

CONFERENCE ON THE ECONOMICS OF AIRPORTS AND AIR NAVIGATION SERVICES

Bulletin No. 8 — Wednesday, 28 June 2000

The Daily Bulletin will be issued early in the morning of each working day of the Conference. It will contain the programme of work for the day of issue, a brief review of the work completed on the preceding working day and other pertinent information. The bulletin is the principal means of communication with delegations on matters of general interest related to the Conference.

Programme of work for Wednesday, 28 June 2000

1. Starting at 0930 hours, 28 June, the Conference will review the remaining draft report material on Agenda Item 4 (WP/112), Item 5.2 (WP/116), Items 5.2.1 and 5.2.2 (WP/117), Item 5.1 (WP/118) and Item 6 (WP/119).

Yesterday's meetings, 27 June 2000

2. The Conference resumed and completed its consideration of the remaining items on the Agenda, that is: under Agenda Item 5.2.1 - Airport charging principles, sub-items Single till, Passenger service charges and General aviation on the basis of WPs/17, 48, 50, 30, 82, 83, WP/60, and WP/61, respectively; Agenda Item 5.2.2 - Air navigation services charging principles on the basis of WP/21; Agenda Item 5.1 - Status, structure and form of ICAO policy on the basis of WPs/4 and 71; and Agenda Item 6 - Guidance and assistance by ICAO on the basis of WPs/23 and 57. The Conference then resumed its review of the draft report material, completing Item 3 on the basis of WP/101, and commenced Item 4 on the basis of WP/112.

Registration

3. Delegates, Alternates, Advisers and Observers who have not already registered are requested to do so, in person, as soon as possible. The Registration Desk is located on the first floor.
4. The List of Delegates No.2 has been distributed. Please check the accuracy and completeness of that list and notify the Registration Desk for any corrections.

Submission of working papers or information papers

5. Delegations wishing to present working papers for consideration by the meeting are requested to submit them (including electronic versions if available) to a member of the Conference Secretariat staff (so identified by their yellow lapel badge) as early as possible, bearing in mind the time necessary for preparation, translation, reproduction and distribution. If copies are available in more than one of the official languages of the meeting, they should be presented in each of the languages available. Working papers from observers and information papers will be produced and distributed in the official ICAO language in which they are submitted.

Document Distribution

6. The Document Distribution Satellite located on the 4th floor is used exclusively for the distribution of Conference documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage. **The report material adopted by the meeting will be put on the Conference Web page at the ICAO Web site: www.icao.int**

Seating arrangements

7. Due to the computerized microphone system in ICAO conference rooms, it is **very important** that delegates do not change seats designated to them. If a change needs to be made (i.e. alternate or additional members attending/seat change), or for further information on seating arrangements, please do not hesitate to contact the technician in the room or a member of the meeting secretariat.

Secretariat Information Booth

8. Today (28 June), Secretariat representatives from the Air Transport Bureau will highlight the work of the Aviation Security and Facilitation Branch (S&F), the Airport and Route Facility Management Section (ARFM) and the Joint Financing Section (JF).

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Miscellaneous

9. Coffee service

9.1 A coffee service will be available in the foyer of the Assembly Hall during the recesses. The timings for the morning and afternoon recesses will be announced during meetings. The cafeteria on the fifth floor of the office tower is open from 0730 to 1530 hours, Monday to Friday, with breakfast served from 0730 to 1100 hours and lunch served from 1130 to 1400 hours.

10. **Computer facilities**

10.1 Four computer workstations are available on the 4th floor beside the Document Distribution Satellite with Internet browsers for participants who wish to access the Internet and use Web based e-mail services.

11. **Long distance phone calls**

11.1 Long distance calling cards may be purchased at the entrance of the Train Station located on the corner of University and La Gauchetière Streets, as well as in the Bell Tower located immediately across the street from the ICAO Headquarters. Delegates are invited to make use of these calling cards when requesting the ICAO operator for assistance. Please note that all phones in the general access areas can only effect local calls and therefore, long distance cards are necessary to use these phones for other calls.

12. **ICAO Staff Association Boutique**

12.1 The ICAO Staff Association Boutique, located on the ground floor where participants can buy souvenirs, will be open today (28 June) between 1200 and 1400 hours. Today is your last chance to buy the **special souvenir envelope** issued for the occasion of the Conference. ***Don't miss this opportunity!***

13. **Monitoring system**

13.1 Unless otherwise decided, the proceedings of all Conference meetings will be transmitted over the telecommunications system within the Headquarters building. The following dial codes are to be used to monitor the proceedings of the various elements of the meeting:

Room	Floor	English	French	Spanish	Russian	Chinese	Arabic
Assembly Hall	11	12	13	14	15	16	17

14. **Weather**

14.1 Daily weather maps and the public weather forecast for Montreal provided by Environment Canada are displayed daily by 1300 hours near the elevators on the third floor of the conference centre.

15. **Photography**

15.1 Photographs taken by the ICAO photographer during the Conference will be displayed as they are developed on Level 4 near the Secretariat Information Booth outside the Assembly Hall. There, the photographer will be available to take orders for photographs. Prices and ordering times will be posted with the photographs on display. Photographs ordered from 28 June will be mailed to Delegates.

Wishing everyone a pleasant and safe journey home.