



## **40<sup>th</sup> Session of the ICAO Assembly**

**(24 September to 4 October 2019)**

### **ICAO WELCOME COMMITTEE FOR ACCOMPANYING PERSONS**

#### **2019 PROGRAMME OF ACTIVITIES**

The ICAO Secretariat, wishes to extend a warm welcome to those accompanying participants in the 40<sup>th</sup> Session of the ICAO Assembly to be held from 24 September to 4 October 2019.

You will find attached a Programme of Activities for you to enjoy during your stay in Montréal. We hope you will find it both interesting and enjoyable. Please note that for security reasons, we cannot accept participants under 18 years old. We apologize for any inconvenience caused.

The Welcome Committee desk, located on the ground floor of the ICAO Headquarters Building, staffed by members of the Secretariat, will operate between 0830 and 1700 hours during the first week of the Assembly (including Saturday morning) and on Monday and Tuesday (30 September and 1 October) of the second week. Wednesday, Thursday and Friday (2, 3 and 4 October) the desk will be open from 830 to 1300 only.

Those wishing to participate in any of the scheduled activities should pre-register with the Welcome Committee Coordinator, Ariane Proulx, by email at [aproulx@icao.int](mailto:aproulx@icao.int), indicating the activities they are interested in and providing full details (name, delegation, address, phone number, email, allergies/food restrictions). Upon arrival at Headquarters, it is **mandatory to pass at the Welcome Committee desk and fill in the corresponding registration stubs** which appear after the description of each activity outlined in this programme. **The access badges will also be delivered at the Welcome Committee desk.**

**Please note that for each activity a special registration deadline has been established for registration on-site. Please make sure that you carry your registration receipt with you on the day of the activity, as you will be asked to show it.**

**Should you need to cancel your registration, please do so by telephoning 514-617-6848 or by email to [aproulx@icao.int](mailto:aproulx@icao.int), as early as possible, as we always have long waiting lists.**

Due to limited seating capacity on buses, **priority for registration will be given to visiting participants**. For resident participants, registrations will be taken from a separate list on a "first-come first-served" basis, **except in such cases** when a **Visiting** participant wishes to be accompanied by a **Resident** participant of its own Delegation, then the latter will be registered on the **Priority** list.

Transportation will leave **punctually** at the times stated.

Those attending an event are requested to please **wear their respective badges**.

The staff at the Information Desk will also endeavour to provide other type of information and/or advice as required.

ICAO WELCOME COMMITTEE – A40

2019 SCHEDULE OF ACTIVITIES

**REGISTRATION:** dates given are deadlines dates; however, we strongly recommend that you pre-register as soon as possible by **email ([aproulx@icao.int](mailto:aproulx@icao.int))**.

DATE AND TIME	ACTIVITY	HOSTED BY	DEADLINE FOR REGISTRATION
<b>WEDNESDAY, 25 Sept.</b> 1230 to 1530 hours	Sightseeing tour of Montreal	Government of Canada through the Permanent Mission of Canada to ICAO	Wednesday, 25 September, 10.00AM
<b>MONDAY, 30 September</b> 0730 to 1830 hours	Sightseeing tour of Ottawa	Government of Canada through the Permanent Mission of Canada to ICAO	Thursday, 26 September, COB
<b>WEDNESDAY, 2 Oct</b> 0715 to 1930 hours	Day Tour of Montmorency Falls and Old Quebec City	Government of Quebec	Monday, 30 September, COB

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Wednesday 25  
September  
1200 hours sharp  
(Return to  
Headquarters by  
1530 hours)

**SIGHTSEEING TOUR OF MONTRÉAL (Half a day)**

*Host:* Government of Canada through the Permanent Mission of Canada to ICAO

The A40 diplomatic community will have the opportunity to explore Montréal's neighbourhoods.

The Tour will stop at the Jean-Talon public market to discover the best products that Canada's fall has to offer.

The expected return to ICAO is 15.30.

Water and a light snack will be provided on the tour. Please mention any allergies at registration.

N.B. Comfortable shoes, warm clothing and an umbrella suggested.

**Cost:** Nil

**Deadline for Registration:** Wednesday, 25 September 2019, 10.00AM.

**Rendez-vous:** At Headquarters, Lobby area, 1200 hours sharp

**Transportation:** By chartered bus.

<b>RECEIPT</b> <b>SIGHTSEEING TOUR OF MONTRÉAL</b> <b>WEDNESDAY, 25 SEPTEMBER 2019, 1200 HOURS,</b> <b>LOBBY AREA</b>	<b>SIGHTSEEING TOUR OF MONTRÉAL</b> <b>(Wednesday, 25 September 2019)</b>
Registration to the above activity has been made <b>For cancellation please dial: 514-617-6848</b>	<b>DEADLINE FOR REGISTRATION:</b> Wednesday, <b>(at Welcome Committee desk)</b> 25 September 2019 10.00AM
_____ Registration Assistant (date)	_____
_____ NAME (please print)	_____ NAME (please print)
_____ NAME OF SPOUSE (if different) (please print)	_____ NAME OF SPOUSE (if different) (please print)
_____ COUNTRY OF DELEGATION (please print)	_____ COUNTRY OF DELEGATION (please print)
BADGE number: (to be returned to participant)	BADGE number: (to be handed at Information Desk)

Monday,  
30 September 2019  
0715 hours sharp  
(Return to  
Headquarters by  
1830 hours)

**DAY TOUR OF OTTAWA**

*Host:* Government of Canada through the Permanent Mission of Canada to ICAO

Located on the Ottawa River, which forms the border between the provinces of Ontario and Quebec, Ottawa showcases the best of English & French heritage, culture, and day-to-day living. The city is as renowned for its parks and pathways, as it is for being the country's seat of power. It is also the home to a large number of foreign embassies and offers an open and welcoming environment of cultures from around the world.

We will have the pleasure of visiting a variety of cultural sites such as the Parliament of Canada, the Senate as well as Rideau Hall.

A lunch will be provided at the National Arts Centre, courtesy of the Government of Canada through the Permanent Mission of Canada to ICAO (please provide allergies or food restrictions at registration).

Departure for Montréal at 1615 hours - Arrival at approximately 1830 hours at ICAO.

N.B. Comfortable shoes, warm clothing and an umbrella suggested.

**Cost:** Nil

**Deadline for Registration:** Thursday, 26 September 2019, COB.

**Rendez-vous:** At Headquarters, Lobby area, 0715 hours sharp.

**Transportation:** By chartered bus

**RECEIPT  
DAY TOUR OF OTTAWA  
MONDAY, 30 SEPTEMBER, 0715 HOURS,  
LOBBY AREA**

Registration to the above activity has been made  
**For cancellation please dial: 514-617-6848**

**Lunch: Courtesy of the Government of Canada  
through the Permanent Mission of Canada to ICAO**

\_\_\_\_\_  
Registration Assistant (date)

\_\_\_\_\_  
NAME (please print)

\_\_\_\_\_  
NAME OF SPOUSE (if different) (please print)

\_\_\_\_\_  
COUNTRY OF DELEGATION (please print)

BADGE number:  
(to be returned to participant)

**DAY TOUR OF OTTAWA  
(Monday, 30 September 2019)**

**DEADLINE FOR REGISTRATION:** 26 September, COB  
(at Welcome Committee desk)

**Lunch: Courtesy of the Government of Canada  
through the Permanent Mission of Canada to ICAO**

\_\_\_\_\_  
NAME (please print)

\_\_\_\_\_  
NAME OF SPOUSE (if different) (please print)

\_\_\_\_\_  
COUNTRY OF DELEGATION (please print)

BADGE number:  
(to be handed to Information Desk)

Wednesday,  
2 October 2019  
0715 hours sharp  
(Return to  
Headquarters by  
1930 hours)

**DAY TOUR OF QUEBEC CITY AND MONTMORENCY FALLS**

*Host:* Government of Quebec

Québec, a UNESCO World Heritage Site, was founded by the French explorer Champlain in the early 17th century. It is the only North American city to have preserved its ramparts, together with the numerous bastions, gates and defensive works which still surround Old Québec. The Upper Town, built on the cliff, has remained the religious and administrative centre, with its churches, convents and other monuments like the Dauphine Redoubt, the Citadel and Château Frontenac. Together with the Lower Town and its ancient districts, it forms an urban ensemble which is one of the best examples of a fortified colonial city.

Upon arrival, you will have the chance to visit the beautiful Montmorency Falls Park, just a few minutes from downtown Québec City. The waterfalls are 83 m (272') tall, a full 30 m (99') higher than Niagara Falls. Follow the footpath along the top of the cliff to the suspended bridge, which affords a splendid view of the area. We will enjoy lunch at the Restaurant Baker.

We then depart for the Old Quebec. You will get off at the Château Frontenac and have the pleasure to stroll around the old part of the city and do some shopping.

Departure for Montréal at 1630 hours - Arrival at approximately 1930 hours at ICAO.

N.B. Comfortable shoes, warm clothing and an umbrella suggested.

**Cost:** lunch, to be covered by the participants (there will be a choice of menus. You will confirm your choice at registration)

**Deadline for Registration:** Monday, 30 September 2019, COB.

**Rendez-vous:** At Headquarters, Lobby area, 0715 hours sharp.

**Transportation:** By chartered shuttle

**RECEIPT**  
**DAY TOUR OF QUEBEC CITY AND MONTMORENCY FALLS**  
**WEDNESDAY, 2 OCTOBER 2019, 0715 HOURS,**  
**LOBBY AREA**

Registration to the above activity has been made  
**For cancellation please dial: 514-617-6848**

**Lunch: to be covered by the participants**

\_\_\_\_\_  
Registration Assistant (date)

\_\_\_\_\_  
NAME (please print)

\_\_\_\_\_  
NAME OF SPOUSE (if different) (please print)

\_\_\_\_\_  
COUNTRY OF DELEGATION (please print)

BADGE number:  
(to be returned to participant)

**DAY TOUR OF QUEBEC CITY AND MONTMORENCY FALLS**  
**(Wednesday 2 October 2019)**

**DEADLINE FOR REGISTRATION:** Monday,  
**(at Welcome Committee desk)** 30 September 2019  
COB

**Lunch: to be covered by the participants**

\_\_\_\_\_  
NAME (please print)

\_\_\_\_\_  
NAME OF SPOUSE (if different) (please print)

\_\_\_\_\_  
COUNTRY OF DELEGATION (please print)

BADGE number:  
(to be handed to Information Desk)