



International
Civil Aviation
Organization

Organisation
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Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: ME 3/2.1 – 23/191

12 September 2023

Subject: **Ninth Meeting of the MIDANPIRG Air Traffic Management Sub-Group (ATM SG/9)**
(Sharm El Sheikh, Egypt, 14 – 16 November 2023)

Action Required: **Reply not later than 14 October 2023**

Sir/Madam,

I have the honour to inform you that the Ninth meeting of the MIDANPIRG Air Traffic Management Sub-Group (ATM SG/9) will be kindly hosted by the National Air Navigation Services Company (NANSC) in Sharm El Sheikh, Egypt, from **14 to 16 November 2023**, at the **Cleopatra Luxury Resort**. Your Administration/Organization is kindly invited to participate in this meeting.

The Provisional Agenda of the meeting and the Terms of Reference of the ATM Sub-Group are at **Attachments A and B**, respectively. Your comments on the attached Provisional Agenda, including any amendment you may wish to suggest, would be appreciated.

The Bulletin of the meeting that includes administrative arrangements and other useful information for participants, including the venue and the Hotel List is at **Attachment C**.

This letter, all its relevant attachments and Working/Information Papers and Presentations (as they become available) will be posted on the ICAO MID website at: www.icao.int/mid.

Your Administration/Organization is encouraged to participate actively in the work of the meeting by submitting Working/Information Papers related to the subjects contained in the Provisional Agenda prior to **14 October 2023** in order to allow time for processing and advance posting on the ICAO MID website. Furthermore, you are kindly invited to submit presentations, addressing the status of ATM and SAR implementation in your State, including challenges, difficulties, lessons learnt and the ongoing/planned projects. For standardization purpose, a template will be shared in due course for the preparation of the State presentation.

In accordance with the approved procedures, as specified in the MIDANPIRG Procedural Handbook, Sub-Groups of MIDANPIRG shall be composed of experts able to contribute to the work of the Sub-Group. For more effectiveness, I shall be grateful if you could ensure that your delegation consists of experts familiar with ICAO documentations and policies, having the required qualifications and experience in the fields of ATM and SAR. The attendance of your States' military authority to this meeting is highly encouraged.

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The Work Programme of the meeting will provide an opportunity for bilateral side-meetings between adjacent States to discuss issues of mutual interest such as the update of the ATS Letter of Agreements, including Contingency procedures and SAR arrangements.

I would like to highlight that the meeting will also address inter-regional ATM issues at the interfaces with the adjacent ICAO Regions such as ATS routes, contingency planning, longitudinal separation, Large Height Deviations (LHD) reports, status of Letter of Agreements, ATFM, etc.

I would appreciate if you could, as soon as possible, preferably not later than **14 October 2023**, confirm the participation of your Administration/Organization by submitting the Nomination Form at **Attachment D** to the following email address (icaomid@icao.int) with a copy to (AAmireh@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for/ Mohamed Abubaker Farea
Regional Director
ICAO Middle East Office

dk/AA

Attachments



International Civil Aviation Organization

MIDANPIRG Air Traffic Management Sub-Group

Ninth Meeting (ATM SG/9)

(Sharm El Sheikh, Egypt, 14 – 16 November 2023)

PROVISIONAL AGENDA

- Agenda Item 1:** Adoption of the Provisional Agenda
- Agenda Item 2:** Follow-up on MIDANPIRG/20 Conclusions and Decisions related to ATM/SAR
- Agenda Item 3:** Planning and implementation issues related to ATM/SAR
- Updates from MID States/Airspace Users on ATM/SAR Implementation
 - Air Navigation Plan items related to ATM/SAR (FIR Boundaries, ATS Route Network, SSR Code Management Plan etc.)
 - Regional Contingency planning
 - MID ATFM implementation
 - RVSM implementation and monitoring
 - Other ATM issues
 - SAR Implementation
- Agenda Item 4:** MID Air Navigation Priorities and Targets related to ATM/SAR
- Agenda Item 5:** Air Navigation Deficiencies in the ATM/SAR fields
- Agenda Item 6:** Future Work Programme
- Agenda Item 7:** Any other Business

Terms of Reference (ToR)
AIR TRAFFIC MANAGEMENT SUB-GROUP (ATM SG)

(Ref. MIDANPIRG Handbook, Feb 2022)

1. TERMS OF REFERENCE

1.1 The Terms of Reference of the ATM Sub-Group are:

- a) ensure that the planning and implementation of ATM in the MID Region is coherent and compatible with developments in adjacent regions, and is in line with the Global Air Navigation Plan (GANP), the Aviation System Block Upgrades (ASBU) framework and the MID Region Air Navigation Strategy;
- b) monitor the status of implementation of the MID Region ATM-related ASBU threads/elements included in the MID Region Air Navigation Strategy as well as other required ATM facilities and services; identify the associated difficulties and deficiencies and provide progress reports, as required;
- c) keep under review the MID Region ATM performance objectives/priorities, develop action plans to achieve the agreed performance targets and propose changes to the MID Region ATM plans/priorities;
- d) seek to achieve common understanding and support from all stakeholders involved in or affected by the ATM developments/activities in the MID Region;
- e) provide a platform for harmonization of developments and deployments in the ATM domain;
- f) based on the airspace user needs and in coordination with stakeholders (States, International Organizations, user representative organizations and other ICAO Regions), identify requirements and improvements for achieving and maintaining an efficient route network in the MID Region;
- g) foster and initiate actions aimed at improving civil/military cooperation and Flexible Use of Airspace (FUA) implementation;
- h) keep under review the adequacy of requirements in Search and Rescue field, taking into account, *inter alia*, changes to aircraft operations and new operational requirements or technological developments;
- i) ensure the effectiveness of the SSR code allocation system in the MID Region;
- j) identify, State by State, those specific deficiencies that constitute major obstacles to the provision of efficient air traffic management and recommend specific measures to eliminate them;
- k) develop the MID Region ATM Contingency Plan and ensure that its maintained up to date;

- l) monitor the implementation of the MID Region ASBU Modules included in the MID Region Air Navigation Strategy related to the ATM, provide expert inputs for ATM related issues; and propose solutions for meeting ATM operational requirements;
- m) monitor and review the latest developments in the area of ATM;
- n) coordinate with relevant MIDANPIRG and RASG-MID Subsidiary bodies issues with common interests;
- o) provide regular progress reports to the MIDANPIRG concerning its work programme; and
- p) review periodically its Terms of Reference and propose amendments as necessary.

1.2 In order to meet the Terms of Reference, the ATM Sub-Group shall:

- a) provide necessary assistance and guidance to States to ensure harmonization and interoperability in line with the GANP, the MID ANP and ASBU framework;
- b) provide necessary inputs to the MID Region Air Navigation Strategy through the monitoring of the agreed Key Performance Indicators related to ATM;
- c) review the MID ATS Routes Network in order to assess its capacity and constraints;
- d) identify requirements and improvements for achieving and maintaining an efficient ATS route network in the MID Region;
- e) propose a strategy and prioritized plan for development of improvements to the route network, highlighting:
 - areas that require immediate attention
 - interface issues with adjacent ICAO Regions
- f) develop a working depository for route proposals that will be used as a dynamic reference document for ongoing discussions on routes under development/modification. In this respect, the Task Force should explore the utility that can be realized from the route catalogue concept/ATS routes database;
- g) engage the necessary parties regarding routes under consideration, especially the Military Authorities;
- h) promote civil/military cooperation and the implementation of the concepts of Flexible Use of Airspace (FUA), free flight, flexible tracks;
- i) facilitate effective civil/military cooperation and joint use of airspace in the MID Region;
- j) in coordination with the MIDRMA, carry out safety assessment of the proposed changes to the ATS Routes Network;

- k) submit completed route proposals for amendment of the Basic ANP Table ATS-1, to the ICAO MID Regional Office for processing;
- l) monitor the RVSM operations and support the continued safe use of RVSM in the MID Region;
- m) review and maintain the MID Region SSR Code Allocation Plan and monitor the implementation of the SSR codes allocation procedures in the Region;
- n) assist States in the development and co-ordination of contingency plans and ensure that the Regional contingency plan is maintained up-to-date;
- o) assess the effectiveness of the agreed Contingency measures/procedures and propose mitigation measures, as appropriate;
- p) address ATM and SAR interface issues with other regions and make specific recommendations to achieve seamlessness and harmonization;
- q) review the requirements and monitor the status of implementation of ATM and SAR services;
- r) analyse, review and monitor deficiencies in the ATM and SAR fields;
- s) develop proposals for the updating of relevant ICAO documentation, including the amendment of relevant parts of the MID ANP, as deemed necessary;
- t) establish and monitor ATM performance objectives for the MID Region; and
- u) taking into account human factors studies and available guidance material, make operational recommendations related to ATM personnel in the changing technological environment.

2. COMPOSITION

2.1 The Sub-Group Is Composed of:

- a) MIDANPIRG Member States;
- b) experts nominated by Middle East Provider States from both Civil Aviation Authority and Military Authority;
- c) concerned International and Regional Organizations as observers; and
- d) other representatives from provider States and Industry may be invited on ad hoc basis, as observers, when required.

3. WORKING ARRANGEMENTS

- ### **3.1 The Chairperson, in close co-operation with the Secretary, shall make all necessary arrangements for the most efficient working of the Sub-Group. The Sub-Group shall at all times conduct its activities**

in the most efficient manner possible with a minimum of formality and paperwork (paperless meetings). Permanent contact shall be maintained between the Chairperson, Secretary and Members of the Sub-Group to advance the work. Best advantage should be taken of modern communications facilities, particularly video-conferencing (Virtual Meetings) and e-mails.

- 3.2 Face-to-face meetings will be conducted when it is necessary to do so.



International Civil Aviation Organization

MIDANPIRG Air Traffic Management Sub-Group

Ninth Meeting (ATM SG/9)

(Sharm El Sheikh, Egypt, 14 – 16 November 2023)

BULLETIN

1. LOCATION

1.1 The Ninth meeting of the MIDANPIRG Air Traffic Management Sub-Group (ATM SG/9) will be kindly hosted by the National Air Navigation Services Company (NANSC) in Sharm El Sheikh, Egypt, from **14 to 16 November 2023**.

1.2 The exact venue will be **Cleopatra Luxury Resort Sharm El Sheikh**; address: Nabq Bay, Sharm El Sheikh, Egypt.

2. SCHEDULE OF THE MEETING

2.1 The Opening Session of the Meeting will be held at 09:00AM Sharm El Sheikh local time.

2.2 The schedule and order of the day will be announced at the Opening Session.

2.3 The Meeting will be conducted in English language.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register to obtain a participant badge, at the Registration Desk located at the entrance of the designated conference between 08:30 and 09:00 hours on the opening day of the meeting. Participants are requested to wear the Identification Badge during the meeting sessions.

4. DOCUMENTATION

4.1 Please note that no documentation will be available in hard copy format. However, documentation related to the Meeting will be available on the ICAO MID Regional Office website. Accordingly, participants are invited to review the documentation prior the meeting in preparation for the discussion during the sessions, as appropriate.

5. HOTEL RESERVATIONS

5.1 A list of hotels with NANSC corporate rate is **attached** for your convenience with contact details and addresses. Participants will need to arrange their own hotel reservation.

6. TRANSPORTATION

6.1 Participants are required to arrange their own Airport transportation.

6.2 Airport Taxi Services operate private services from the airport to the city, and its neighborhoods at approximately EGP 250 per vehicle.

6.3 Car rental agencies are located at the airport terminal.

6.4 Participants are required to arrange the daily commute to/from their hotels to/from the meeting venue.

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical Coverage.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT

8.1 All foreign nationals entering Egypt must possess valid passports or other valid documents for travel. Documents with less than six months before expiry are not acceptable.

VISA

8.2 Egyptian CAA will provide necessary assistance for the issuance of entry Visas for the delegates, when needed.

8.3 With a view to assist in the process of issuance of entry visa to Egypt, copy of the passport of delegate should be sent, as soon as possible, **not later than 10th of October 2023**, to the attention of Mr. Mohamed Farghaly Mohamed (email: Mohamed.farghaly@nansceg.net; Mob: +2010 2769 3523).

CUSTOMS

8.4 The following items may be brought into Egypt duty free:

- a. Personal effects, such as necessary clothing
- b. 200 cigarettes or 250 gr. of cigars or tobacco
- c. Perfume for personal use.

8.5 Additional quantities of the above items may also be purchased at the Airport duty free arrival shops before clearing customs. Non-Muslims may purchase reasonable quantities of alcoholic drinks at this outlet.

9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in Egypt is the **Egyptian Pound (EGP)**. The unit is divided into notes of 200, 100, 50, 20, 10, 5 and 1.

9.2 There are restrictions on import of foreign currency. Not more than 10,000 USD and/or 50,000 EGP allowed.

9.3 International Credit Cards, such as American Express, Diners Club, Visa, Master Card, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies are open from 0800 to 1500, Sundays through Thursdays. There are plenty of official exchange services. ATM machines are available all over Egypt.

10. OTHER USEFUL INFORMATION

SHOPPING

10.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

10.2 It is recommended that all visitors drink only bottled water/beverages, however, tap water is safe for drinking.

TELEPHONE

10.3 Mobile SIM Cards are available at the Service providers' outlets at the airport arrival terminal and all major commercial centers.

11. WEATHER CONDITIONS

11.1 The main daily maximum and minimum temperatures for the month of November are between 40°C by day and drops down to 30°C during the nights.

12. OTHER ASSISTANCE

12.1 The Egyptian Civil Aviation Authority will be glad to assist the participants to the meeting with any advice they may require.

12.2 In case of emergency, please call the Focal Point from Egypt-NANSC: Mr. Ehab Raslan Mohamed (email: ehab.raslan@nansceg.net; Mob: +2 011 269 9000).

HOTEL LIST WITH NANSC CORPORATE RATES

Hotel Name	Room Rates (In USD)			Contact Person	Mobile Number	ADDRESS	E.mail
	Single	Double	Triple				
Cleopatra <i>*Venue of the meeting</i>	140 (B.B)	150 (B.B)	220 (B.B)	MR/ ADEL RAMADAN (Reservation Manager)	002-01201616702 002-01004095432	www.cleopatraluxury.com-sharmelsheikh	sales@cleopatraluxurysharm.com
SAVOY GROUP HOTELS							
1) Savoy (B.B)	100 (Garden View)	130 (Garden View)	190 (Garden View)	MR/ MARWAN MOHAMED ADEL (Assistant Director of Sales)	002-01094492229	www.savoygroup-sharm.com	Marawan.Mohamed@savoy-sharm.com
	125 (Sea View)	155 (Sea View)	215 (Sea View)				
	120 (Pool View)	150 (Pool View)	210 (Pool View)				
E-CLASS:	150	180	240				

Hotel Name	Room Rates (In USD)			Contact Person	Mobile Number	ADDRESS	E.mail
	Single	Double	Triple				
2) Sierra (PREMIUM ALL INCLUSIVE)	95 (Garden View)	130 (Garden View)	240 (Garden View)	MR/ MARWAN MOHAMED ADEL (Assistant Director of Sales)	002-01094492229	www.savoygroup-sharm.com/sierra	Marawan.Mohamed@savoy-sharm.com
	115 (Pool View)	160 (Pool View)	280 (Pool View)				
3) Grand Oasis (ALL INCLUSIVE)	85 (Garden View)	110 (Garden View)	160 (Garden View)	MR/ MARWAN MOHAMED ADEL (Assistant Director of Sales)	002-01094492229	www.grandoasis-Sharm.com	Marawan.Mohamed@savoy-sharm.com
	95 (Pool View)	130 (Pool View)	185 (Pool View)				
	110 (Sea View)	145 (Sea View)	210 (Sea View)				
Four Seasons (B.B)	250	250		MR/ ABDALLAH ARAFA (Sales Manager)	002-01099138149	www.fourseasons.com	Abdallah.Arafa@fourseasons.com
Half Board	320	320					
Full Board	360	360					

Hotel Name	Room Rates (In USD)			Contact Person	Mobile Number	ADDRESS	E.mail
	Single	Double	Triple				
Hilton Double Tree (B.B)	110	120	160	MR/ KHALED KADREY (Assistant Sales Manager)	002-01002453679	www.hilton.com	khaled.kadrey@Hilton.com

FOR MORE INFORMATION, PLEASE CONTACT:

Eng.: Eman Mokhtar – R&D General Directorate (NANSC)

Mobile Number: 00201156777119

E-mail: eman.mokhtar@nansceg.net

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE**

**NINTH MEETING OF THE MIDANPIRG ATM SUB-GROUP
(ATM SG/9)**

(Sharm El Sheikh, Egypt, 14 – 16 November 2023)

NOMINATION FORM

PLEASE PRINT OR TYPE CLEARLY

Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and on the name tag)

Title or Official Position: _____

State/Organization: _____

Telephone Number: _____

Mobile: _____

E-mail: _____

Hotel: _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int) with copy to (AAmireh@icao.int).

Note: Meeting material will be available at ICAO MID Regional Office Website.