



ICAO TECHNICAL COOPERATION

CELEBRATING 70 YEARS OF
THE CHICAGO CONVENTION

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Technical Cooperation Bureau

Field Operations Section





| ICAO

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Field Operations Section

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Chief, Field Operations Section





FOS OBJECTIVE AND UNITS

- Plan, formulate, monitor, control and evaluate TC projects products, such as Procurement of good and services, national personnel and experts, and fellowships, in order to comply with schedule, scope and budget agreed with State through a Project document or Lump sum agreement, under a Framework agreement (MSA, MOU, etc.)
- FOS is responsible the development and implementation of TC programme (funded by the State).
- Previously, the section was composed by four Sections units, each handling a specific geographic area and the language abilities of staff were aligned accordingly to be less **reliant** on language related services of ICAO.
- **FOS** now is **compose**d of two units, namely the Project Development Unit (PDU) and **the Project Implementation** Unit (PIU) to better address our responsibilities.



FOS products

- **Procurement of goods and/or services, such as the provision of equipment for airports, air navigation services, etc.**
- **Recruitment of international aviation experts, such as airport planning and management experts, that can provide the CAA with Feasibility studies, Master plans, etc.**
- **Recruitment of national personnel supporting capacity building in CAAs.**
- **Fellowships, professional training and development programmes such as the in-country development programme (Korea, Mexico, etc.)**



Project Development Unit(PDU)

- Identify the needs of the State through a direct request from the State, audits results (CMO, USOAP, USAP, etc.), ROST missions, information from RO, among other sources.
- Responsible of activities to set up/start up a project (Prodoc or Lumpsum) and a Framework agreement (MSA, MOU, LOU, etc.) if needed.
- Define the scope of requirements, budget, schedule, benefits, quality and risk of a project in collaboration with stakeholders.
- Performs market analysis, potential needs and requirements of a state or region , and the identification of new projects.
- Prepares marketing plan to promote TCB activities.
- Prepares forecast for management, introduced into council reports.
- Handover project to PIU





Project Implementation Unit (PIU)

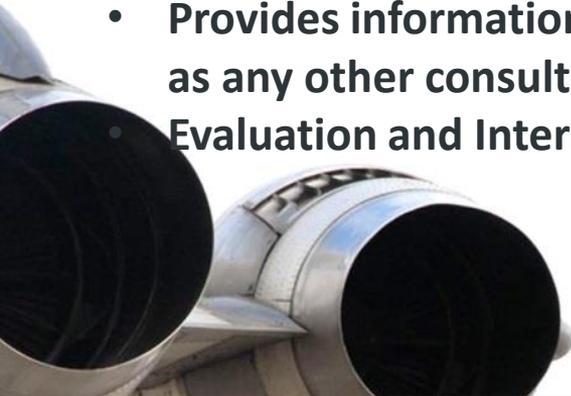
- Responsible of initiating a project as stated in project document and work plan approved and signed by the State.
- Controlling project's progress in terms of budget, schedule, benefits, quality and risk, in coordination with stakeholders.
- Manage, monitor and supervise project deliverables, ensure requirements from State are met.
- Manage closing a project.
- Prepares forecast for management, introduced into council reports.





FOS stakeholders

- All supporting sections within TCB (BSS, PRO, FPS)
- States, FOS acts as project's focal point.
- International Organizations such as UNDP, UN, IATA, etc. where FOS acts as project's focal point.
- Other Bureaus, to provide and receive information regarding TC projects.
- Regional Office, to provide and receive information regarding TC projects.
- Provides information to Secretary General and President office when required, as well as any other consultation from management.
- Evaluation and Internal Audit Office (EAO).





FOS projects in numbers

Active projects:

128 Countries

137 projects

Implementation of \$70,161,643

Programme of \$304,187,440

Forecast of \$123,203,224

Projects in development:

27 countries

41 projects

Developed on 2014 projects for \$20,220,263

Programme of \$46,889,415

Forecast of \$10,168,660.



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FOS Personnel

- **21 staff members.**
- **PDU/ PIU has 10 Professional staff and 10 General service staff and one consultant.**
- **All FOS personnel received certified training on Prince 2: Project management, all Professional staff USOAP CBT training, training in excel and sharepoint.**



FOS Improvements

- **ISO 9001 Certification, to improve performance and accountability.**
- **Update of FOM manual to provide guidance material for TCB-FOS activities.**
- **Ongoing development of a Business Process Management (BPM) tool, including Business Intelligence dashboards.**



ICAO

North American
Central American
and Caribbean
(NACC) Office
Mexico City

South American
(SAM) Office
Lima

ICAO
Headquarters
Montréal

Western and
Central African
(WACAF) Office
Dakar

European and
North Atlantic
(EUR/NAT) Office
Paris

Middle East
(MID) Office
Cairo

Eastern and
Southern African
(ESAF) Office
Nairobi

Asia and Pacific
(APAC) Sub-office
Beijing

Asia and Pacific
(APAC) Office
Bangkok



THANK YOU