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Guide for Issuing MRCTDs- Technical Specifications

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Goal Statement

- Establish a data presentation that enables the MRCTD to be read in existing machine readers
- Use existing ICAO Doc 9303 data and zones
- List all CTD data and compare to Doc 9303
- Establish correlations between similar data
- Propose resolution of differences
- MRCTDs are necessary for the freedom to travel of refugees and stateless persons

Seven Zones on ICAO Data Page

- 1 Mandatory Header
- 2 Mandatory & Optional Personal Data
- 3 Mandatory & Optional Document Data
- 4 Mandatory Signature or Usual Mark
- 5 Mandatory Identification Feature
- 6 Optional Data elements (on a near page)
- 7 Mandatory Machine Readable Zone

Code de l'État émetteur ou de l'organisation émettrice

① (Name of issuing State or organization/ <i>Nom de l'État émetteur ou de l'organisation émettrice</i>)			
② Passport/ <i>Passeport</i>	③ Type/ <i>Type</i>	④	⑤ Passport No./ <i>N° de passeport</i>
	⑥ Primary identifier/ <i>Nom</i>		
	⑦ Secondary identifiers/ <i>Prénoms</i>		
	⑧ Nationality/ <i>Nationalité</i>		
	⑨ Date of birth/ <i>Date de naissance</i>		⑩ Personal No./ <i>N° personnel</i>
	⑪ Sex/ <i>Sexe</i>	⑫ Place of birth/ <i>Lieu de naissance</i>	
	⑬ Date of issue/ <i>Date de délivrance</i>		⑭ Issuing authority or office/ <i>Autorité ou bureau émetteur</i>
	⑮ Date of expiry/ <i>Date d'expiration</i>		⑯ Holder's signature/ <i>Signature du titulaire</i>
⑰ (Holder's portrait/ <i>Portrait du titulaire</i>)			
(Machine readable zone/ <i>Zone de lecture automatique</i>)			

Data field identities and general locations on a Doc 9303 compliant document data page.

VIZ Header Information Zone I

- 01/I Issuing State-In full, in English or French
- 02/I Document “Travel Document”
- 03/I Document Code “P”
- 04/I Issuing State in 3LTR Code per ISO 3166
- 05/I Document Number Number of the CTD,
not any passport associated with holder

VIZ Personal Information Zone II

- 06/07/II Name May be two fields, the primary name 06/II and secondary, 07/II
- 08/II Nationality may omit; or use 'refugee' or 'stateless'.
- 09/II Date of Birth Same
- 10/II Personal Number (optional)
- 11/II Sex Same
- 12/II Place of Birth Mandatory for CTDs
- 13/II Optional Personal Data

VIZ Document Data, Zone III

- 14/III Date of Issue Same
- 15/III Authority Same
- 16/III Date of Expiry Same. Duration may be longer than 2 years stated in Convention
- 17/III Optional document data

VIZ Holders Signature, Zone IV

- 18/IV Holder's signature of usual mark Same
- Note Doc 9303 para IV 7.2 requirements for displayed signature or usual mark regarding digital reproduction, orientation & cropping

VIZ Identification Feature, Zone V

- 19/V Portrait of Holder Same
- Note the requirements Part IV, 7.1, defining portrait quality, pose, size and content.

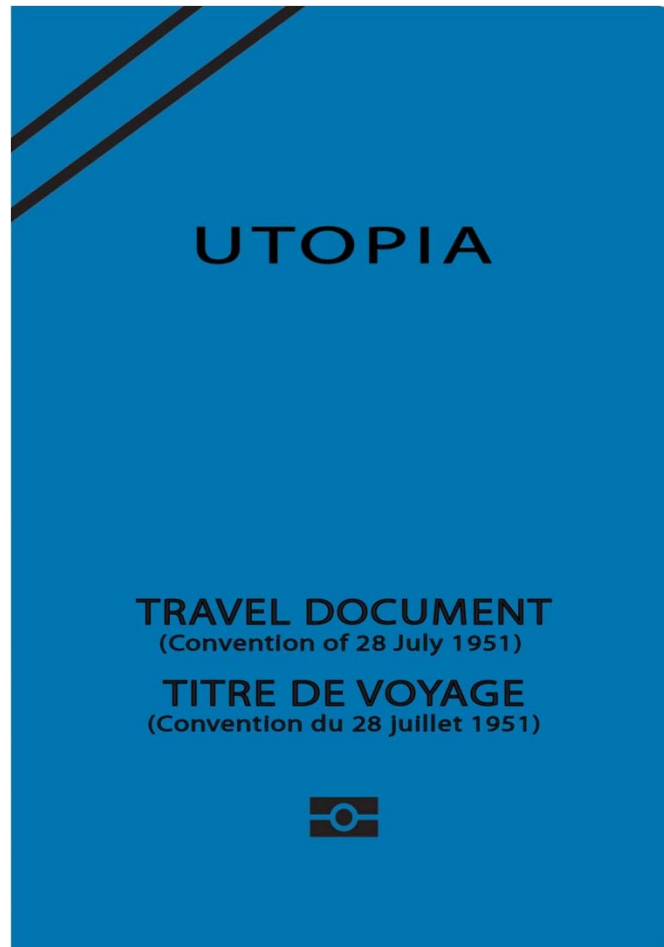
VIZ Optional Data Elements Zone VI

- 20/VI Optional data elements Same
- Note: The function of Optional Data may be combined with the usual practice of an observations page, which is not specified in Doc 9303.

Other MRCTD Requirements

- For anti-fraud purposes, CTD documents need somewhat different paper, design and security than regular passport.
- CTD document needs different (blue) cover, with black stripes (for the refugee CTD).
- CTD requires specific wording concerning the Holder of CTD

Cover of MRCTD Refugee Book



Required MRCTD Text

9123456

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1. This document is issued solely with a view to providing the holder with a travel document which can serve in lieu of a national passport. It is without prejudice to and in no way affects the holder's nationality.

1. Ce titre est délivré uniquement en vue de fournir au titulaire un document de voyage pouvant tenir lieu de passeport national. Il ne préjuge pas de la nationalité du titulaire et est sans effet sur celle-ci.

2. The holder is authorized to return to [state here the country whose authorities are issuing the document] within the period of validity specified in this document.

2. Le titulaire est autorisé à retourner en [indication du pays dont les autorités délivrent le titre] pendant la validité inscrite dans ce titre.

3. Should the holder take up residence in a country other than that which issued the present document, he must, if he wishes to travel again, apply to the competent authorities of his country of residence for a new document.

3. En cas d'établissement dans un autre pays que celui où le présent titre a été délivré, le titulaire doit, s'il veut se déplacer à nouveau, faire la demande d'un nouveau titre aux autorités compétentes du pays de sa résidence.

This document contains 32 pages.
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Conclusion

- Many States are already issuing MRCTDs, although not always to Standard.
- This Guide shows specifics of how to issue a CTD that will be readable in existing ICAO compliant readers.
- Use of existing State passport personalization printers and book acquisition contracts will facilitate increased State MRCTD issuance.

Credits

- This project was raised by Alexander Beck, UNHCR Senior Legal Officer, whose persistence has paid off.
- The project was conducted under the aegis of the Implementation & Capacity Building Working Group of the ICAO TAG, chaired by David Philp, New Zealand
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THANK YOU

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