

FACILITATION PANEL
Montréal, 22 to 26 October 2012

GENERAL INFORMATION
FOR
DELEGATES



INTERNATIONAL CIVIL AVIATION ORGANIZATION

Registration

The Registration Centre will be in operation on the main floor of the ICAO Headquarters Conference Centre at 999 University Street, Montréal, during the hours listed below:

Monday, 22 October 2012: 0800 – 1200

Tuesday, 23 October 2012: 0900 – 1000

Identification of participants and security

An ICAO security pass will be issued to each participant upon registration, which allows access to the Conference Centre. Should a pass be misplaced or lost, please notify the Security Desk immediately.

The ICAO security pass must be worn visibly at all times while on the premises. Security guards have strict instructions not to allow access to the ICAO premises or to the conference rooms to persons not wearing a pass.

Organization of social events

Participants to the Panel are invited to attend the following event:

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| Facilitation Panel Reception hosted by ICAO | Date: 22 October 2012 Time: 1700 – 1900 Location: 1st Floor Lounge |
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Communication and printing facilities

Wireless Internet connectivity is available throughout the building to attendees who bring their own laptop computers. To access the wireless network please follow the instructions below:

| | |
|-------------------------|-----------------------------|
| Wireless Network | Public@Intl. Civil Aviation |
| UserID | Guest |

Commissariat

For the convenience of participants eligible to purchase spirits and cigarettes at diplomatic prices, the Commissariat is located on the 1st floor. The Commissariat hours are as follows:

Tuesday 12:30 to 14:00

Thursday 12:30 to 14:00

Thursday 16:30 to 18:00

Please note that Canadian Delegates, permanent residents of Canada, and delegates of International Organizations will not have access to the Commissariat.

Lost and found

Lost articles should be reported to the office of the Chief, ICAO Security Section, telephone extension 6720. Any articles found should be handed to the Security Desk.

Medical services

The Medical Consultant's office is located on the 4th floor, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0800 to 1600 for the duration of the Panel.

Refreshments and cafeteria arrangements

Refreshments and lunches are available for purchase at the Cafeteria, located on the 5th floor of the Office Tower. Food courts are also available in close proximity to ICAO.

Food courts

The following food courts are located near the ICAO premises:

Bell Tower (across from ICAO)
1001 University Street

Place Bonaventure
800 rue de la Gauchetière Ouest

Gare Centrale
895 rue de la Gauchetière Ouest

Tour de la Bourse/Stock Exchange Tower (lower level)
800 rue du Square Victoria

Telephone services

The use of cellular phones is prohibited in all conference rooms.

The ICAO general telephone number is 514-954-8219. Four-digit extension numbers may be dialled directly when calling within Headquarters. When making a local call outside the building, dial '9 +area code' before the number.

ICAO gift shop

The ICAO gift shop will be open on Tuesday and Thursday from 1200 to 1400. The gift shop only receives payment in Canadian and US dollars. No credit cards will be accepted.

Outside services

Banking facilities

The following banks are located near ICAO premises:

National Bank of Canada
600 rue de la Gauchetière Ouest
514-394-4385

Royal Bank of Canada
1 Place Ville-Marie
514-874-7222

Canadian Imperial Bank of Commerce (CIBC)
1155 René-Lévesque ouest
514-876-2323

TD Canada Trust
500 Saint-Jacques ouest (corner of McGill)
514-289-0799

City bus and Metro service

This is operated as an integrated system within the city limits, and transfers may be made at designated points. Fare cards may be purchased in advance at Metro stations (not on the bus). All buses are “pay-as-you-board” type demanding the exact fare (no change is given) or a fare card. Route and fare information may be obtained by dialling 514-STM-INFO (514-786-4636) or by consulting the website: www.stm.info.

Tourist information

All major hotels provide tourist information on points of interest in Montréal and vicinity, excursions, cultural and sporting events, and other activities.

Tourisme Québec, located at the Centre Infotouriste at 1255 rue Peel (corner of Sainte-Catherine) offers tourist information for Montréal as well as for the entire province. It can be reached at 1-877-266-5687 every day from 0900 to 1800 or by consulting the website: www.bonjourquebec.com.

Transportation to Montréal-Pierre Elliott Trudeau International Airport (Dorval)

Special bus service from major downtown hotels is available from 0500 to 2300. Arrangements can be made and prices obtained through the hotel management.

The city bus service (the STM) has an express bus route (Bus 747) travelling between downtown Montréal and the airport 24 hours per day. Information on the fare and schedule can be found by consulting the website: <http://www.stm.info/english/info/a-747.htm>.