



Version 4 April 2023

ICAO Regional Seminar – APAC Regions
Bangkok, Thailand
Wednesday 3rd and Thursday 4th May 2023

General Information

1. Dates and Venue

The 2023 ICAO Regional Seminar in the APAC Region will take place from Wednesday 3rd and Thursday 4th May 2023 at **Bangkok Convention Centre at CentralWorld** which is located in the very heart of Bangkok's shopping and business district.

Address: 999/99 Rama I Rd, Pathum Wan, Bangkok 10330

Phone: + 66 (0)2 100 1234

Website: <https://www.centarahotelsresorts.com/centaragrand/cgcw>

Google maps: <https://goo.gl/maps/my2H6k91ZRHA9CGBA>



See map **Attachment A**



2. Meeting working hours

The meeting will run from 09:00 to 17:00, with coffee and lunch breaks.

3. Participant Registration

The registration of participants will take place on Wednesday 3rd of May 2023, from 08:00 to 09:00 hours. There are no specific security requirements, but for identification, it is required that participants carry their badge, that will be provided at registration. Participants are requested to pre-register online on the <https://www.icao.int/Meetings/RS2023/Pages/default.aspx> and send credential letters to officeenv@icao.int.

4. Transportation

4.1 Travel to Bangkok

International and domestic flights are operated from two international airports, Suvarnabhumi Airport and Donmueang International Airport.

Suvarnabhumi Airport or Bangkok International Airport (BKK) is the main international airport serving Bangkok. Located mostly in Samut Prakan, it is approximately 30 km from the Bangkok city centre.

Donmueang International Airport (DMK) is the second airport serving the Bangkok Metropolitan Region. Located in the north of Bangkok, it is approximately 20 km from the Bangkok city centre.

Both airports are served by public transportation, such as airport rail link, airport limousines, or taxis. Public taxis, which are less expensive than hotel transportation, are widely available. Most taxis use a fare meter, starting at 35 Baht for the first 2 kilometres, then increasing by 2 Baht per kilometre (approx.) with a small surcharge applicable in traffic jams. The airport surcharge is 50 Baht. Grab and Bolt are widely used mobile Apps for public taxi and ride-sharing services in Bangkok.

4.2 Travel to the venue

Access to Bangkok Convention Centre at CentralWorld is easily available by car and Bangkok Transit System - BTS, Sky Train which links to MRTS Subway network.

Rajdamri Road and Rama 1 Road provide convenient access to other areas in the city centre and the Inbound and outbound expressway.

[Transportation options to the hotel and convention centre](#)



To/From	Distance (km)	Duration (minute)	By
Suvarnabhumi International Airport	25	30	Car via expressway
Donmueng International Airport	25	30	Car via expressway
Chidlom BTS Station (Exit 1)	1	10	Walking via Sky-Walk
Siam BTS Station (Exit 6)	1.5	15	Walking via Sky-Walk
Airport rail link	2	10	Car

The traffic in Bangkok Metropolitan Region tends to get heavy during morning rush hours (07.30 – 09.30 hrs) and evening rush hours (16.30 – 18.30 hrs). Please do allow some extra time to travel.

Information on BTS, MRT and Airport Rail Link can be found on

BTS: <https://www.bts.co.th/eng/>

MRT: <https://metro.bemplc.co.th/?lang=en>

Airport Rail Link: <https://bangkokairporttrain.com/>

5. Hotel Reservations

Participants are requested to make their own arrangements for accommodation. Recommended hotels are listed below.

No.	Hotel	Price
1	Centara Grand at CentralWorld (The venue) Address: 999/99 Rama I Rd, Pathum Wan, Bangkok 10330	From THB 6,792 per night Link to the hotel website
2	Holiday Inn Bangkok Address: 971 Phloen Chit Rd, Lumpini, Bangkok 10330 Distance to the venue: 800 meters	From THB 3,577 per night Link to the hotel website
3	Grand Hyatt Erawan Bangkok Address: 494 Ratchadamri Rd, Lumpini, Pathum Wan, Bangkok 10330 Distance to the venue: 850 meters	From THB 6,468 per night Link to the hotel website
4	Renaissance Bangkok Ratchaprasong Hotel Address: 518, 8 Phloen Chit Rd, Khwaeng Lumpini, Khet Pathum Wan, Bangkok 10330	From THB 5,880 per night Link to the hotel website



No.	Hotel	Price
	Distance to the venue: 1.5 kilometers	
5	Novotel Bangkok Platinum Pratunam Address: 220 Phetchaburi Rd, Khwaeng Thanon Phetchaburi, Ratchathewi, Bangkok 10400 Distance to the venue: 450 meters	From THB 6,630 per night Link to the hotel website
6	The Berkley Hotel Address: 559 Ratchaprarop Rd, Makkasan, Ratchathewi, Bangkok 10400 Distance to the venue: 650 meters	From THB 1,912 per night Link to the hotel website
7	Arnoma Grand Hotel Bangkok Address: 99 Ratchadamri Rd, Lumpini, Pathum Wan, Bangkok 10330 Distance to the venue: 400 meters	From THB 2,676 per night Link to the hotel website
8	Novotel Bangkok Ploenchit Sukhumvit Address: 566 Phloen Chit Rd, Khwaeng Lumpini, Patumwan, Bangkok 10330 Distance to the venue: 2 kilometers	From THB 2,565 per night Link to the hotel website
9	Grande Centre Point Hotel Ratchadamri Address: 153 2 Ratchadamri Rd, Lumpini, Pathum Wan, Bangkok 10330 Distance to the venue: 1.1 kilometers	From THB 3,266.10 per night Link to the hotel website

6. Opening Ceremony

The opening ceremony will be held on Wednesday 3rd May 2023 at 09:00 hours.



7. Side Event

7.1 Site Visit

The Civil Aviation Authority of Thailand (CAAT) would like to invite heads of delegation or one representative from states/administrations to the APAC ICAO Environmental Regional Seminar to visit the following sites on Tuesday 2nd May 2023 from 12.30 – 18.00 hrs.

7.1.1 Thailand Testing Laboratory for Aerospace Industry, National Science and Technology Development Agency (NSTDA)

NSTDA is a government agency established to promote the development in science and technology for Thailand in order to respond to the need of the industry and enhance the country's competitiveness in the global economy. The visit will take place at Electrical and Electronic Products Testing Center (PTEC) and will offer a chance for participants to see various demonstrations related to Aerospace industry. For example, electromagnetic compatibility (EMC) testing for avionic products, safety testing for battery packs of hybrid electric vehicles, Inflammation and explosion protection test of products used near gas and oil depots etc.

7.1.2 Bangkok Aviation Fuel Services Public Company Limited (BAFS)

BAFS is an aviation refueling service company which is currently providing service to 5 airports in Thailand i.e. Suvarnabhumi Airport, Donmueang International Airport, Sukhothai Airport, Trat Airport and Samui Airport. At BAFS, participants will visit BAFS Connect, an exhibition zone that narrates the story of BAFS GROUP and shows its unity, challenges, pioneer stories and the early days of the company to the present day when BAFS has become to a leader in the aviation refueling services and aims to build the country's energy stability and sustainable development. Participants will also have an opportunity to visit Aviation Fuel Depot which serve as an intermediate storage facility for Jet A-1 so it can be distributed to the airport via the Hydrant System.

Further information will be shared in due course and due to capacity constraints registration for this event will take place on a first come, first serve basis. Please register by sending an e-mail to inter_focalpoint@caat.or.th .



7.2 Host Country Dinner on Wednesday 3rd May 2023

The Civil Aviation Authority of Thailand (CAAT) would like to invite all attendees of the APAC ICAO REGIONAL SEMINAR ON ENVIRONMENT to dinner on Wednesday 3rd May 2023 at Bangkok Convention Centre at CentralWorld. The dinner will be a good opportunity for participants to get to know each other and develop potential cooperation.

8. Visa, Insurance and Customs

Participants from other countries must possess the documentation required to enter and stay in Bangkok, Thailand. The Ministry of Foreign Affairs, Thailand, provides information on entry requirements for Bangkok, Thailand (<https://www.mfa.go.th/en/index>).

Application for an entry visa is the responsibility of the State or delegate concerned, and participants should do this well in advance as visa processing for certain countries might require additional time for security screening.

Participants should be medically fit to attend the Meeting and possess insurance coverage to meet expenses for any unexpected event, including illness or medical emergency during the seminar. ICAO and the host country will not take responsibility for any expenses incurred concerning participation in its events. Participants should obtain information on vaccination requirements from their local Thailand embassy or the Thailand immigration authorities.

Currently, there are no restrictions on the import of foreign currency to Thailand. However, visitors entering Thailand must declare amounts exceeding US\$20,000. Visitors may take out of Thailand foreign currencies up to the amount imported and declared. Participants should obtain further information from their local Thailand embassy or the Thailand Customs authorities.

9. Food and Catering Arrangements

Tea/coffee and snacks for participants of the seminar will be provided during the breaks at the meeting room foyer. Lunch will also be provided.

10. Further information

10.1 Local Time

Bangkok time (Indo-China Time or ICT) is seven hours ahead of Coordinated Universal Time (UTC+7).



10.2 Climate

Bangkok has a tropical savanna climate and is under the influence of the South Asian monsoon system. The city experiences three seasons: hot, rainy, and cool, although temperatures are fairly hot year-round. During the seminar, it is expected that the temperature will range from average low 27°C to an average high 36°C. The rainy season begins with the arrival of the southwest monsoon around mid-May.

10.3 Currency

The official currency of Thailand is Thai Baht (THB).

For daily exchange:

<https://www.bot.or.th/english/layouts/application/exchangerate/exchangerate.aspx>

All commercial banks exchange major foreign currencies and are open from 08.30 to 15.30 hrs from Monday through Friday, and some keep the foreign exchange counter open until 2000 hours during weekdays. In addition, foreign exchange counters operated by various commercial banks are located in several Bangkok places. They are open on Saturdays, Sundays, and public holidays from 10.00 to 20.00 hrs. To change travellers' cheques, you are required to show your passport.

Major hotels and department stores usually accept International credit cards such as American Express, Diners Club, Visa, Master Card, etc.

10.4 Electricity

In Thailand, the standard voltage is 220 V and the frequency is 50 Hz. Visitors can use your electric appliances in Thailand, if the standard voltage in your country is in between 220 - 240 V. Foreign visitors are advised to bring along travel adaptors to fit the outlets in the country. The type of electrical plug and socket typically used in Thailand is two parallel prongs:





10.5 Contact

For more information, please contact the Civil Aviation Authority of Thailand (CAAT) at

Tel: +66 (2) 568 8800 Ext. 1602

E-mail: inter_focalpoint@caat.or.th

10.6 Local Emergency Numbers

Tourist Police: 1155

Thailand Emergency Services (Fire, Ambulance): 191



Attachment A

Bangkok Convention Centre at CentralWorld

Address: 999/99 Rama I Rd, Pathum Wan, Bangkok 10330

Google maps: <https://goo.gl/maps/my2H6k91ZRHA9CGBA>

