs Airport Planning
 - Airside Planning and Ground Aids impact
- ✓ Industry Experiences on Airport Master Planning (Master Plan in Practice)





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ATTACHMENT A



Regional Seminar on Airport Master Planning

13 - 15 September 2022

Hurghada, Egypt



**BULLETIN
GENERAL INFORMATION**

REGIONAL SEMINAR ON AIRPORT MASTER PLANNING

(Hurghada, Egypt 13-15 September 2022)



1. Venue and dates of the event

The Airport Master Planning Seminar will be held in Marriott Hotel in Hurghada, Egypt, from 13 to 15 September 2022.

2. Venue address

Marriot Beach Resort

El Corniche Road, P.O.Box 38, Hurghada, Egypt, 12654

Tel.: +20 65-340 44 20

<https://www.marriott.com/default.mi>

3. Contact Information for the Seminar

Mohamed Iheb Hamdi

Regional Officer, Aerodromes and Ground Aids (AGA)

E-mail: mhamdi@icao.int

Hoda Gabriel

ICAO support staff for the event

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4. Opening Session

13, September, 2022

Registration of participants: 08:30 -09:00hrs.

Opening session: 09:00 - 09:15hrs

5. Registration of Participants

Registration of participants to the Seminar will take on 13, September, 2022 at 08:30 hrs. The registration desk will be placed at the entrance of El Fayrouz Conference Room In Marriot Hotel (Help Desk).

6. Schedule of the Seminar

The schedule of the Seminar will be daily managed from 09:00 to 16:30 hours.

7. Language and Documentation

The Seminar will be carried out in English. Documentation will be available at the following website we are going to send all the information before the Seminar begins.

8. Passport, Visa and Vaccination Requirements

To enter the country, an updated passport and visa may be required to certain countries. For more information please contact your local Egyptian Embassy or Consulate, or through your airline to insure all required regulations and we recommend to visit this site <https://visitegypt.gov.eg/> all incoming travelers must register at the official web site at least two days before starting their trip.

9. Temperature

During the month of September, the temperature in Hurghada varies from 24°C to 34.°C.

10. Money Exchange and Credit Cards

The national currency is the Egyptian Pound (EGP). Current exchange rate is about EGP/18.67 per one dollar (US\$1.00). For official information please check <https://www.cbe.org.eg/en/EconomicResearch/Statistics/Pages/ExchangeRatesListing.aspx>. Money exchange can be made in exchange houses nearby most hotels. International credit cards (VISA/MasterCard) are usually welcome in most hotels, stores and restaurants.

11. Hotel Reservation

For reservation information you may wish to go to (*Recommended*)

MARRIOTT HOTEL

<https://www.marriott.com/en>

Tel. : +20 65-340 44 20

CONTINENTAL HOTEL

<https://www.continental-hurghada.com/en>

STEIGENBERGER HOTEL

<https://www.steigenberger.com/en/hotels/all-hotels/egypt/hurghada>

SWISS INN HOTEL

<https://swissinn.net/hotels/index.php?lang=Hurghada>

12. Transportation

There are authorized taxis services at the Hurghada International Airport. We recommend RAMSIS co. (*for more information please contact Mr. Mohamed Said Tel.: 01062908666*). The rate to Hurghada City Center or the hotel area is of approximately US\$ 13 internal Hurghada City. This rate shall be confirmed in counters at the airport's international arrivals area. Online Taxi services are also available.

13. Travel insurance and Hospitals

The ICAO Middle East Regional Office recommends to all participants, including speakers, delegates and experts attending the event, that they acquire a Travel Assistance Insurance or a valid international health insurance in case of any health related situation.

In case of emergency, following hospital is suggested:

ROYAL HOSPITAL:

Tel.: 0659200000
Website: <https://www.royalhospital-eg.com/>
Location : [Click here.](#)

NILE HOSPITAL:

Tel.: 0653550972
Website: <https://nilehospital.com/EN>
Location : [Click here.](#)

14. Electricity

220 Volts/60 Hz.
Typical power outlet found in Egypt is type C: Available



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**INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE**

REGIONAL SEMINAR ON AIRPORT MASTER PLANNING

(Hurghada, Egypt, 13-15 September 2022)

NOMINATION FORM

PLEASE PRINT OR TYPE CLEARLY

Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing)

Title/Official Position: _____

State/Organization: _____

Telephone Number: _____

Mobile: _____

E-mail: _____

Date: Signature:

After completing, please send to ICAO MID Office at the following e-mail address: (icaomid@icao.int) with copy to (MHamdi@icao.int).

- END -