



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

File Ref.: ME 5-22/149

7 March 2024

**Subject: Seventh Meeting of the Directors General of Civil Aviation-  
Middle East Region (DGCA-MID/7)  
(Riyadh, Saudi Arabia, 19-21 May 2024)**

**Action required: Reply not later than 21 April 2024**

Sir,

I have the honour to refer to my Letter Ref.: ME 5-24/8 dated 18 January 2024 on the above subject; I would like to confirm that the Seventh Meeting of the Directors General of Civil Aviation-Middle East Region (DGCA-MID/7) will be gratefully hosted by the Kingdom of Saudi Arabia, in Riyadh, from 19 to 21 May 2024. The meeting will be held concurrently with the Future Aviation Forum 2024, which will be held in the same venue from 20 to 22 May 2024.

You are kindly invited to participate in this meeting. It is highly recommended that the Heads of the Civil Aviation Authorities attend in person accompanied by appropriate Technical Experts from their Administrations/Organizations, in order to derive optimum advantage and benefits from the meeting.

The Provisional Agenda of the meeting is at **Attachment A**. The Information Bulletin describing administrative arrangements for the meeting including the exact venue and hotel lists, will be provided at a later stage.

Please note that, the meeting will be conducted in both Arabic and English languages, and documentation will also be issued in both languages.

Your Administration/Organization is encouraged to participate in the work of the meeting by submitting working/information papers and/or PowerPoint Presentations covering subjects contained in the Provisional Agenda. All Working and Information papers related to the meeting will be available on the ICAO MID Office website at least 15 days prior to the meeting. To facilitate the timely translation, submissions of Working Papers must be received at the ICAO MID Regional Office ([icaomid@icao.int](mailto:icaomid@icao.int)) as early as possible but no later than **four weeks** before the convening date of the meeting (**21 April 2024**); otherwise, translation cannot be assured.

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I would appreciate it if you could as soon as possible, preferably **not later than 21 April 2024**, confirm the participation and registration of your Delegates to this important meeting, through the following link (attaching the nomination letter/or letter of accreditation through registration process) : <https://events.icao.int/event-details?campaignID=44D864C1-13D7-EE11-811A-001DD8B71C70>

Accept, Sir, the assurances of my highest consideration.



Mohamed Abubaker Farea  
Regional Director  
ICAO Middle East Office

**Attachments**

**SEVENTH MEETING OF THE DIRECTORS GENERAL OF  
CIVIL AVIATION-MIDDLE EAST REGION**

**(DGCA-MID/7)**

*(Riyadh, Saudi Arabia, 19 - 21 May 2024)*

**PROVISIONAL AGENDA**

- Agenda Item 1:** Adoption of the Provisional Agenda
- Agenda Item 2:** Review and Follow-up of Action Items arising from the previous Meetings
- Agenda Item 3:** Global and Regional Developments
- Agenda Item 4:** Aviation Safety and Air Navigation
- Agenda Item 5:** Aviation Security and Facilitation
- Agenda Item 6:** Environmental Protection
- Agenda Item 7:** Economic Development of Air Transport
- Agenda Item 8:** Strategic Planning and Implementation Support
- Agenda Item 9:** Dates and Venues of Next Meetings
- Agenda Item 10:** Any other Business

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