



International Civil Aviation Organization
Twelfth Meeting of the Regional Aviation Safety Group
– Pan America (RASG-PA) Executive Steering Committee
RASG-PA ESC/12



Montego Bay, Jamaica, 14 to 15 March 2012

Agenda Item 2: Review and approve ESC Monthly Teleconference Summary of Discussion

**Review and approve RASG-PA February Monthly Teleconference and
review RASG-PA Conclusions and Decisions**

(Presented by the Secretariat)

SUMMARY	
This working paper presents a summary of discussions of the regular meetings of the ESC that are held monthly via teleconference.	
References:	
<ul style="list-style-type: none"> • RASG-PA Procedural Handbook 	
<i>Strategic Objective(s)</i>	<i>This working paper is related to Strategic Objective(s) A – Safety</i>

1. Introduction

1.1 The summary of discussion for the February 2012 ESC teleconference is presented in **Appendix A** for ESC review and approval.

1.2 The RASG-PA status of Conclusions and Decisions are presented in **Appendix B** and RASG-PA ESC Decisions are presented in **Appendix C**.

2. Suggested Action

2.1 The RASG-PA ESC12 is requested to:

- a) take note of the status of implementation of the RASG-PA and RASG-PA ESC Conclusions and Decisions of the information provided in this working paper; and
- b) approve the summary of discussion

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**REGIONAL AVIATION SAFETY GROUP – PAN AMERICA
(RASG-PA)**

EXECUTIVE STEERING COMMITTEE (ESC) TELECONFERENCE

(09 February 2012, 1600 UTC)

February 2012 Summary of Discussion

ESC Members Present:

Mr. Carlos Pellegrino, Brazil; Mr. Lorenzo Sepulveda, Chile; Mr. Felix Martinez, Chile (Alternate Vice-Chairperson); Mr. Alvaro Vargas, Costa Rica; Mr. Rudy Canto, Airbus; Mr. Andreas Mr. Gerardo Hueto, Boeing; Mr. Greg Fox, CASSOS; Mr. Rolando Ramirez, COCESNA (Alternate); Mr. Glenn Michael, FAA/CAST; Mr. Peter Cerda, IATA; Mr. German Diaz Barriga, IFALPA; Mr. Oscar Quesada, ICAO Sam Office

Others Present:

Mr. Santiago Saltos, ALTA; Mr. Joao Souza Dias Garcia, Brazil; Ms. Sagrario Padilla, COCESNA/ACSA; Mr. Roberto Sosa, COCESNA/ACSA; Mr. Fraizer Rodríguez, COCESNA/ACSA; Ms. Dawn Veatch, FAA; Mr. Claudio Bartolucci; Mr. Kyle Olsen, FAA/CAST; Mr. Marcelo Urena, ICAO SAM Regional Officer; Mr. Eduardo Chacin, ICAO NACC Regional Officer; Mr. Adolfo Zavala, ICAO NACC Regional Officer,

Agenda Item 1: Review and approve the February RASG-PA ESC draft teleconference meeting agenda

1.1 The ESC reviewed and approved the agenda as presented.

Agenda Item 2: Review draft RASG-PA ESC January Summary of Discussion

2.1 The ESC reviewed and approved the summary of discussion as amended to reflect the outstanding issue of “Business Case to Mitigate Runway Excursions.”

Agenda Item 3: Review of RASG-PA Action Item List

3.1 The ESC reviewed current list of ESC action items. All items were current and up to date.

Agenda Item 4: Review of RASG-PA Conclusions and Decisions

4.1 The ESC reviewed the current list of valid and closed RASG-PA Conclusions and Decisions.

4.2 The ESC Decision 10/7, was amended to reflect the item as still valid.

Agenda Item 5: Work Group/Projects updates and status

5.1 Pan America - Regional Aviation Safety Team (PA-RAST)

5.1.1 PA-RAST agenda is being developed for PA-RAST meeting in Jamaica.

5.1.2 Eduardo Chacin will be assuming the Secretariat responsibilities for the PA-RAST. Mr Miguel Marin will be providing ICAO oversight for all RASG's globally.

5.2 Annual Safety Report Team (ASRT)

5.2.1 The ESC was briefed that the final version of the second edition of the annual safety report has been delivered to the RASG-PA Secretary.

5.2.2 Official State letter is being prepared informing States of the availability of the annual safety report.

5.2.3 As part of the safety report distribution, the RASG-PA Secretary will print hard copies of the safety report and mail to all DGCA's in the Pan American region in addition to ICAO council members.

5.3.4 Mr Oscar Quesada urged RASG-PA stakeholders that contribute safety report data to prepare the information as soon as possible in order to develop the third edition of the safety report for 2012.

5.3 Aviation Safety Training Team (ASTT)

5.3.1 The ESC discussed the initiative to translate the updated ALAR Toolkit into Portuguese and Spanish.

5.3.2 Mr. Eduardo Chacin briefed the ESC that the Colegio de Pilotos already has an ALAR Toolkit workshop in Spanish. Eduardo is going to meet with the Colegio de Pilotos to determine if the translation has already been accomplished.

5.3.3 A RASG-PA Aviation Safety Workshop was scheduled for Mexico City, Mexico, 30-31 January, in the ICAO Mexico City office.

5.3.4 There were approximately 80 attendees from diverse organizations including: Pilots, Controllers, Airlines, Colegio de Pilotos, Colegio de Controladores, ASA, ACI-LAC, CANSO, IFALPA and Mexico DGAC. The next safety workshop is scheduled for Suriname through the coordination of the ICAO Lima office. Suriname has indicated that tentatively agree to support

5.3.5 The previously postponed Caribbean Aviation Safety Workshop is still being considered however it is pending a location and sponsor.

5.4 RASG-PA Project: GSI/3.A - Protection of Safety Information

5.4.1 Boeing has advised RASG-PA that they are ready to meet with all interested parties to discuss the “Model Law” document.

5.4.2 A tentative date of 23-24 February 2012, at the Mexico City ICAO office, has been agreed upon. The RASG-PA Secretary will send letter to participants to coordinate the meeting.

5.4.3 Boeing and Airbus will provide all participants a list of concerns prior to the meeting.

5.5 RASG-PA GSI-4 Project (COCESNA/ACSA Accident/Incident Investigation Board) CIPA

5.5.1 Mr. Miguel Pacheco, COCESNA/ACSA was not able to attend the teleconference but briefed the ESC through a written update on the following items.

5.5.2 A letter of understanding between ACSA and the DGAC Costa Rica (Unidad de Accidentes) has been realized.

5.5.3 The change of government in Guatemala has delayed the assistance that was being provided by COCESNA/ACSA.

5.5.4 The new DGAC of Guatemala will be briefed on the assistance that was being provided and the joint activities should proceed as normal.

5.5.5 El Salvador and Honduras have recently requested assistance from ACSA in the area of accident/incident investigation. A team from ACSA will be traveling to El Salvador and Honduras to set up a plan of action on how the assistance will be accomplished

5.5.6 Miguel will be traveling to Belize in March to assist them on Annex 13 materials.

5.6 RASG-PA GSI-12 Project (Flight Data Analysis)

5.6.1 Mr. Rolando Ramirez, COCESNA/ACSA, briefed the ESC that the two participating operators had sent a summary of the information on unstabilized approaches that had been provided over the last six months. The project participants will discuss this information during 23 February meeting.

5.6.2 Rolando also briefed the ESC that the operators had mentioned some concerns about the El Salvador terminal airspace. COCESNA/ACSA will travel to El Salvador to develop mitigating initiatives if necessary to address these concerns. The DGAC of Costa Rica has also agreed to assist El Salvador if possible.

5.6.3 COCESNA/ACSA also briefed that the new visual maneuver to land on runway 25 at Juan Santamaria Costa Rica Airport was published.

5.7 ASIAS

5.7.1 One of the main focuses of the next PA-RAST meeting will be to review ASIAS data and strategize how to best move forward with the information.

5.7.2 First order of business for RASG-PA ESC/12 meeting will be to provide the ESC a presentation on ASIAs and also a recommendation on how best use or develop the information within the RASG-PA framework.

5.8 RASG-PA Project: ICAO ATC Spanish Phraseology

5.8.1 ALTA developed and forwarded a survey to 6-9 airlines requesting data on the need to improve the use of standard ICAO Spanish phraseology. Initial results acknowledge that there is a problem with Spanish ATC phraseology.

5.8.2 The survey results so far indicate that the highest percentage of non-standard phraseology is in the approach and ground phase of flight.

5.8.3 ALTA is working with COCESNA to develop an additional survey to be sent to air traffic control personnel. The hope is to survey at least 300 air traffic controllers and define where the major phraseology problems lie.

Agenda Item 6: RASG-PA Business Case to Mitigate Runway Excursions

6.1 The ESC discussed the issue of moving forward with the RASG-PA Business Case to Mitigate Runway Excursions. During the January ESC teleconference there was a discussion reference whether we should continue with this project considering that the CAST JMDAT group was also working on a similar effort.

6.2 It was clarified that the scope of the CAST work and the scope of the RASG-PA business case were not similar and therefore the ESC supported moving forward with the business case project.

6.3 Mr. Oscar Quesda briefed the ESC that the ICAO Lima office has a course scheduled on how to develop a business case. The objective is to bring awareness to the region, that along with a technical argument for moving forward on safety initiatives, it is also important to have the financial impact as well.

Agenda Item 7: RASG-PA/05 – Update/status

7.1 The ESC discussed the status of holding the RASG-PA/05 Meeting jointly with the Flight Safety Foundation in Santiago, Chile.

7.2 Chile has advised they support the initiative but they need to seek bids for hotel space regarding the RASG-PA/05 Meeting.

7.3 Several ESC members were concerned about holding the PA-RAST and ESC meetings over the weekend, which will be necessary due to scheduling issues for both organizations.

7.4 Another concern that was raised was the cost for RASG-PA members to attend the FSF Meeting. The FSF representative advised the ESC that the FSF is aware of the issue and would respond to RASG-PA in the near future.

Agenda Item 8: Flight Safety Foundation - ESC Membership

8.1 RASG-PA Secretariat thanked the Flight Safety Foundation (FSF) for joining the RASG-PA ESC.

8.2 FSF briefed the ESC that they are giving more emphasis to the entire Latin American region considering the rate of growth and the have begun some projects in the area.

Agenda Item 9: Other Matters

10.1 RASG-PA Secretariat urged ESC members who will be attending the ESC and PA-RAST Meeting in Jamaica, to make hotel arrangements as soon as possible. Some of the hotels that were previously suggested are no longer available.

-END-

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA3	C	6	FS	PROTECTION OF SAFETY INFORMATION REPORT	That,	Follow-up action to be monitored by RASG-PA ESC. During January ESC teleconference, ESC agreed to extend comment period until 28 February 2011. During RASG-PA ESC Meeting in March 2011, ESC agreed to extend comment period until several stakeholders could meet and review the document in a face to face meeting. 07/2011: The Boeing representative briefed the ESC that one of the Boeing attorney's that was working on this project has recently left on extended sick leave. This will further delay the coordination meeting between stakeholders in the project as new Boeing attorneys are brought into the project and brought up to speed. 08/2011: During ESC/10 Meeting it was agreed that Boeing will coordinate a presentation by one of their attorney's to present their concerns reference GSI/3 document at the ESC/11 Meeting in Miami. Agreed to extend deadline until all stakeholders could comment. No date set.	RASG-PA		Final guidance material	Valid
RASG-PA3	C	6			a) RASG-PA accept the "Proposal for amendment to the aeronautical legislation in order to protect safety information sources" document prepared under the GSI-3 Project and presented in the Appendix to WP/12;		RASG-PA		Final guidance material	Valid

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA ESC

RASG-PA ESC/12 -WP/02
APPENDIX B

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA3	C	6			b) Airbus, ALTA, Boeing and IATA provide comments on the document to the RASG-PA Secretary by 14 January 2011		Airbus, ALTA, Boeing, IATA	14/Jan/11	Final guidance material	Valid
RASG-PA3	C	6			c) the RASG-PA GSI-3 Project team review the comments received, revise and submit the final document to the RASG-PA Secretary by 31 January 2011		RASG-PA GSI-3 Project Team	31/Jan/11	Final guidance material	Valid
RASG-PA3	C	6			d) the RASG-PA Secretary send the final document to States and International Organizations by 14 February 2011, and recommend that States use the guidance material in their efforts to create legal protection for sources of safety hazard information.		RASG-PA Secretary	14/Feb/11	Final guidance material	Valid
RASG-PA4	D	1	FS	DETAILED IMPLEMENTATION PLANS (DIPs)	RASG-PA approved the Detailed Implementation Plans and timelines contained in Appendix C to this part of the report.	Closed on approval of DIPs during RASG-PA/4	RASG-PA		Approved DIPs	Completed
RASG-PA4	D	2	FS	NEW NAME FOR THE REGIONAL AVIATION SAFETY TEAM	RASG-PA approves renaming the Regional Aviation Safety Team – Pan America as the Pan American Regional Aviation Safety Team (PA-RAST).	Closed on approval of new name during RASG-PA/4	RASG-PA		Renamed Team	Completed

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA ESC

RASG-PA ESC/12 -WP/02
APPENDIX B

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA4	C	3	FS	RASG-PA ANNUAL SAFETY REPORT	That					Completed
RASG-PA4	C	3			The RASG-PA Annual Safety Report Second Edition is approved for publication	Report is final and is in final preparation to be published. 06/12/11. Report final bilingual version to be ready by 10 January 2012. Final report received 3 February. NACC office preparing to distribute to DGAC in Pan American region. Report sent for printing 06/03/2012.	RO/ATM2		Approved Annual Safety Report	Completed
RASG-PA4	C	3			RAST continue to develop mitigation actions based on the report		RO/ATM2			Completed
RASG-PA4	C	3			RASG-PA publish the report by 15 December 2011		RO/ATM2		Published report	Completed
RASG-PA4	D	4	FS	STANDARD SPANISH PHRASEOLOGY	That the RASG-PA ESC create a project to promote and develop an implementation strategy for the consistent use of ATC standard Spanish phraseology in accordance with the ICAO PANS-ATM (Doc 4444) by 15 December 2011.	Chile is reviewing Mexico Circular to validate adherence to PANS-ATM. ALTA is coordinating survey to validate risk. 12-01-2012: ALTA survey distributed. 02-2012: ALTA provided initial survey results during RASG-PA ESC teleconference.	RASG-PA ESC	15/Dec/11	Project	Valid
RASG-PA4	D	4			RASG-PA approved the Detailed Implementation Plans and timelines contained in Appendix C to this part of the report		RASG-PA		Approved detailed Implementation Plans and timelines	Valid
RASG-PA4	D	5	FS	RASG-PA 2012 WORK PROGRAMME	The RASG-PA 2012 work programme presented in Section 5.2.3 of this report is approved by RASG-PA as recommended by the ESC.	Closed during January ESC teleconference	RASG-PA		Approved work programme	Completed

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA ESC

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RASG-PA4	C	6	FS	REGIONAL RUNWAY SAFETY TEAMS (RSTs)	That States, Territories, International Organizations and industry:	ICAO has coordinated RST implementation activities with Mexico MMMX, AICM and main stakeholders, beginning in January 2012. Two meetings have been held at MMMX in 2012, in order to first define the focal points, the terms of reference, and the methodology to be followed for developing a runway safety action plan at this airport. The work is on-going and the outcome of the pilot programme will be presented during the RASG-PA/ESC/13 Meeting to be held in June 2012 in Bogotá, Colombia.				Valid
RASG-PA4	C	6			a) support the creation of Runway Safety Teams (RSTs) in the NAM/CAR/SAM Regions as well as those already established		ATM/2		RST	
RASG-PA4	C	6			b) consider the creation of an RST Go Team under ICAO leadership with the participation of ICAO's Runway Safety Partners to assist States with the development of RSTs		ATM/2		Go Team	Valid
RASG-PA4	C	6			c) support launching the RST pilot project at Aeropuerto Internacional de la Ciudad de Mexico (AICM), supported by the Mexican DGAC, local and international stakeholders		ATM/2		RST pilot project	Valid
RASG-PA4	C	6			d) support, monitor, follow-up and report on the implementation status, and regional and local actions performed to reduce associated risks as required		ATM/2		Reduced risks	Valid

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Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA4	C	6			e) task the RASG-PA Aviation Safety Training Team (ASTT) to include RST implementation plans and runway safety best practices in the 2012 RASG-PA Safety Workshops syllabi, and post the related training material on the RASG-PA website		ATM/2		RST implementation plans and runway safety best practices included in the 2012 RASG-PA Safety Workshops syllabi	Valid
RASG-PA4	C	6			f) support the NAM/CAR Runway Safety Seminar/Workshop sponsored by the Mexico DGAC and ACI, and the SAM Runway Safety Seminar/Workshop to be held in 2012		ATM/2		Successful NAM/CAR Runway Safety Seminar/Workshop and SAM Runway Safety Seminar/Workshop	Valid
RASG-PA4	D	7	FS	RASG-PA 2012 MEETING	Chile agreed to host the next RASG-PA Meeting during October 2012, which was approved by the Meeting.	Coordinate dates with Chile DGAC. Chile approved support. RASG-PA/05 Meeting to be rescheduled due to dates conflict with FSF event in Santiago Chile. Was discussed during December ESC teleconference. Coordinating with FSF to hold joint meeting. 12-01-2012: Request has been made to support RASG-PA/05 event jointly with FSF. 02/2012: Awaiting Chile response to hold RASG-PA/05 event in same location as FSF event.	Chile	31/Oct/12	RASG-PA/5 Meeting Location host	Valid

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA ESC

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Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC04	D	2	FS	ISSG FUNDING REQUEST FOR RASG-PA PROJECTS	It was decided that once the outcomes of RASG-PA/02 are clearly defined by the ESC and activities more clearly defined, then the ISSG could be informed about the needs for funds to implement RASG-PA projects.	Funding account is established. ICAO HQs will forward information to ISSG. Now ESC can move forward with this decision. RASG-PA ESC/09 Meeting clarified this decision and it will be championed by Mr. Hueto (Boeing) during next ISSG Meeting.	RASG-PA		RASG-PA funding	Valid

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC08	D	4	FS	GSI/3.A PROJECT STAKEHOLDER MEETING	That:					Completed
RASG-PA ESC08	D	4			a) RASG-PA Secretary to coordinate a meeting between Boeing, Airbus and IATA representatives and project GSI/3.A legal experts to redraft the legal framework guidance document for States	RASG-PA Secretary has sent letter to Boeing ESC representative requesting initial coordination meeting be arranged. During RASG-PA ESC/09 Meeting, the RASG-PA Secretary urged that all stakeholders move forward as soon as possible to complete this action. Boeing representative committed to working towards a resolution to complete task. During July 2011 ESC teleconference, Mr. Hueto, Boeing representative, briefed the ESC that the Boeing attorney that was responsible for working on the project has taken an extended period of sick leave which will delay the planned meeting to review document. Mr. Hueto had no timeframe for when the meeting would be rescheduled. During RASG-PA ESC/11 Meeting, the Boeing representative agreed to arrange a briefing by a Boeing attorney to explain the concerns that they have with RASG-PA GSI/3 document. Boeing attorney have completed review. Tentative meeting between RASG-PA GSI/3 rapporteur and Boeing/Airbus scheduled in ICAO NACC office for the end of February to discuss comments. 12/01/2012. GSI/3 Project meeting held 23/02/2012 in ICAO NACC office.	ATM/2		Legal framework guidance document	Completed

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA ESC

RASG-PA ESC/12 -WP/02
APPENDIX C

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC08	D	4			b) Boeing, Airbus and IATA to provide specific comments/concerns and proposals for amendments to the legal framework guidance document by 13 May 2011		ATM/2	13/May/11	Legal framework guidance document	Completed
RASG-PA ESC08	D	6	FS	RAST-PA DATABASE GUIDE	That RAST-PA develop a guide for members to access the DIP database.	RAST-PA will develop guide to access and use RAST database. During ESC August teleconference it was clarified that a user guide to register as a user would be developed in lieu of a user guide for the application.	RAST-PA		DIP database guide	Valid
RASG-PA ESC10	D	2	FS	DISTRIBUTE PILOT MONITORING TRAINING DEVELOPED FOR RAST-PA/LOC-I/9	RASG-PA ESC to approve the dissemination of the Pilot Monitoring Training developed for RAST-PA/LOC-I/9 DIP to States through the use of the RASG-PA Safety Recommendation (RSR) document.	The RAST-PA requested that the RASG-PA ESC approve the distribution of the Pilot Monitoring Training through an RSR. The ESC requested further clarification of the training prior to approval of the initiative. The ESC agreed to disseminate Pilot Monitoring Training as part of the RASG-PA Safety Seminars which are scheduled for 2012. It was determined that this was a more effective way of disseminating the information versus sending through a RASG-PA RSR.	RASG-PA ESC		Pilot Monitoring Training disseminated.	Completed

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RASG-PA ESC10	D	3	FS	ATC SPANISH PHRASEOLOGY IN THE PAN AMERICAN REGION	Proposal to implement Spanish version of ICAO Doc. 4444 for the purpose of ensuring phraseology consistency in the ATC environment in Spanish speaking states.	ICAO Air Navigation Bureau representative to RASG-PA briefed the ESC on the need to implement Spanish ATC phraseology in accordance with ICAO Doc 4444. There had been a previous initiative to bring consistency to Spanish ATC phraseology which culminated in an amendment to Doc 4444. The request is for RASG-PA to develop a strategy to promote the use of standard ATC Spanish phraseology among Spanish speaking States. ESC asked that a working paper be prepared for presentation at the RASG-PA/04 Meeting.	ICAO		Consistency and uniformity in Spanish ATC phraseology	Superseded
RASG-PA ESC10	D	4	FS	2010 RASG-PA ANNUAL SAFETY REPORT	That the RASG-PA 2010 Annual Safety Report be prepared and ready to present to the RASG-PA membership during RASG-PA/04 Meeting.	ESC agreed that the report should be available to present to RASG-PA membership during RASG-PA/04 Meeting.	Secretariat		RASG-PA 2010 Annual Safety Report	Superseded
RASG-PA ESC10	D	5	FS	RESCHEDULING OF PROPOSED RASG-PA SAFETY WORKSHOP	Reschedule the second of the two RASG-PA Safety Workshops in the Caribbean region between October 2011 and January 2012	The RASG-PA ASTT had previously received approval from the ESC to hold two safety workshops in the SAM Region in coordination with the ICAO SAM office. The second workshop was not able to be scheduled at this time in the SAM Region and therefore it was proposed that it be rescheduled for the CAR Region in the proposed timeframe. The ESC agreed to this proposal.	Secretariat	31/Jan/12	RASG-PA Safety Workshops	Valid

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RASG-PA ESC10	D	6	FS	AVIATION SAFETY INFORMATION ANALYSIS AND SHARING (ASIAS) SYSTEM MOU	The RASG-PA ESC will coordinate with ASIAS Executive Board to sign MOU for sharing ASIAS Safety Data	The ESC was presented with a draft MOU outlining the agreement to share data with ASIAS. The ESC agreed to the MOU and will coordinate the signatures with ASIAS executive board representatives. CAST has formally approved the sharing of data with RASG-PA and will forward Sharing Agreement MOU to RASG-PA for signatures by Co-Chairs and Secretary (ESC/11 Meeting). RASG-PA response letter drafted and being circulated to RASG-PA Co-Chairs for signature 06/12/11. Letter signed and sent on 14/12/11	RASG-PA ESC		Signed MOU	Completed

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RASG-PA ESC10	D	7	FS	DEVELOP A BUSINESS CASE FOR TECHNOLOGY TO MITIGATE RUNWAY EXCURSIONS	That the RASG-PA ESC investigate the process to build a business case for RASG-PA to assess the cost and/or benefit of retrofitting a fleet of aircraft with a new technology to mitigate Runway Excursions.	During the RASG-PA ESC/10 meeting the ESC discussed the benefits and resources required to develop a business case for technology to mitigate runway excursions. The consensus was to investigate the resources required for a business case and whether there were other alternatives to developing an official business case. Some ESC members felt that to develop a full business case would be cost and resource intensive. An alternative was offered by the CAST and will be presented to ESC during the RASG-PA ESC/11 meeting in Miami. During ESC/11 Meeting it was agreed that ICAO SAM office Deputy Director would provide the ESC with a Business Case for Technology to Mitigate Runway Excursions. During January 2012 ESC teleconference it was identified that a CAST/JMDAT team would be working this year to identify SE for runway excursions by the end of the year. The resources available for the JMDAT would be substantial and therefore the ESC agreed to review the possibility of suspending RASG-PA project covering the same item. During February 2012 ESC teleconference ESC decided to continue with this Decision.	RASG-PA ESC		Business Case to mitigate runway excursions using new technology	Valid

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA ESC

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Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC10	D	8	FS	2012 RASG-PA ESC MEETINGS	The RASG-PA ESC agreed to schedule the RASG-PA ESC meeting dates for 2012 during the months of March, June, August and October of 2012.	The ESC agreed to a tentative meeting schedule for 2012. RASG-PA Secretary will set tentative dates and location of events to be reviewed during RASG-PA ESC/11 meeting in Miami. RASG-PA/04 Plenary approved RASG-PA 2012 Meetings.	RASG-PA ESC	18/Oct/11	RASG-PA ESC meeting schedule	Completed
RASG-PA ESC10	D	10	FS	USE OF ICAO SAFE FND FOR RASG-PA SAFETY RELATED ACTIVITIES	The RASG-PA ESC agreed to submit a SAFE funding request for RASG-PA Safety Workshops scheduled for 2012	The RASG-PA Secretary will make a funding request on behalf of RASG-PA to fund safety related initiatives for 2012.	RASG-PA ESC	31/Dec/12	Presented SAFE funding request.	Valid
RASG-PA ESC11	D	1	FS	DETAILED IMPLEMENTATION PLAN (DIP) FOR GUIDANCE IN MAINTAINING RUNWAYS IN ACCORDANCE WITH ICAO ANNEX 14	To mitigate runway condition/maintenance-related accidents and incidents, ACI-LAC will champion the compilation and development of runway maintenance guidance material for airports in the Pan American region.	Detailed Implementation Plan (DIP) RAST-PA/RE/08 was approved during ESC/11 and RASG-PA/04 meetings.	ACI-LAC		Runway maintenance guidance material for airports	Completed
RASG-PA ESC11	D	2	FS	RENAME RASG-PA SAFETY RECOMMENDATIONS (RSR) TO RASG-PA SAFETY ADVISORY (RSA)	RASG-PA Safety Recommendations are renamed RASG-PA Safety Advisories to more accurately reflect the intent to provide an advisory to States in regard to RASG-PA safety initiatives in the Pan American region.	Completed during ESC/11 meeting.	RASG-PA		RASG-PA Safety Advisories	Completed
RASG-PA ESC11	D	3	FS	NEW NAME FOR THE REGIONAL AVIATION SAFETY TEAM PAN AMERICA (RAST-PA)	RASG-PA ESC approves renaming the Regional Aviation Safety Team – Pan America to the Pan American - Regional Aviation Safety Team (PA-RAST).	Completed during ESC/11 meeting.	RASG-PA ESC		Renamed Team	Completed

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC11	D	4	FS	PROPER USE OF SPANISH STANDARD PHRASEOLOGY	The RASG-PA ESC create a project and develop an implementation strategy to promote the use of standard ATC Spanish phraseology in accordance with the ICAO PANS-ATM (Doc 4444).	ALTA has developed a survey to validate the issue. Chile is reviewing Mexico circular on phraseology. ALTA delivered airline survey and will have results by end of January. 12/01/2012 ALTA provided tentative results during February 2012 ESC teleconference.	RASG-PA Secretariat		Standard Spanish phraseology guide for Pan American region.	Valid