**Dear Distinguished Guests,**

Visa Requirements to facilitate all needed support to attend in person the Aviation Competitiveness Working Group meeting and ICAO Aviation Data and Analysis Seminar. Visit from 1 – 5 Dec 2024. Crowne Plaza Hotel in Riyadh**:**

1. A clear Copy of the passport for each visitor to be sent by email to Mr. Khaled Alharthi Advisor to EVP strategy and Business Intelligence Sector at GACA and Member of ACWG [kmalharthi@gaca.gov.sa](mailto:kmalharthi@gaca.gov.sa)

The passport must be valid for at least 6 months.

1. Fill out the table below, please:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| First name as shown on Passport | Last name  as shown on Passport | Position | Organization/Entity | Nearest Saudi Arabia Embassy / Consulate to your location | Expected Departure date to Riyadh |
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