



**CANADIAN VISA AND ENTRY REQUIREMENTS
FOR THE PARTICIPANTS AT THE 42ND SESSION OF THE ICAO ASSEMBLY**
(Montréal, 23 September – 3 October 2025)

In preparation for the 42nd Session of the ICAO Assembly (A42), Immigration, Refugees and Citizenship Canada (IRCC) has issued instructions in the form of an operational bulletin to all its visa offices abroad advising them to expedite the processing of visas for A42 participants, including delegates, alternates and advisers, as well as observers. To this end, the following procedures must be observed by the applicants:

1. Canadian visa requirements

- a) States and territories, of which the citizens need a Temporary Resident Visa (TRV) to enter Canada, are listed at the following IRCC website: <http://www.cic.gc.ca/english/visit/visas.asp>
- b) It is highly recommended to submit the visa application **at least eight (8) weeks prior to the start of A42 (i.e. by 25 July 2025)**. A processing times tool is available at: <https://www.canada.ca/en/immigration-refugees-citizenship/services/application/check-processing-times.html>
- c) Citizens of some States and territories who need a TRV to enter Canada are also required to give their **biometrics**. More information is available at the following link: [Biometrics](#). **However, the following individuals are normally exempt from biometric requirement and processing fees:** (i) Heads of State and Heads of Government; and (ii) designated delegates, alternates and advisers of Member States **who qualify for or hold a diplomatic or official visa**.

2. Temporary Resident Visa (TRV) applications

- a) Except for visa-exempt visitors, all applications for a TRV must be submitted to IRCC through an online application, available at the following link: [Visitor visa \(temporary resident visa\)](#). A42 participants are exempt from the TRV processing fee.
- b) Passports do not need to be submitted with the TRV application, they only need to be submitted to the relevant Visa Application Centre (VAC), on-site or by courier, when notified that the visa is ready to be issued. Applicants are responsible for the payment of VAC service fees in all cases, and for arranging for the return of their documents.
- c) In specific cases where participants are unable to apply online, they may do so by paper form through a Visa Application Centre (VAC). Additional information on eligibility and instructions for paper applications can be found at the following link: [How to apply on paper for a visitor visa](#). In order to facilitate the issuance of visas, applications and envelopes should be marked “ICAO”.

- d) In addition to the requested personal information and other required documents, individuals should clearly indicate that they are coming at the invitation of ICAO and include supporting documentation, such as their ICAO visa-support letter, event registration confirmation and a copy of State letter 2024/108 of 13 December 2024.

3. ICAO visa-support letter

- a) A visa-support letter, addressed to the appropriate Canadian Visa Office, can be obtained from ICAO.
- b) **Requests for visa-support letters must be submitted to the ICAO Secretariat (VisaSupport@icao.int) preferably by 21 July 2025**, in the form of an official letter from government authorities of Member States or Heads of international organizations, and should contain the personal data of the delegate(s), i.e. full name, title (including entity/authority or place of work), date of birth, nationality and passport number. Requests will be assessed and, if approved, a visa-support letter will be provided.
- c) A copy of the visa-support letter provided by the ICAO Legal Affairs and External Relations Bureau should be attached to the online or paper visa application submitted to IRCC, in compliance with existing immigration requirements.

4. Electronic Travel Authorization

Visa-exempt visitors travelling to Canada **by air** must have an eTA. It is recommended that applications for the eTA be submitted well in advance. For more information on the eTA, the following link should be consulted: [Electronic Travel Authorization \(eTA\)](#).

5. Arriving in Canada

In order to facilitate entry formalities upon arrival in Canada, it is suggested that delegates carry a copy of the document notifying that they are representatives at the 42nd Session of the ICAO Assembly, and that they identify themselves as such to the Canadian Immigration authorities. Diplomatic and official passport holders, as well as holders of a UN Laissez-Passer, should use dedicated diplomatic lines at the airport where available.

6. It is NOT possible to obtain a visa upon arrival in Canada, at the point of entry.

Issued under the authority of the Secretary General
