



International Civil Aviation Organization

ELECTRONIC BULLETIN

For information only

EB 2014/79
AN 8/13

18 December 2014

DOCUMENTATION FOR THE SECOND HIGH-LEVEL SAFETY CONFERENCE (HLSC 2015) (Montréal, 2 to 5 February 2015)

1. Following the issuance of an online notice regarding submission of documentation for the Second ICAO High-level Safety Conference (HLSC 2015) (www.icao.int/meetings/HLSC2015), I am pleased to advise that deadlines for submission of working and information papers for consideration at the conference have been extended to allow States and international organizations enough time to coordinate their submissions. The deadlines/guidelines that have been established are shown in paragraph 3.

2. States and international organizations that have submitted their documentation and credentials for the conference **but have not received confirmation from ICAO regarding their submission should re-submit their documentation** at HLSC2015@icao.int. This will ensure that all submissions will be taken into consideration.

3. The updated deadlines/guidelines are as follows:

STATES

- a) Information papers will **not** be translated by ICAO;
- b) 31 December 2014 – working papers submitted on or before this date will be translated by ICAO;
- c) 1 to 26 January 2015 – working papers submitted between these dates will **not** be translated by ICAO;
- d) 26 January 2015 – deadline for submission of working papers and information papers; no papers will be accepted after this date.

INTERNATIONAL ORGANIZATIONS

- a) Working papers and information papers will **not** be translated by ICAO;
- b) 26 January 2015 – deadline for submission of working papers and information papers; no papers will be accepted after this date.

4. States and international organizations are invited to submit their working papers (papers calling for specific action) and information papers in more than one language, if feasible. All papers, including Secretariat papers, are limited to four pages of text including attachments. ICAO kindly requests that the papers be submitted by States and international organizations electronically in Microsoft Word format to HLSC2015@icao.int.

Issued under the authority of the Secretary General