



International Civil Aviation Organization



MENA ARCM COMMITTEE

(Riyadh, Saudi Arabia, 9-11 May 2022)

BULLETIN

1. LOCATION

1.1 First Meeting of Middle East North Africa Aircraft Accident and incident Investigation Regional Cooperation Mechanism (MENA ARCM) Committee will be held during the **Future Aviation Forum in Riyadh, Saudi Arabia, 9-11 May 2022 at King Abdulaziz International Conference Center, Riyadh, Saudi Arabia, 10 May 2022.**

2. SCHEDULE OF THE MEETING

- 2.1 The opening session of the Meeting will be held at 11:30 AM on Monday 10 May 2022.
- 2.2 The schedule and daily order of the day will be announced at the opening session.
- 2.3 The Meeting will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 10:30 and 11:20 AM on the opening day of the Meeting. Participants are also requested to wear the identification badge (which will be issued to them) at all times when inside the meeting room.

4. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

4.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Riyadh, through their respective hotel reception desk. Participants will need to arrange their own hotel reservation. Hotel, which the event will take place, the options for booking and hotel reservations are listed below:

Website for booking:

Options 1:

Almosafer Website

<https://www.almosafer.com/ar>

Options 2:

Booking website

<https://www.booking.com/index.html?aid=2167732&label=4vfw7r0ogabus4xvc0ddw6tx>

Hotels Options:

Option 1:

The Ritz – Carlton Hotel

<https://www.ritzcarlton.com/ar/hotels/saudi-arabia/riyadh>

Corporate Rate: 600\$

Contact Person: +966118028020

Option 2:

Four Seasons Hotel

<https://www.fourseasons.com/ar/riyadh/>

Corporate Rates 500\$

Contact Person: 011 211 5000

Option 3:

Marriot- Burj Rafal

<https://www.marriott.com/hotels/travel/ruhjb-burj-rafal-riyadh-a-marriott-international-hotel/>

Corporate Rate: 500\$

Contact Person: +966 11 511 7777

Option 4:

Fairmont Hotel

https://www.fairmont.com/riyadh/?goto=fiche_hotel&code_hotel=A7X6&merchantid=seo-maps-SA-A7X6&sourceid=aw-cen&utm_medium=seo+maps&utm_source=google+Maps&utm_campaign=seo+maps&y_source=1_MTIzNjEzOTctNzE1LWxvY2F0aW9uLmdvb2dsZV93ZWJzaXRlX292ZXJyaWRl

Corporate Rates 400 \$

Contact Person +966 11 8 26 26 26

Option 5:

Narcissus Hotel

<https://www.narcissusriyadh.com/ar>

Corporate Rates 240 \$

Contact Person +966 11 294 6300

Option 6:

Courtyard by Marriott Riyadh Diplomatic Quarter

<https://www.marriott.com/hotels/travel/ruhab-courtyard-riyadh-diplomatic-quarter/?scid=bb1a189a-fec3-4d19-a255->

Corporate Rates 640\$

Contact Person +966112817300

5. TRANSPORTATION

5.1 Participants are requested to make their own arrangements for transportation from the airport to the city and return.

5.2 Airport taxi services operate private limousine services from the airport to Riyadh City and vice versa, with a range of SR75-SR125.

5.3 Car rental agencies are located at the arrival hall of the airport terminal building.

You can book the rental car from these companies:

Options 1:

Theeb rental Car

<http://www.theeonline.com/en/home/>

Options 2:

Yelo Rental Car

<https://www.iyelo.com/ar/Booking/CreateBooking>

Options 3:

Budget Rental Car

<https://www.budgetsaudi.com/>

6. INSURANCE

6.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical coverage.

7. COVID-19 REQUIREMENTS

7.1 No health requirements for travelers coming to Saudi Arabia. Travelers arriving Saudi Arabia should be fully vaccinated.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT AND VISA REQUIREMENTS

8.1 All foreign nationals entering Saudi Arabia must possess valid passports or other valid travel documents. Passports should be valid for a minimum of six months when arriving to the Kingdom of Saudi Arabia. The requirements for entry visa are at **Attachment C**.

CUSTOMS

8.2 The following items may be brought in Saudi Arabia Duty free:

Personal effects, such as necessary clothing
200 cigarettes or 250 gr. of cigars or tobacco
Perfume for personal use

Additional quantities of the above items may also be purchased from Riyadh International Airport duty free shops after clearing customs except alcoholic drinks.

9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency Saudi Arabia is Saudi Riyals (SAR) with notes of 5, 10, 50, 100 and 500 and coins of 5, 25 and 50. The current rate of exchange for US \$1 = 3.75 SAR.

9.2 There are no restrictions on import of foreign currency.

9.3 All major international Credit Cards, such as Visa, American Express, Diners Club, Master Card, Carte Blanche, etc, are usually accepted at most hotels, department stores and restaurants.

8.4 All commercial Banks exchange major foreign currencies and are open from 09:30 to 16:30, during working days (Sunday through Thursday).

10. OTHER USEFUL INFORMATION

SHOPPING

10.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

10.2 It is recommended that all visitors drink only bottled water/beverages.

TELEPHONE

10.3 Cards are available in the Saudi Market for international calls.

11. WEATHER CONDITIONS

11.1 The main daily minimum and maximum temperatures for the month of May are between 22.7 °C and 39.1 °C.

12. OTHER ASSISTANCE

12.1 The Kingdom of Saudi Arabia will be glad to assist the participants to the Meeting with any advice they may require.

12.2 In case of emergency in Saudi Arabia please call Focal Point from the Saudi Arabia Mr. Hesham Hassan Makki e-mail: [hmkaki@gaca.gov.sa](mailto:hmakki@gaca.gov.sa) mobile: +966566691513.
