

ICAO TRIP

REGIONAL SYMPOSIUM

BUILDING **FUTURE RESILIENCE:**
THE ROLE OF **SEAMLESS**
AND **CONTACTLESS** TRAVEL



Stephen Chapman

His Majesty's Passport Office, UK

Acquisition Collection Sub-Group Lead

Collection of Best Practices For Acquisition of Machine Readable Travel Document Goods and Services

<https://www.icao.int/Security/FAL/TRIP/Pages/Publications.aspx>



Produced in 2016 in order to provide assistance to State authorities tendering MRTD related systems.

The Collection is recommended for use by State authorities because it illustrates international procurement best practices and details each step in the procurement process.

Procurement projects are often large, complex and consist of a multitude of discrete tasks to be completed within pre-planned timeframes.

Those seeking to embark on a procurement process for MRTD systems should be aware of the pitfalls and obstacles involved in such ventures and how to design the procurement process to mitigate or prevent problems before they occur.

The Collection outlines the principles of procurement that should be considered before the project commences and then describes the procurement process:

- define the needs of the project
- the tender process
- bid evaluation
- contract award; and
- managing change.

For Publication on the ICAO Website



Collection of Best Practices For Acquisition of Machine Readable Travel Document Goods and Services

DISCLAIMER: All reasonable precautions have been taken by the International Civil Aviation Organization to verify the information contained in this publication. However, the published material is being distributed without warranty of any kind, either expressed or implied. The responsibility for the interpretation and use of the material lies with the reader. In no event shall the International Civil Aviation Organization be liable for damages arising from its use. This publication contains the collective views of an international group of experts and does not necessarily represent the decision or the policies of the International Civil Aviation Organization which can be consulted at <https://www.unqgm.org/Areas/Public/pph/channels/PPH.pdf>.

Version: Release 1

March 2016

File: Collection of Best Practices For Acquisition of Machine Readable Travel Document (MRTD) Goods and Services
 Author: Subgroup of the Implementation and Capacity Building Working Group (ICBWG), Working group of the ICAO Technical Advisory Group on the Traveller Identification Programme (TAG/TRIP)

Why Change It?

The Collection was published in 2016

It does not reflect modern principles in full

Suggested areas for inclusion or enhancement:

- Market engagement
- Risk analysis
- Pricing and cost modelling
- Financial stability and market health
- Testing and pilots
- Scoping of ways of working.



References Outdated

Are there updates to these to better reflect modern procurement?

Are we inclusive of the differing legal structures of states procurement worldwide?

Appendix 1

REFERENCES

PUBLIC PROCUREMENT AND ASSET DISPOSAL REGULATIONS of the Government of Botswana:
http://www.google.ca/url?sa=t&rct=j&q=&esrc=s&source=web&cd=3&ved=0CCkQFJACahUKEwJN-72T0_fiAhXCdT4KHSqZBfM&url=http%3A%2F%2Fwww.ppadb.co.bw%2FAct_Reg%2Fppadb_regulations_revised.pdf&usq=AFQICNGpdwMnwebkFuiYDQiWmCNWCVAcg

Commonwealth Procurement Collectionlines:

<http://www.finance.gov.au/publications/fmg-series/docs/CPGs-2008.pdf>

Public Procurement in the European Union – rules and guidelines

http://europa.eu/business/public-contracts/index_en.htm

Guide for Assessing the Security of Handling and Issuance of MRTDs, ICAO

<http://www.icao.int/Security/mrd/Pages/Assessment-Collection.aspx>

Guide Towards Better Practice in National Identification Management, ICAO

<http://www.icao.int/Security/mrd/Documents/Forms/AllItems.aspx>

Document 9303 MRTD, ICAO

<http://www.icao.int/Security/mrd/Pages/Document9303.aspx>

World Bank Procurement Policies and Procedures

World Trade Organization: Agreement on Government Procurement (AGP 1994)

http://www.wto.org/english/tratop_e/gproc_e/gp_gpa_e.htm

Project Management Institute (PMI): Project Management Body of Knowledge (PMBOK) Collection- Fourth Edition, 2008

Institute of Electrical and Electronic Engineers: Software Requirements Specification (SRS) originally published as ANSI/IEEE Std 830-1984)

Network Working Group S. Bradner Request for Comments (RFC), 2119 Harvard University BCP, 14 March 1997: Key words for use in RFCs to Indicate Requirement Levels

Model-based System Architecture design:

http://hjp-consulting.com/sites/default/files/pdfs/Model-centric_methodology_ID%20credentials%20article_11-2012.pdf

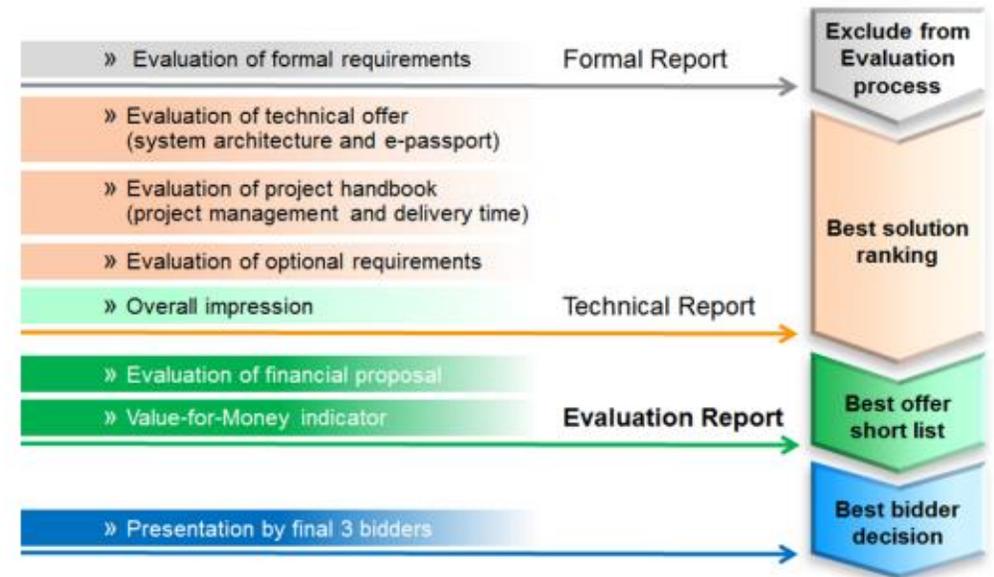
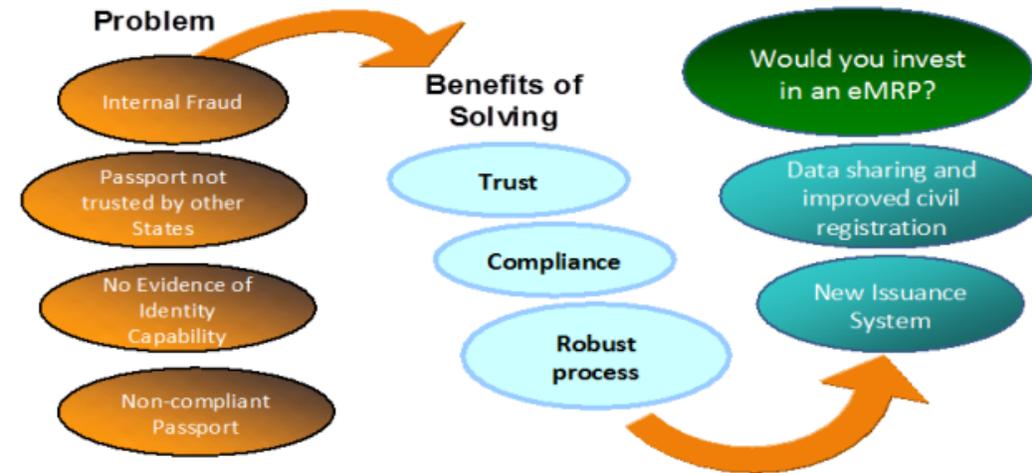
Graphics

Outdated?

Not referencing modern problems and solutions

More graphics will aid understanding

Investment Logic



The Process

Review initiated by formation of sub-group In Grenada, June 2023

Sub-group volunteers:

- Stephen Chapman, UK
- Renée Ong-de Jong, NL
- Ella Jenkins-Kirkwood, NZ
- Michael Walker, ISO

October - Scoping review completed by Clare Hough, Senior Commercial Manager, Home Office, UK.

December - Sub-Group meeting, Kazakhstan to agree next steps

February 2024 – First draft of revised Collection

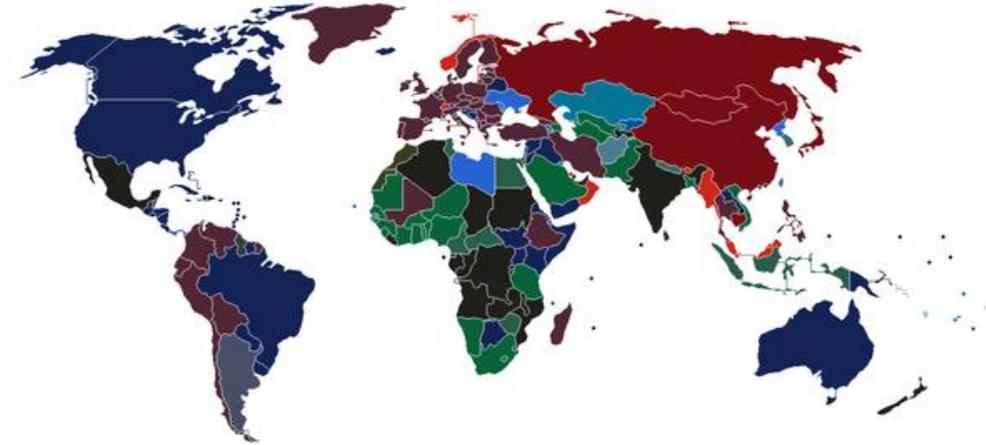
June – Draft for review by ICBWG



Can you help?

Assistance from colleagues in other regions would be helpful in order to ensure an accurate reflection of your own best practice and to make the end product more relevant globally

Please volunteer!



ICAO

TRIP REGIONAL SYMPOSIUM 2023

Thank You

