



## ORDER OF BUSINESS

### ASSEMBLY — 37TH SESSION

#### ADMINISTRATIVE COMMISSION

#### ORDER OF BUSINESS FOR THE FIRST AND SECOND MEETINGS

(Conference Room 3, first floor, Thursday, 30 September 2010 at **0830** hours and  
Friday, 1 October 2010 at 0900 hours)

#### References

1. Opening of meeting by the Chairperson
2. Election of First and Second Vice-Chairpersons
3. Introduction of officers of the Secretariat by the Secretary
4. Item 75: Other issues to be considered by the Administrative Commission WP/61, AD/15  
\*See note below
5. Item 63: Annual Reports of the Council to the Assembly for 2007, 2008 and 2009 Docs 9898, 9916, 9921 and Supplement
6. Item 64: Budgets for 2011, 2012 and 2013 WP/43, AD/2
7. Item 68: Assessments to the General Fund for 2011, 2012 and 2013 WP/42 AD/1 Revision No. 1

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\* **Note:** Expressions of interest for membership in the Budget Working Group or in the Contributions Working Group should be handed to the Secretary (Room 5.15.10) in writing not later than 1200 hours on Wednesday, 29 September 2010 (indicating which group) so that membership of these groups may be decided during the first meeting of the Administrative Commission. The Budget Working Group would normally consist of 7 to 11 members, and the Contributions Working Group of 5 to 7 members (the latter acting in a personal capacity).

**References**

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| 8.  | Item 70: Disposition of Cash Surplus   | WP/45, AD/3  |
| 9.  | Item 71: Amendment of the Financial Regulations  | WP/57, AD/14   |
| 10. | Item 72: Review of expenditures, approval of accounts and examination of Audit Reports for the financial years 2007, 2008 and 2009   | WP/53, AD/10 and Doc 9909<br>WP/54, AD/11 and Doc 9922<br>WP/55, AD/12 and Doc 9942<br>WP/61, AD/15 (Appendix B) |
| 11. | Item 73: Appointment of External Auditor   | WP/51, AD/8  |
| 12. | Item 75: Other issues to be considered by the Administrative Commission  | WP/239, AD/17  |
| 13. | Item 65: Confirmation of Council action in assessing the contributions to the General Fund and determining advances to the Working Capital Fund of States which have adhered to the Convention | WP/49, AD/6  |
| 14. | Item 66: Arrears of contributions of the former Socialist Federal Republic of Yugoslavia   | WP/47, AD/4 Revision No. 1   |
| 15. | Item 67: Contributions in arrears  | WP/62, EX/17, AD/16<br>Revision No. 1 and<br>Addendum No. 1<br>WP/56, AD/13                                      |
| 16. | Item 69: Report on the Working Capital Fund  | WP/48, AD/5  |
| 17. | Item 74: Report on the use of the Information and Communication Technology (ICT) Fund  | WP/50, AD/7 and<br>Corrigendum No. 1   |
| 18. | Any other business   |  |

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