

ATTACHMENT A

AMHS-IMP IP/01



International Civil Aviation Organization

North American, Central American and Caribbean Office (NACC)

**ICAO/FAA Workshop/Meeting on the Follow-up to the Implementation of the
ATS Message Handling System (AMHS) in the NAM/CAR Regions**

(Miami, FL., United States, 10-12 April 2012)

**GREPECAS Project D - CAR Region ATN Infrastructure and its Air-Ground and
Ground-Ground Applications Meeting**

(Miami, FL., United States, 12-13 April 2012)

GENERAL INFORMATION

1. Venue and Dates

The ICAO/FAA Workshop/Meeting on the Follow-up to the Implementation of the ATS Message Handling System (AMHS) in the NAM/CAR Regions will be held in the Hyatt Regency Hotel, Coral Gables, FL, United States, from 10-12 April 2012.

The GREPECAS Project D - CAR Region ATN Infrastructure and its Air-Ground and Ground-Ground Applications Meeting will be held in the same venue, from 12 to 13 April 2012.

2. Contact Information

Name of the Meeting's Coordinator

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3. Participants Registration

The delegates' registration will take place on Tuesday 10 April from 8:30 to 9:00 hours.

4. Opening of the Meeting

The opening session of the ICAO/FAA Workshop/Meeting on the Follow-up to the Implementation of the ATS Message Handling System (AMHS) in the NAM/CAR Regions will take place on Tuesday 10 April 2012, at 09:00 hours.

The opening session of the GREPECAS Project D - CAR Region ATN Infrastructure and its Air-Ground and Ground-Ground Applications Meeting will take place on Thursday 12 April 2012, at 13:00 hours after the closing of the ICAO/FAA Workshop/Meeting on the Follow-up to the Implementation of the ATS Message Handling System (AMHS) in the NAM/CAR Regions.

5. Temperature

Coral Gables has average temperatures of 70° to 81°F (or 21° to 27°C) in the month of April.

6. Credit Cards

The international credit cards usually accepted in shopping centres, hotels and restaurants are: American Express, VISA, Master Cards, Diners Club, etc., usually accepted at major hotels, stores and restaurants.

7. Lodging

The suggested hotels, offering a special rate to participants of the Meeting, is the following:

HOTEL	SINGLE/DOUBLE ROOM RATE (EXCLUDING TAXES)
(VENUE OF MEETING) HYATT REGENCY CORAL GABLES <i>50 Alhambra Plaza Coral Gables, FL 33134 Tel. +1 305-441-1234 Fax +1 305-447-6009</i>	Single occupancy: \$125.00 Double occupancy: \$125.00
<i>Courtyard by Marriott 2051 South LeJeune Road Coral Gables, FL Tel. +1 305-446-6827 Web: http://marriott.com</i>	Single rooms: \$224.00
<i>Extended Stay America 3640 SW 22nd St Miami, FL 33145 Tel. +1 305-445-7444 Web: http://extendedstayamerica.com</i>	Single rooms: \$155.00

8. Hotel Reservations

Participants **SHOULD** make their reservations directly with the Hyatt Regency Hotel at the numbers listed above and request the **Civil Aviation Department Group Rate** with the code: "Second FAA AMHS Workshop".

RESERVATION METHOD

Hyatt Regency Coral Gables currently recommends Passkey web based reservations. This complimentary service is offered by Hyatt Regency Coral Gables to provide your attendees with an electronic reservations interface that is customized for this event.

Reservations may be made, modified or canceled by individuals on-line at a URL to be established by Hyatt Regency Coral Gables and published by the group to potential attendees. Individuals will also be able to make reservations by calling Central Reservations at 1-888-421-1442 and referring to the group and meeting name.

NON-COMMISSIONABLE

These rates are confirmed on a net non-commissionable basis.

CUT-OFF DATE

Reservations must be secured for one night's room and tax at the time of booking with either credit card, cash, or check payment and are due by **March 12, 2012** after which all remaining guestrooms will be released back to the Hotel. Reservation requests received after the cut-off date will be based on availability at the Group's negotiated rate and will be credited to the Group's Guest Room Block.

9. Local Transportation

The recommended methods of transportation are taxis and rental cars.

10. Hospitals

There are several hospitals located in Miami area. For more information please go to: <http://miami.about.com/od/hospitals/Hospitals.htm>.

11. Commercial Working Hours

- Commercial working hours in the city are from approximately 7:30 a.m. to 10:00 p.m.
- Banking hours are from 9:00 a.m. to 4:00 p.m.

12. Visas

To be verified at embassies and consulates in respective States/Territories.

13. Others

State tax charged to purchases is 13% and is (not) normally included in consumer prices. Tips in restaurants and related places are not normally included in the bills, except for larger groups. While tips are given at your discretion, waiters and waitresses at restaurants customarily receive a gratuity equal to 15% of the bill for good service.