

MIDANPIRG COM/MET SG/4  
Appendix 6B to the Report on Agenda Item 6

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**EUR OPMET Data Update Procedure**

1. Information concerning changes in the EUR OPMET Data shall be executed under the regulated system of Aeronautical Information Regulation and Control (AIRAC) upon a series of common effective dates at intervals of 28 days. The schedule of the predetermined internationally agreed AIRAC effective dates for the years 1995 to 2004 inclusive are as indicated in the ICAO *Aeronautical Information Services Manual* (Doc 8126), Table 4-1.
2. For the EUR OPMET data updates the effective AIRAC date will be used both as modification request limit and as execution data of agreed modification requests received up till previous AIRAC date.
3. Modification requests received from users to their Responsible MOTNE Centre (RMC) up until the next AIRAC date shall be sent to the Focal Point (FP) of the Bulletin Management Group (BMG).
4. At the latest, 7 days after that AIRAC date, the FP will forward the modification requests to the BMG members for request acceptance.
5. The request acceptance shall be communicated to the FP at the latest 14 days after the AIRAC date. Nil comments shall be considered as a positive response. The FP shall then notify the RMC who in turn will inform the user of the result of their request.
6. The follow up of a request **not** accepted is conducted in the METG following the ICAO Regional Amendment.
7. Following acceptance of the request, at 21 days after the AIRAC date, at the latest, the FP shall send details of the modifications to be made using a METNO bulletin to SADIS provider State, the MOTNE Centres for distribution in their area of responsibility and also to the ICAO Regional Office. It shall follow the operational procedures for the GTS using the METNO standard message format for routine meteorological messages using the data designator (TTAAii = NOXX99) in the abbreviated heading (NOXX99 CCCC YYGGgg) where XX is the geographical designator and CCCC the AFTN location indicator of the FP centre.
8. The modifications shall be implemented by all affected centres 28 days after the AIRAC date, i.e. on the second AIRAC date following initial request, recommended implementation time: 1100 UTC. At the same date the updated OPMET inventory shall be electronically made available in the agreed format on one or more Internet servers. A printed version of the catalogue shall be made available to the ICAO Regional Office one month before the METG meeting where it shall be presented as a working paper.
9. For planning purposes, any user or centre should notify its intention to make major changes much further in advance (e.g. new bulletins) to allow full assessment by the BMG and to provide confirmation to the originator that all changes will be made at the required date.
10. In order to avoid difficulties in processing EUR OPMET modifications during major holidays, the BMG can decide not to use particular AIRAC cycle dates occurring during these periods.

*Note.C For civil aerodromes, changes to the requirements for OPMET data will be reflected in the relevant Regional Air Navigation (RAN) Plan and, as necessary, in the SADIS User Guide, Annex 1.*

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