



الهيئة العامة للطيران المدني
GENERAL CIVIL AVIATION AUTHORITY



DIRECTORS GENERAL OF CIVIL AVIATION-MIDDLE EAST REGION

Sixth Meeting (DGCA-MID/6) (Abu Dhabi, UAE, 1-3 November 2022)

BULLETIN

1. LOCATION

1.1 The Sixth Meeting of the Directors General of Civil Aviation-Middle East Region (DGCA-MID/6), will be held in Abu Dhabi, UAE from 1 to 3 November 2022 at, Grand Hyatt Hotel. The meeting will be gratefully hosted by the UAE General Civil Aviation Authority (GCAA)

2. SCHEDULE OF THE MEETING

2.1 The Opening Session will be held at 9:00am hours on Tuesday, 1 November 2022.

2.2 The schedule and order of the day will be announced at the Opening Session.

2.3 The meeting will be conducted in both Arabic and English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to collect their badges or register at the Registration Desk located at the venue hotel meeting room entrance between 8:00 – 8:30am hours on the opening day of the meeting, Participants are also requested to wear the Identification Badges issued to them

4. HOTEL RESERVATIONS

4.1 The host Country will be covering the expenses of accommodation for the Heads of Civil Aviation Authorities and one accompanying representative. All other participants have to arrange their own hotel reservations. A list of hotels with GCAA UAE corporate rate attached to the bulletin for your convenience with telephone/fax numbers, addresses, and Link to book directly.

5. TRANSPORTATION

5.1 Participants are requested to complete the attached form and email it to Mrs. Huda Huda Hashim Al Muaini , Email: halmuaini@gcaa.gov.ae with a copy to icaomid@icao.int on their travel itineraries and flight details as GCAA UAE will arrange for transportation from the airport to the venue hotel and return for all participants.

5.2 Car rental agencies are located at the arrival hall of the airport terminal building

5.3 Transportation between the venue of the meeting the side activities and the Hotels will be arranged by GCAA.

6. INSURANCE

6.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical insurance.

7. SOME USEFUL TRAVEL INFORMATION

PASSPORT/VISA

7.1 All foreign nationals entering Abu Dhabi must possess valid passports documents with less than six months to run before expiry are not acceptable.

It is mandatory for all non GCC participants to obtain visas from the UAE Embassy or Consulate in their country prior to their departure for Abu Dhabi.

7.2 GCAA UAE will take care of issuing entry Visas, when needed, for the delegates.

7.3 Copy of passports of delegates who need entry visas, should be sent to GCAA UAE to the attention of Mrs. Huda Huda Hashim Al Muaini , Email: halmuaini@gcaa.gov.ae, as soon as possible, not later than October 10th.

CUSTOMS

7.4 The following are allowed to be brought into Abu Dhabi:

- a) Personal gifts with a value not exceeding (NO LIMIT).
- b) Additional quantities of the above items may also be purchased from the Airport duty free shop after clearing customs (NO LIMIT).

8. CURRENCY, CREDIT CARDS AND BANKING SERVICES

8.1 The unit of currency in UAE is UAE Dirham. The current rate of exchange for US \$ is US \$ 1= 3.67 AED (UAE Dirham)

8.1 There are no restrictions on import of foreign currency.

8.2 International Credit Cards, such as American Express, Diners Club, Visa, Master Card, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

8.3 All commercial banks exchange major foreign currencies and are open from 8:30 AM to 3:00 PM Monday through Fridays.

9. OTHER USEFUL INFORMATION

SHOPPING

9.1 Shopping malls are available in Abu Dhabi.

10. WEATHER CONDITIONS

10.1 The main daily minimum and maximum temperatures for the month of November between 30 and 22.

DRINKING WATER

10.2 It is recommended that all visitors drink only bottled water/beverages.

11. OTHER ASSISTANCE

11.1 The GCAA UAE will be glad to assist the participants to the meeting with any advice they may require.

11.2 In case of emergency in Abu Dhabi, please call the Focal Point from GCAA UAE:

Mr. Abdulla Al Balooshi
Mobile: 00971557845771

List of Hotels with GCAA Corporate Rates - UAE

Please make sure to mention the name of the hotel contact person and meeting name. (Room Booking- GCAA Corporate Rate).

Name	Address	Type of Room	Rate of Room per night	E-mail Contact	Telephone Number(s)
1- GRAND HYATT ABU DHABI	Venue Hotel (Abu Dhabi Corniche)	Single Double: Bed & Breakfast	AED 1100 AED 1200 All Taxes included	For booking & reservation, please contact: Mr. Hesham Said <i>E</i> : hesham.said@hyatt.com <i>E</i> : grandhyattabudhabi.com	T +971 2 510 1234 M +971 56 682 9133
2- Khalidiya Palace Rayhaan by Rotana	(Abu Dhabi Corniche)	Single Bed & Breakfast	AED 1500 All Taxes included	Mr. Sami Amro <i>E</i> : sami.amro@rotana.com	M + 00 971 (0) 50 642 0527.
3- Bab Al Qasr Hotel & Residences	(Abu Dhabi Corniche)	Deluxe Studio Single/double Bed	AED 1700	Mr. Rao Moses <i>E</i> : Moses.Rao@babalqasr.com	M: 971 565052168
4- Corniche Hotel Abu Dhabi	(Abu Dhabi Corniche)	Deluxe Single Double: Bed & Breakfast	AED 1100 AED 1150 All Taxes included	Mr. Walid Ismail <i>E</i> walid.ismail@cornichehotelabudhabi.com	<i>M</i> +971 50 7813611 <i>or</i> +971 50 6150147

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